



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 7980671
Procuring Entity MARITIME INDUSTRY AUTHORITY (MARINA)
Title SUPPLY AND DELIVERY OF INFORMATION TECHNOLOGY HARDWARE PERIPHERALS
Area of Delivery Metro Manila

Solicitation Number:	2021-07-312	Status	Pending
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	1
Classification:	Goods		
Category:	Information Technology Parts & Accessories & Perip	Bid Supplements	0
Approved Budget for the Contract:	PHP 500,000.00		
Delivery Period:	30 Day/s	Document Request List	0
Client Agency:			
Contact Person:	VADM Rene V. Medina AFP (Ret) The BAC Chairperson MARINA Building, A. Bonifacio Drive corner 20th St Port Area, Manila Manila Metro Manila Philippines 1018 63-2-85246518 63-2-85246518 2021marinabac@gmail.com	Date Published	08/09/2021
		Last Updated / Time	07/09/2021 14:18 PM
		Closing Date / Time	13/09/2021 13:00 PM

Description

SUPPLY AND DELIVERY OF INFORMATION TECHNOLOGY HARDWARE PERIPHERALS

Please see attached file.

You may visit our website at marina.gov.ph (under transparency tab)

Created by VADM Rene V. Medina AFP (Ret)
Date Created 07/09/2021

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Republic of the Philippines
DEPARTMENT OF TRANSPORTATION
MARITIME INDUSTRY AUTHORITY



REQUEST FOR QUOTATION

The Maritime Industry Authority (MARINA) – Bids and Awards Committee (BAC), will undertake a Small Value Procurement of **SUPPLY AND DELIVERY OF INFORMATION TECHNOLOGY HARDWARE PERIPHERALS** in accordance with Section 53.9 of the 2016 Revised Implementing Rules and Regulation of Republic Act No. 9184

Please quote your **best offer** for the item described herein, **subject to the Terms and Conditions** provided at the last page of this Request for Quotation (RFQ). Submit your quotation duly signed by you or your representative **not later than (13 September 2021, 01:00 P.M.)** at the MARINA BAC Office, 10th Floor, MARINA Bldg. A. Bonifacio Drive cor. 20th Street, Port Area, Manila Philippines.

Qualification of the supplier: The supplier must be **legally registered** and has at **least 3 years' experience in supplying computer hardware**.

A copy of your **2021 Business/Mayor's Permit¹, PhilGEPS Registration Number, Latest Income Tax Return and Omnibus Sworn Statement²** are required to be submitted along with your quotation/proposal.

Additional MARINA requirements to be submitted, a **brochure/datasheet of the proposed IT Peripherals** and **submit at least two (2) Client Satisfactory Certificates in the last two (2) years**.

For any clarification, you may contact us at 2021marinabac@gmail.com



ATTY. KORINA MAE V. PIMENTEL
Head, BAC Secretariat

¹ In case of recently expired Mayor's/Business permit, it shall be accepted together with its official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted after award of contract but before payment in accordance with item 6.2 of Government Procurement Policy Board (GPPB) Resolution No. 09-2020.

² In case of Unnotarized Omnibus Sworn Statement, it shall be accepted, provided that the notarized Omnibus Sworn Statement shall be submitted after award of contract but before payment in accordance with item 6.3 of GPPB No. 09-2020.

DATE: _____

NAME OF COMPANY:

ADDRESS:

COMPANY ADDRESS:

COMPANY TIN NUMBER:

PHILGEPS REGISTRATION NUMBER:

NAME OF REPRESENTATIVE & DESIGNATION:

MARINA Building
20th Street corner Bonifacio Drive
1018 Port Area (South), Manila

Tel. Nos: (632) 523-9078 / 526-0971
Fax No: (632) 524-2895
Website: www.marina.gov.ph

INSTRUCTIONS:

- (1) Accomplish this RFQ correctly and accurately.
- (2) Do not alter the content of this form in any way.
- (3) All technical specifications are mandatory. Failure to comply with any of the mandatory requirements will disqualify your quotation.
- (4) Failure to follow these instructions will disqualify your entire quotation.

Supplier's must state here either "Comply" or any equivalent term in the column "Supplier's Statement of Compliance" against each of the individual parameters of each specification.

After having carefully read and accepted the Terms and Conditions in the Request for Quotation, hereunder is our quotation for the item/s as follows:

PROCUREMENT OF SUPPLY OF AND DELIVERY OF INFORMATION TECHNOLOGY HARDWARE PHERIPERALS)						
ITEM NO.	UNIT	ITEM DESCRIPTION	QTY	UNIT COST	TOTAL COST	SUPPLIER'S STATEMENT OF COMPLIANCE
1	PC	Hard Disk (1TB) Specification: 1TB HDD 7200 RPM 3.5" SATA 6Gb/s 64MB Cache	5			
2	PC	Hard Disk (500GB) Specification: 500GB HDD 5400 RPM 2.5" SATA 6Gb/s 128MB Cache	4			
3	PC	Memory (Desktop) Specification: 8GB 3200MHZ (1X16GB) DDR4	6			
4	PC	Memory (Laptop) Specification: 16Gb (1x16GB) DDR4	6			
5	PC	Motherboard Specification: uATX motherboard DDR4 3200MHz 32Gb/s M.2 HDMI SATA 6Gb/s USB 3.0	6			
6	PC	UPS (750VA, Desktop) Specification: 750VA ultra-compact UPS at least 3 UPS battery supported outlets 50 / 60 Hz 230V nominal output in battery mode	6			
7	PC	Network Switch (24 Port) Specification: 24 x 10/100/1000BASE-T Ports Switch Capacity 48 Gbps Max. Packet Forwarding Rate 35.71 Mpps AC: 100-240V	2			
8	PC	Network Switch (16 Port) Specification: 16 x 10/100/1000Mbps RJ45 Ports Network Media 10BASE-T: UTP category 3, 4, 5 cable (maximum 100m) 100BASE-TX/1000BASE-T: UTP category 5, 5e or above cable (maximum 100m) Switching Capacity 32Gbps Packet Forwarding Rate 23.8Mpps	3			

9	PC	Network Switch (8 Port) Specification: 8 x 10/100/1000Mbps Ports Auto-Negotiation Auto-MDI/MDIX	3			
10	PC	Router Specification: 802.11ac AC4000 WiFi (750 + 1625 + 1625) Simultaneous Tri-Band WiFi - Tx/Rx 3x3 (2.4GHz) + 3x3 (5GHz) + 3x3 (5GHz) Five (5) 10/100/1000 Mbps Gigabit Ethernet ports (1 WAN & 4 LAN) Two (2) USB ports (1 USB 3.0 & 1 USB 2.0)	3			
11	PC	CAT 5E UTP Cable Specification: Frequency 100 MHz Return Loss (Min. at 100MHz) 20.1dB Characteristic Impedance 100 ohms $\pm$ 15%Attenuation (Min. at 100 MHz) 22 dB Next (Min. at 100MHz) 35.3 dB PS-Next (Min. at 100MHz) 32.3 dB ELFEXT (Min. at 100 MHz) 23.8 dB PS-ELFEXT (Min. at 100 MHz) 20.8 dB Delay Skew (Max. per 100 m) 45 ns	3			
12	PC	RJ 45 Specification: 8P8C RJ-45 Connector (8-pin connector) Through Hole PCB mount socket Compatible with all CAT and UDP cable	10			
13	PC	Power Supply Specification: Power Supply Design Non Modular 240V Output	5			
14	PC	Precision Tools Specification: Magnetic Screwdriver Repairing Tool with Case	2			
15	PC	External Hard Drive (1TB) Specification: 1 TB USB 3.0 and above	24			
16	PC	External Hard Drive (3TB) Specification: 3 TB USB 3.0 and above	4			
17	PC	Wireless Mouse Specification: Wireless 2.4GHz Optical USB Receiver Alkaline Battery	10			
18	PC	Cable Cover Specification: 1m Cable Cover PVC	10			
19	PC	Scanner Specification: Up to 20ppm Wired/Wireless Interface AC Powered ADF	2			

**The above quoted prices are inclusive of all costs and applicable taxes.*

The delivery schedule expressed as week/months stipulates hereafter a delivery date which is the date to the project site.

PROCUREMENT OF SUPPLY AND DELIVERY OF INFORMATION TECHNOLOGY HARDWARE PHERIPERALS)				
Item No.	Specification	Qty	Unit	Delivery Date**
1	Hard Disk (1TB) Specification: 1TB HDD 7200 RPM 3.5" SATA 6Gb/s 64MB Cache	5	Pcs	Thirty (30) Calendar Days upon Receipt of Purchase Order.
2	Hard Disk (500GB) Specification: 500GB HDD 5400 RPM 2.5" SATA 6Gb/s 128MB Cache	4	Pcs	
3	Memory (Desktop) Specification: 8GB 3200MHZ (1X16GB) DDR4	6	Pcs	
4	Memory (Laptop) Specification: 16Gb (1x16GB) DDR4	6	Pcs	
5	Motherboard Specification: uATX motherboard DDR4 3200MHz 32Gb/s M.2 HDMI SATA 6Gb/s USB 3.0	6	Pcs	
6	UPS (750VA, Desktop) Specification: 750VA ultra-compact UPS at least 3 UPS battery supported outlets 50 / 60 Hz 230V nominal output in battery mode	6	Pcs	
7	Network Switch (24 Port) Specification: 24 x 10/100/1000BASE-T Ports Switch Capacity 48 Gbps Max. Packet Forwarding Rate 35.71 Mpps AC: 100-240V	2	Pcs	
8	Network Switch (16 Port) Specification: 16 x 10/100/1000Mbps RJ45 Ports Network Media 10BASE-T: UTP category 3, 4, 5 cable (maximum 100m) 100BASE-TX/1000BASE-T: UTP category 5, 5e or above cable (maximum 100m) Switching Capacity 32Gbps Packet Forwarding Rate 23.8Mpps	3	Pcs	
9	Network Switch (8 Port) Specification: 8 x 10/100/1000Mbps Ports Auto-Negotiation Auto-MDI/MDIX	3	Pcs	
10	Router Specification: 802.11ac AC4000 WiFi (750 + 1625 + 1625) Simultaneous Tri-Band WiFi - Tx/Rx 3x3 (2.4GHz) + 3x3 (5GHz) + 3x3 (5GHz) Five (5) 10/100/1000 Mbps Gigabit Ethernet ports (1 WAN & 4 LAN) Two (2) USB ports (1 USB 3.0 & 1 USB 2.0)	3	Pcs	
11	CAT 5E UTP Cable Specification: Frequency 100 MHz Return Loss (Min. at 100MHz) 20.1dB Characteristic Impedance 100 ohms ± 15%Attenuation (Min. at 100 MHz) 22 dB Next (Min. at 100MHz) 35.3 dB PS-Next (Min. at 100MHz) 32.3 dB ELFEXT (Min. at 100 MHz) 23.8 dB PS-ELFEXT (Min. at 100 MHz) 20.8 dB Delay Skew (Max. per 100 m) 45 ns	3	Pcs	

12	RJ 45 Specification: 8P8C RJ-45 Connector (8-pin connector) Through Hole PCB mount socket Compatible with all CAT and UDP cable	10	Pcs	Thirty (30) Calendar Days upon Receipt of Purchase Order.
13	Power Supply Specification: Power Supply Design Non Modular 240V Output	5	Pcs	
14	Precision Tools Specification: Magnetic Screwdriver Repairing Tool with Case	2	Pcs	
15	External Hard Drive (1TB) Specification: 1 TB USB 3.0 and above	24	Pcs	
16	External Hard Drive (3TB) Specification: 3 TB USB 3.0 and above	4	Pcs	
17	Wireless Mouse Specification: Wireless 2.4GHz Optical USB Receiver Alkaline Battery	10	Pcs	
18	Cable Cover Specification: 1m Cable Cover PVC	10	Pcs	
19	Scanner Specification: Up to 20ppm Wired/Wireless Interface AC Powered ADF	2	Pcs	

FINANCIAL OFFER:

Please quote your **best for** the item below. Please do not leave any blank items. Indicate "0" if item being offered is for free.

PROCUREMENT OF SUPPLY AND DELIVERY OF INFORMATION TECHNOLOGY HARDWARE PHERIPERALS)	
Approved Budget for the Contract (ABC)	Total Offered Quotation
Five Hundred Thousand Pesos. (Php 500,000.00)	In words: _____ _____ _____ _____
	In figures: _____ _____ _____ _____

PAYMENT DETAILS:

Banking Institution: _____
Account Number: _____
Account Name: _____
Branch: _____

Signature over Printed Name_____
Position/Designation_____
Office Telephone No._____
Fax/Mobile No._____
Email Address/es

TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotation/s must be valid for a period of *thirty (30) calendar days* from the date of submission.
3. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. Award of contract shall be made to lowest calculated and responsive quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
7. The item/s shall be delivered according to the requirements specified in the Technical Specifications.
8. The MARINA shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
9. In case two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the MARINA-BAC shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
10. **Payment shall be processed after delivery and upon the submission of the required supporting documents, in accordance with existing accounting rules and regulations. Please note that the corresponding bank transfer fee, if any, shall be chargeable to the contractor's account.**
11. Liquidated damages equivalent to one tenth of one percent (0.1%) of value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The MARINA shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract. Without prejudice to other courses of action and remedies open to it.

Signature over Printed Name

Position/Designation

TERMS OF REFERENCE
SUPPLY AND DELIVERY OF INFORMATION TECHNOLOGY HARDWARE
PHERIPERALS

I. Approved Budget Contract

The supplier shall bid for all items described in this Terms of reference, which shall not exceed the Approved Budget Contract (ABC) in the amount of Five Hundred Thousand Pesos (500,000.00), inclusive of all applicable government charges.

II. Deliverables

	ITEM	QUANTITY	PRICE PER ITEM
1	Hard Disk (1TB)	5	5,000.00
2	Hard Disk (500GB)	4	3,000.00
3	Memory (Desktop)	6	5,000.00
4	Memory (Laptop)	6	10,000.00
5	Motherboard	6	3,000.00
6	UPS (750VA, Desktop)	6	12,000.00
7	Network Switch (24 Port)	2	14,500.00
8	Network Switch (16 Port)	3	10,000.00
9	Network Switch (8 Port)	3	5,000.00
10	Router	3	14,900.00
11	CAT 5E UTP Cable	3	10,000.00
12	RJ 45	10	550.00
13	Power Supply	5	1,000.00
14	Precision Tools	2	1,000.00
15	External Hard Drive (1TB)	24	2,700.00
16	External Hard Drive (3TB)	4	4,500.00
17	Wireless Mouse	10	420.00
18	Cable Cover	10	500.00
19	Scanner	2	14,900.00

III. Technical Specifications

No.	Item	Specification
1	Hard Disk (1TB)	1TB HDD 7200 RPM 3.5" SATA 6Gb/s 64MB Cache
2	Hard Disk (500GB)	500GB HDD 5400 RPM 2.5" SATA 6Gb/s 128MB Cache
3	Memory (Desktop)	8GB 3200MHZ (1X16GB) DDR4
4	Memory (Laptop)	16Gb (1x16GB) DDR4
5	Motherboard	uATX motherboard DDR4 3200MHz 32Gb/s M.2 HDMI SATA 6Gb/s USB 3.0
6	UPS (750VA, Desktop)	750VA ultra-compact UPS at least 3 UPS battery supported outlets 50 / 60 Hz 230V nominal output in battery mode
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13	Power Supply	Power Supply Design Non Modular 240V Output
14	Precision Tools	Magnetic Screwdriver Repairing Tool with Case
15	External Hard Drive (1TB)	1 TB USB 3.0 and above
16	External Hard Drive (3TB)	3 TB USB 3.0 and above
17	Wireless Mouse	Wireless 2.4GHz Optical USB Receiver Alkaline Battery
18	Cable Cover	1m Cable Cover PVC
19	Scanner	Up to 20ppm Wired/Wireless Interface AC Powered ADF

IV. Delivery

- Thirty (30) Calendar Days upon Receipt of Purchase Order.

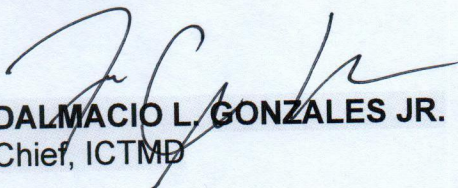
V. Qualification of the Supplier

- The supplier must be legally registered, has at least 3 years' experience in supplying computer hardware/peripherals and should submit atleast two (2) Client Satisfactory Certificates issued in the last two (2) years.

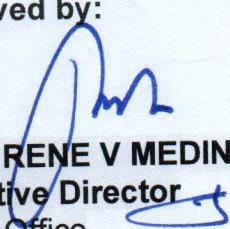
VI. Payment

- The payment shall be made upon issuance of the Billing Statement on a Bank-to-Bank basis. Automatic Debit Arrangement (ADA) through Land Bank of the Philippines (LBP) facilities, for other Commercial Bank, applicable bank charges shall be for the account of supplier. The supplier shall submit bank details together with billing statement/ invoice for ready reference.

Prepared by:


DALMACIO L. GONZALES JR.
Chief, ICTMD

Approved by:


VADM RENE V MEDINA AFP (Ret)
Executive Director
STCW Office



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF TRANSPORTATION

MARITIME INDUSTRY AUTHORITY



PURCHASE REQUEST

Office: STCW OFFICE

Division/Section: ICTMD

Date Request: July 14, 2021

PR No. : 2021-07-312

SAI No. : 30 July 2021

Item No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
		SUPPLY AND DELIVERY OF INFORMATION TECHNOLOGY HARDWARE PHERIPERALS			500,000.00
*****	*****	*****	*****	*****	*****

Requisitioning Officer

Signature:

Printed Name:

Designation

VADM RENE V MEDINA AFP (Ret)

Executive Director
STCW Office

Purpose:

To be used for the maintenance of hardware and network at MARINA Central Office, the Document Scanner will be used by the Legal Division for Data Achieving.

CERTIFICATION

- ☒ FUNDS AVAILABLE
☐ NO FUNDS AVAILABLE

RALPH A. NARVAEZ

Chief, Budget Division

☐ Approved

☐ Disapproved

PR Approver

Signature:

Printed Name:

VADM ROBERT A EMPEDRAD AFP (Ret)

Designation

Administrator

Note:

Omnibus Sworn Statement (Revised)

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the

BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this __ day of __, 20__ at _____, Philippines.

*[Insert NAME OF BIDDER OR ITS AUTHORIZED
REPRESENTATIVE]
[Insert signatory's legal capacity]
Affiant*

[Jurat]
[Format shall be based on the latest Rules on Notarial Practice]