

**MARINA - R.O. VII INDICATIVE FY 2022 ANNUAL PROCUREMENT PLAN (APP)- non CSE**

| Code (PAP) | Procurement Program/Project              | PMO/ End-User | Mode of Procurement        | Schedule for Each Procurement Activity             |                  |                 |                  | Source of Funds | Estimated Budget (Php) |              |     | Remarks (brief description of Program/Project)   |
|------------|--|---------------|----------------------------|--|------------------|-----------------|------------------|-----------------|------------------------|--------------|-----|--|
|            |  |               |                            | Ads/Post of IB/REI                                 | Sub/Open of Bids | Notice of Award | Contract Signing |                 | Total                  | MOOE         | CO  |  |
| N/A        | TRAVELLING EXPENSES - LOCAL              | MRO7          | NP-Small Value Procurement | 1st quarter, 2nd quarter, 3rd quarter, 4th quarter |                  |                 |                  | GOP             | 100,000.00             | 100,000.00   | N/A | Regional Director, Ship Inspector & Employees Assigned During Oplan  |
| N/A        | TRAINING EXPENSES                        | MRO7          | NP-Small Value Procurement | 1st quarter, 2nd quarter, 3rd quarter, 4th quarter |                  |                 |                  | GOP             | 120,000.00             | 120,000.00   | N/A | GAD ACTIVITIES, SEMINARS & TRAININGS to be conducted by MARINA & other agencies, such as CSC, COA, NAP, DBM, NCTS, PAGBA, AGIA, POAP, AGAP, etc. |
| N/A        | ACCOUNTABLE FORMS EXPENSES               | MRO7          | NP-Small Value Procurement | 1st quarter, 2nd quarter, 3rd quarter, 4th quarter |                  |                 |                  | GOP             | 600,000.00             | 600,000.00   | N/A | MARINA RO7-official receipt  |
| N/A        | FUEL, OIL AND LUBRICANTS EXPENSES        | MRO7          | NP-Small Value Procurement | 1st quarter, 2nd quarter, 3rd quarter, 4th quarter |                  |                 |                  | GOP             | 360,000.00             | 360,000.00   | N/A |  |
| N/A        | WATER EXPENSES                           | MRO7/TEO/DEO  | NP-Small Value Procurement | 1st quarter, 2nd quarter, 3rd quarter, 4th quarter |                  |                 |                  | GOP             | 120,000.00             | 120,000.00   | N/A |  |
| N/A        | ELECTRICITY EXPENSES                     | MRO7/TEO/DEO  | NP-Small Value Procurement | 1st quarter, 2nd quarter, 3rd quarter, 4th quarter |                  |                 |                  | GOP             | 2,400,000.00           | 2,400,000.00 | N/A |  |
| N/A        | POSTAGE AND COURIER EXPENSE              | MRO7          | NP-Small Value Procurement | 1st quarter, 2nd quarter, 3rd quarter, 4th quarter |                  |                 |                  | GOP             | 120,000.00             | 120,000.00   | N/A |  |
| N/A        | TELEPHONE - MOBILE                       | MRO7/TEO/DEO  | NP-Small Value Procurement | 1st quarter, 2nd quarter, 3rd quarter, 4th quarter |                  |                 |                  | GOP             | 240,000.00             | 240,000.00   | N/A |  |
| N/A        | TELEPHONE - LANDLINE                     | MRO7/TEO/DEO  | NP-Small Value Procurement | 1st quarter, 2nd quarter, 3rd quarter, 4th quarter |                  |                 |                  | GOP             | 156,000.00             | 156,000.00   | N/A |  |
| N/A        | INTERNET SUBSCRIPTION EXPENSES           | MRO7/TEO/DEO  | NP-Small Value Procurement | 1st quarter, 2nd quarter, 3rd quarter, 4th quarter |                  |                 |                  | GOP             | 300,000.00             | 300,000.00   | N/A |  |
| N/A        | EXTRAORDINARY AND MISCELLANEOUS EXPENSES | MRO7          | NP-Small Value Procurement | 1st quarter, 2nd quarter, 3rd quarter, 4th quarter |                  |                 |                  | GOP             | 116,000.00             | 116,000.00   | N/A |  |
| N/A        | LEGAL SERVICES                           | MRO7          | NP-Small Value Procurement | 1st quarter, 2nd quarter, 3rd quarter, 4th quarter |                  |                 |                  | GOP             | 24,000.00              | 24,000.00    | N/A |  |
| N/A        | JANITORIAL SERVICES                      | MRO7          | NP-Small Value Procurement | 1st quarter, 2nd quarter, 3rd quarter, 4th quarter |                  |                 |                  | GOP             | 720,000.00             | 720,000.00   | N/A |  |
| N/A        | SECURITY SERVICES                        | MRO7          | NP-Small Value Procurement | 1st quarter, 2nd quarter, 3rd quarter, 4th quarter |                  |                 |                  | GOP             | 960,000.00             | 960,000.00   | N/A |  |
| N/A        | REPAIR & MAINTENANCE - OFFICE EQUIPMENT  | MRO7          | NP-Small Value Procurement | 1st quarter, 2nd quarter, 3rd quarter, 4th quarter |                  |                 |                  | GOP             | 120,000.00             | 120,000.00   | N/A |  |
| N/A        | REPAIR & MAINTENANCE - BUILDINGS         | MRO7          | NP-Small Value Procurement | 1st quarter, 2nd quarter, 3rd quarter, 4th quarter |                  |                 |                  | GOP             | 400,000.00             | 400,000.00   | N/A |  |



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|------------|---|---------------|----------------------------|--|------------------|-----------------|------------------|-----------------|------------------------|----------------------|-----|--|
|            |   |               |                            | Ads/Post of IB/REI                                 | Sub/Open of Bids | Notice of Award | Contract Signing |                 | Total                  | MOOE                 | CO  |  |
| N/A        | REPAIR & MAINTENANCE - INFO AND COMM TECH EQUIPMENT | MRO7          | NP-Small Value Procurement | 1st quarter, 2nd quarter, 3rd quarter, 4th quarter |                  |                 |                  | GOP             | 180,000.00             | 180,000.00           | N/A |  |
| N/A        | REPAIR & MAINTENANCE - MOTOR VEHICLES               | MRO7          | NP-Small Value Procurement | 1st quarter, 2nd quarter, 3rd quarter, 4th quarter |                  |                 |                  | GOP             | 600,000.00             | 600,000.00           | N/A |  |
| N/A        | TAXES, DUTIES AND LICENSES                          | MRO7          | NP-Small Value Procurement | 1st quarter, 2nd quarter, 3rd quarter, 4th quarter |                  |                 |                  | GOP             | 60,000.00              | 60,000.00            | N/A |  |
| N/A        | FIDELITY BOND PREMIUMS                              | MRO7          | NP-Small Value Procurement | 1st quarter, 2nd quarter, 3rd quarter, 4th quarter |                  |                 |                  | GOP             | 60,000.00              | 60,000.00            | N/A |  |
| N/A        | INSURANCE EXPENSES                                  | MRO7          | NP-Small Value Procurement | 1st quarter, 2nd quarter, 3rd quarter, 4th quarter |                  |                 |                  | GOP             | 200,000.00             | 200,000.00           | N/A |  |
| N/A        | LABOR AND WAGES                                     | MRO7          | NP-Small Value Procurement | 1st quarter, 2nd quarter, 3rd quarter, 4th quarter |                  |                 |                  | GOP             | 4,680,000.00           | 4,680,000.00         | N/A |  |
| N/A        | PRINTING AND PUBLICATION EXPENSES                   | MRO7          | NP-Small Value Procurement | 1st quarter, 2nd quarter, 3rd quarter, 4th quarter |                  |                 |                  | GOP             | 120,000.00             | 120,000.00           | N/A |  |
| N/A        | REPRESENTATION EXPENSES                             | MRO7          | NP-Small Value Procurement | 1st quarter, 2nd quarter, 3rd quarter, 4th quarter |                  |                 |                  | GOP             | 938,000.00             | 938,000.00           | N/A | MARINA Anniversary, Maritime Week, Seafarer's Day, Mid & Year-end Assessment, etc. |
| N/A        | TRANSPORTATION AND DELIVERY EXPENSES                | MRO7          | NP-Small Value Procurement | 1st quarter, 2nd quarter, 3rd quarter, 4th quarter |                  |                 |                  | GOP             | 60,000.00              | 60,000.00            | N/A |  |
| N/A        | RENTS - BUILDING AND STRUCTURES                     | MRO7/TEO/DEO  | NP-Small Value Procurement | 1st quarter, 2nd quarter, 3rd quarter, 4th quarter |                  |                 |                  | GOP             | 1,200,000.00           | 1,200,000.00         | N/A |  |
| N/A        | OTHER MOOE  | MRO7          | NP-Small Value Procurement | 1st quarter, 2nd quarter, 3rd quarter, 4th quarter |                  |                 |                  | GOP             | 492,000.00             | 492,000.00           | N/A |  |
| N/A        | SUBSCRIPTION EXPENSES                               | MRO7          | NP-Small Value Procurement | 1st quarter, 2nd quarter, 3rd quarter, 4th quarter |                  |                 |                  | GOP             | 60,000.00              | 60,000.00            | N/A |  |
|            | <b>GRAND TOTAL</b>                                  |               |                            |  |                  |                 |                  |                 | <b>15,506,000.00</b>   | <b>15,506,000.00</b> | -   |  |

**DEFINITION**

**1. PROGRAM (BESF)**– A homogeneous group of activities necessary for the performance of a major purpose for which a government agency is established, for the basic maintenance of the agency's administrative operations or for the provisions of staff support to the agency's administrative operations or for the provisions of staff support to the agency's line functions.

**Remarks**

Programs and projects should be aligned with budget documents, and especially those posted at the PhilGeps.