



MARITIME INDUSTRY AUTHORITY

2021 ANNUAL PLANS & BUDGET



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FY 2021 PLANNING OF ACTIVITIES

Office: DOMESTIC SHIPPING SERVICE (DSS)

Approved NEP for CY 2021	4,631,000.00
Approved Adjusted / Updated Budget	3,631,000.00
Less: Obligation incurred as of 31 July 2021	685,287.29
Less: Budgetary Requirements for August to December 2021	2,824,500.00
Savings/Deficit	121,212.71

P/A/Ps	Division/ Office	Timelines	Actual Obligation (Jan- July)	Budget Requirement (Aug-Dec)	TOTAL BUDGET	PGS	MIDP	GAD	Remarks
PROPOSED PLANS AND BUDGET FOR CY 2021									
MANDATORY REQUIREMENTS									
a. Travelling Expenses (Budget reduced by almost 50%; transferred to Communication Expenses and Labor & Wages of Job Orders and COS of DSS)	SRDD/ NCR	2021	77,675.76	500,000.00	577,675.76			X	Info campaign and mobile registration of recreational boats (can be sub-alloted to MROs)
b. Other Supplies and Materials Expenses	DSS	2021	12,184.02	-	12,184.02				
c. Office Supplies Expenses	DSS	2021	125,645.92	200,000.00	325,645.92				Reduce by more than 50% (All applications are on-line; reduce printing)
d. ICT Software Subscription (Zoom, etc.)	DSS	2021	5,103.67	10,000.00	15,103.67				
e. Communication Expense (Mobile)	DSS	2021	47,438.48	95,000.00	142,438.48				
f. Communication Expenses (Landline)	DSS	2021	13,682.75	95,000.00	108,682.75			X	All meetings/ conferences are via zoom
g. MOOE for Entitled Officials (EME)	DSS	2021	38,800.00	48,500.00	87,300.00				
h. Manpower Requirements (JO and COS)	DSS	2021	119,934.90	300,000.00	419,934.90				Contract of Service (IT expert) to handle the MARIS Project of DSS)
i. Accountable Forms	NCR	2021	-	500,000.00	500,000.00				To be used for DSS regulatory functions transferred to NCR
j. Other Maintenance and Operating Expenses (Motor Vehicles)	DSS	2021	16,575.68	500,000.00	516,575.68				
k. Fuel, Oil and Lubricant Expenses	DSS	2021	28,342.23	-	28,342.23				
l. Postage and Courier Services	DSS	2021	2,041.19	-	2,041.19				
m. Printing and Publication	DSS	2021	92,235.43	-	92,235.43				
n. Representation Expense	DSS	2021	54,075.52	-	54,075.52				

o. Taxes Duties and Licenses	DSS	2021	2,179.06	-	2,179.06				
p. Transportation and Delivery Expenses	DSS	2021	40,000.00	-	40,000.00				
q. Other General Services	DSS	2021	9,372.68	-	9,372.68				
Sub-Total			685,287.29	2,248,500.00	2,933,787.29				
POLICY FORMULATION									
a. Amendment on the Revised Rules on the Accreditation of Domestic Shipping Enterprises (MC 2006-03)	SBD	3rd Qtr	-	50,000.00	50,000.00	X	X		Budget for Publication
b. Amendment of MC on Importation of Passenger Vessels	SBD	4th Qtr	-	50,000.00	50,000.00	X	X		Budget for Publication
c. Amendment of MC on the Grant of Pioneer Status	SPDD	3rd Qtr	-	50,000.00	50,000.00	X	X		Budget for Publication
d. Rules and Regulations on the Temporary Suspension of Philippine Registered Ships	SBD	3rd Qtr	-	50,000.00	50,000.00	X	X		Accomplished
e. Administrative Order on the Conduct of Market Study/ Survey	SPDD	4th Qtr	-	-	-		X		
f. Amendment of MC on Rules on Registration, Licensing and Operation of Recreational Boat/ MOA on Registration, Operation of Recreational Floating Platforms (RFPs)	SRDD	4th Qtr	-	50,000.00	50,000.00		X		
g. Amendment on the MC on Registration of Vessels	SRDD	4th Qtr	-	50,000.00	50,000.00				
h. Amendment of MC on Special Permit	SBD	4th Qtr	-	50,000.00	50,000.00				
i. Administrative Order for Oversight Function on Pioneer Status and Missionary Route Status	SPDD	4th Qtr	-	-	-				
j. Administrative Order for Oversight Function on Delegated Functions to MROs	SBD/SPDD	4th Qtr	-	-	-				
k. Administrative Order on the Implementation of Maritime Route Rationalization and Information System (MARIS) Project/ Route Capacity Measurement (RCM)	SPDD	4th Qtr	-	-	-				
Sub-Total			-	350,000.00	350,000.00				
MEETINGS/ CONFERENCES/ WORKSHOPS/ TRAININGS/ CONVENTIONS									
a. Mid-Year Office Performance Assessment and Target Setting Workshop	DSS	EO June	-	-	-				
b. Year-end Office Performance Assessment and Target Setting Workshop	DSS	EO Dec	-	15,000.00	15,000.00				
Sub-Total			-	15,000.00	15,000.00				

CAPABILITY TRAININGS									
a. Route Capacity Measurement (RCM) Workshops	SPDD	2nd Sem	-	161,000.00	161,000.00	X	X		
b. Trainings/Workshops in Conductings Market Surveys	SPDD	2nd Sem	-	50,000.00	50,000.00	X	X		
Sub-Total			-	211,000.00	211,000.00				
TOTAL			685,287.29	2,824,500.00	3,509,787.29				

FY 2021 PLANNING OF ACTIVITIES

Office: ENFORCEMENT SERVICE (ES)

Approved NEP for CY 2021	2,553,000.00
Less: Obligation incurred as of 31 July 2021	1,989,258.30
Less: Budgetary Requirements for August to December 2021	1,874,500.00
Savings/Deficit	-1,310,758.30

P/A/Ps	Division/ Office	Timelines	Actual Obligation (Jan- July)	Budget Requirement (Aug-Dec)	TOTAL BUDGET	PGS	MIDP	GAD	Remarks
PROPOSED PLANS AND BUDGET FOR CY 2021									
MANDATORY REQUIREMENTS									
a. MOOE for Entitled Officials (EME)	ES	2021	38,800.00	48,500.00	87,300.00				
b. MOOE for Entitled Officials (RATA)	ES	2021	-	185,000.00	185,000.00				
c. Communication Expense (Mobile)	ES	2021	42,000.00	27,000.00	69,000.00				
d. Communication Expense (Landline)	ES	2021	22,843.75	10,000.00	32,843.75				
e. ICT Software Subscription (Zoom, Etc)	ES	2021	7,293.00	4,000.00	11,293.00				
f. ICT Office Supplies	ES	2021	6,000.00	-	6,000.00				
g. Other Supplies and Materials	ES	2021	173,110.04	-	173,110.04				
h. Office Supplies	ES	2021	74,880.74	-	74,880.74				
i. Maintenance Vehicle	ES	2021	16.89	-	16.89				
j. Manpower Requirements (JO and COS)	ES	2021	1,186,147.96	780,000.00	1,966,147.96				
k. Other Professional Services	ES	2021	76,566.60	-	76,566.60				
l. Contingency Expense	ES	2021	-	-	-				
m. Other General Services	ES	2021	2,900.00	-	2,900.00				
n. Other MOOE	ES	2021	5,644.80	-	5,644.80				

o. Postage and Courier Services	ES	2021	853.08	-	853.08				
p. Representation Expense	ES	2021	48,074.08	-	48,074.08				
q. Transportation and Delivery Expenses	ES	2021	40,000.00	-	40,000.00				
r. Local Travelling Expenses	ES	2021	264,127.36	-	264,127.36				
s. Membership fee MAIF	ES	2021	-	60,000.00	60,000.00				Membership varies on the currency rate
Sub-Total			1,989,258.30	1,114,500.00	3,103,758.30				
MARITIME SAFETY IMPLEMENTATION/SEAFARERS CERTIFICATION									
a. Compliance Monitoring of Ships and Motorbancas	ES	2nd Sem		200,000.00	200,000.00				Compliance Monitoring will be conducted in collaboration/together with MRO-NCR mobile Registration and Monitoring.
b. Compliance Monitoring of Ship building, ship breaking, ship repairs and boatyards	ES	2nd Sem		100,000.00	100,000.00				
c. Investigation Maritime Accidents/Incidents and Complaints	ES	2nd Sem		150,000.00	150,000.00				
d. Implementation of OPLAN	ES	2021		200,000.00	200,000.00				Subject for mandates from the DOTr (OPLAN will be conducted by ES and
e. MARINA Operation Center (MOC)	ES	2021	-	-	-		X		MOC enhancement is part of the MIDP which cost 20 million, based on the budget of ES which is only 2.5 million pesos, the activity for the enhancement will be inappropriate to incorporate.
Sub-Total			-	650,000.00	650,000.00				
POLICY FORMULATION									
a. Memorandum of Agreement with different Government Agencies	ES	2021	-	-	-				Inter-Agency MOA will be reviewed and further be revised taking in consideration the difficulty of its implementation since it involved commitment of other agencies
b. Formulation/creation of Administrative Orders, Memorandum Circuars and other Policies	ES	2021	-	50,000.00	50,000.00				Budget for Public Consultations
Sub-Total			-	50,000.00	50,000.00				

MEETINGS/ CONFERENCES/ WORKSHOPS/ TRAININGS/ CONVENTIONS									
a. Marine Accident Investigators International Forum (MAIF), Marine Accident Investigators Forum Asia (MAIFA) and Asean Regional Forum (ARF)	ES	2021	-	-	-				The International commitments of are conducted virtually, which is why no budgetary requirement is noted. only the MAIF membership fee which is stated above
Sub-Total			-	-	-				
CAPABILITY TRAININGS									
a. Trainings as indicated in the Learning and Developmental Plan 2021	ES	2021	-	50,000.00	50,000.00				
Sub-Total			-	50,000.00	50,000.00				
OFFICE SPECIFIC ACTIVITIES									
a. Mid-Year Office Performance Assessment and Target Setting Workshop	ES	July	-	-	-				
b. Year-end Office Performance Assessment and Target Setting Workshop	ES	December	-	10,000.00	10,000.00				
Sub-Total			-	10,000.00	10,000.00				
TOTAL			1,989,258.30	1,874,500.00	3,863,758.30				

FY 2021 PLANNING OF ACTIVITIES

Office: FRANCHISING SERVICE (FS)

Approved NEP for CY 2021 1,921,000.00

Approved Adjusted / Updated Budget 1,732,500.00

Less: Obligation incurred as of 31 July 2021 700,134.92

Less: Budgetary Requirements for August to December 2021 1,076,886.88

Savings/Deficit -44,521.80

P/A/Ps	Division/ Office	Timelines	Actual Obligation (Jan- July)	Budget Requirement (Aug-Dec)	TOTAL BUDGET	PGS	MIDP	GAD	Remarks
PROPOSED PLANS AND BUDGET FOR CY 2021									
MANDATORY REQUIREMENTS									
a. Contingency Expense	FS	2021	-	23,000.00	23,000.00			X	
b. Communication Expense (Mobile)	FS	2021	38,603.90	15,396.10	54,000.00				
c. Communication Expense (Landline)	FS	2021	13,236.42	12,000.00	25,236.42				
d. MOOE for Entitled Officials (EME)	FS	2021	48,500.00	48,500.00	97,000.00			X	
e. ICT Software Subscription (Zoom)	FS	2021	3,505.23	3,735.00	7,240.23				
f. Office Supplies Expenses	FS	2021	69,205.03	57,000.00	126,205.03				
g. Other Supplies and Materials Expenses	FS	2021	10,340.00	118,000.00	128,340.00				As per FS supplemental supplies for webcam, microphone, scanner and external hard drives
h. Postage and Courier Services	FS	2021	4,108.36	3,000.00	7,108.36				
i. Printing and Publication Expenses	FS	2021	80,438.40	-	80,438.40				Publication for MAs and AOs are stated under Policy Formulation
j. Representation Expense	FS	2021	8,836.08	6,500.00	15,336.08				
k. Travelling Expenses - Local	FS	2021	227,498.59	-	227,498.59				
l. Manpower Requirements (JO and COS)	FS	2021	108,129.75	89,755.78	197,885.53			X	
m. Fuel, Oil and Lubricants Expenses	FS	2021	87,733.16	70,000.00	157,733.16				
Sub-Total			700,134.92	446,886.88	989,288.64				

POLICY FORMULATION									
a.	MARINA Rules and Regulations on the Registration and Licensing of Wooden Hulled Tourist Boats	FS	4th week of Dec 2021	-	20,000.00	20,000.00	X		For Meetings
b.	Amendment of The 2014 Amendments to the Revised Rules and Regulations Implementing Republic Act No. 9295 (The 2014 Amendments) (only CPC related provisions)	FS	4th week of June and 4th week of Dec 2021	-	10,000.00	10,000.00	X		For Meetings
c.	Amendment of the MARINA Revised Rules of Practice and Procedure (MRRPP)	FS	4th week of June and 4th week of Dec 2021	-	10,000.00	10,000.00	X		For Meetings
d.	Conduct of Virtual Briefing and Institutional Support Mechanism (ISM) Workshops on the provisions of MC No. 2016-02 in areas under the jurisdiction of NCR Phase 1: ✕Metro Manila ✕Laguna/Rizal (Binangonan) ✕Cavite Phase 2: ✕Pampanga ✕Bulacan ✕Bataan (Cababalan) ✕Zambales (Subic) Phase 3: ✕Aurora ✕Nueva Ecija	FS	Phase 1: 2nd week of April Phase 2: 2nd week of Aug Phase 3: 2nd week of Oct	-	10,000.00	10,000.00	X		In view of the current pandemic, FS deemed it proper to conduct this virtual ISM virtually via Zoom Application
e.	Summarized Report on the consolidated Market Survey relative to the Implementation of MC No. 2016-02	FS	4th week of June and 4th week of Dec 2021	-	-	-	X		Adjusted the OPCR Target of FS for 2021 removing budget in this activity in view of the current pandemic. FS will be consolidating all submitted reports by the MRO virtually via email
f.	Analysis Report on the consolidated Transition Plan relative to the Implementation of MC No. 2016-02	FS	4th week of June and 4th week of Dec 2021	-	-	-	X		
g.	Administrative Order on the Uniform Format for Certificate of Public Convenience (CPC)	FS	4th week of Oct 2021	-	10,000.00	10,000.00	X		For TWG Meetings
h.	Maritime Industry Development Plan (MIDP) Program 3 – Coastal and Inland Waterways Transport System (CIWTS):								
h.i	Drafting of TOR for the Procurement of Consultancy Services for the feasibility study on the development of CIWT System	FS	4th week of June 2021	-	-	-		X	Removed as per Memo dated 19 April 2021 on the downgrading of unutilized Budget for 2021
h.ii	Meetings for TWG on the revised CIWT TOR	FS	4th week of Dec 2021	-	10,000.00	10,000.00		X	For Meetings

i. Memorandum of Agreement on Seafarer's Passenger Discount	FS	07 Sept 2021	-	150,000.00	150,000.00				In view of the recent instruction of the management this July 2021, the FS deemed it proper to include a budget of 100,000 for this event for the Contract signing of MOA with domestic operators and partnered agencies which will be held physically in MARINA on the 4th week of August 2021. The same was included in the submitted Revised FS OPCR on 13 July 2021. 1. Tarpaulin 2. Breakfast, Lunch and snacks 3. Tokens/Plaque 4. Flowers 5. Other Misc. Expenses 6. Swab-test = 65k
j. Administrative Orders	FS	as may be assigned/required	-	50,000.00	50,000.00	X			Budget for publication (1 AO)
k. MARINA Advisories	FS	as may be assigned/required	-	300,000.00	300,000.00	X			Budget for publication (6 MA)
Sub-Total			-	570,000.00	570,000.00				
MEETINGS/ CONFERENCES/ WORKSHOPS/ TRAININGS/ CONVENTIONS									
a. Team Building	FS		-	-	-			X	
b. National Lawyers Convention	FS		-	-	-			X	
c. International Commitments	FS		-	-	-				-Removed as per Memo dated 19 April 2021 on the downgrading of unutilized Budget for 2021 -50,000 for local meetings/meals for the 2nd sem of 2021
d. BIMP-EAGA	FS	Jan-Dec	-	50,000.00	50,000.00				
e. IMO Meetings (IOPCF)	FS		-	-	-				
f. IMO Meetings (FAL Committee)	FS		-	-	-				
Sub-Total			-	50,000.00	-				
CAPABILITY TRAININGS									
a. FS Learning and Development Plan	FS		-	-	-			X	FS has a proposed trainings amounting to 1,195,000.00 as submitted in the FS LDP to HRMDD on 08 February 2021
Sub-Total			-	-	-				

OFFICE SPECIFIC ACTIVITIES									
a.	Mid-Year Office Performance Assessment and Target Setting Workshop	FS	June 2021	-	-	-			
b.	Year-end Office Performance Assessment and Target Setting Workshop	FS	December 2021	-	10,000.00	10,000.00	X	X	
Sub-Total				-	10,000.00	10,000.00			
TOTAL				700,134.92	1,076,886.88	1,777,021.80			

FY 2021 PLANNING OF ACTIVITIES

Office: LEGAL SERVICE (LS)

Approved NEP for CY 2021

Less: Obligation incurred as of 31 July 2021 705,084.04

Less: Budgetary Requirements for August to December 2021 1,579,500.00

Savings/Deficit -

P/A/Ps	Division/ Office	Timelines	Actual Obligation (Jan- July)	Budget Requirement (Aug-Dec)	TOTAL BUDGET	PGS	MIDP	GAD	Remarks
PROPOSED PLANS AND BUDGET FOR CY 2021									
MANDATORY REQUIREMENTS									
a. MOOE for Entitled Officials (EME)	LS	2021	48,500.00	-	48,500.00				
b. Communication Expense (Mobile)	LS	2021	45,632.64	27,500.00	73,132.64				
c. Communication Expense (Landline)	LS	2021	10,156.75	-	10,156.75				
d. Other Supplies and Materials Expenses	LS	2021	-	300,000.00	300,000.00				Estimate only (less paper and less ink used)
e. Office Supplies Expenses	LS	2021	167,473.37	-	167,473.37				
f. Manpower Requirements (JO and COS)	LS	2021	400,749.35	1,004,000.00	1,404,749.35				(3 JOs, 2 COs and hiring of 2 additional COS)
g. Legal Service (OSG)	LS	2021	-	75,000.00	75,000.00				
h. ICT Software Subscription (Zoom)	LS	2021	5,250.00	5,000.00	10,250.00				Estimated at 1000 per month
i. Postal and Courier Services	LS	2021	27,321.93	-	27,321.93				
j. Case Management Systems	LS	2021	-	-	-				Included in the MARINA ISSP
k. KR Con	LS	2021	-	-	-				
Sub-Total			705,084.04	1,411,500.00	2,116,584.04				
POLICY FORMULATION									
a. MARINA Board Meetings	LS	2021	-	-	-				
b. MLLT Meetings	LS	2021	-	-	-				
c. Bill Drafting for Maritime Industry Authority Act of the Philippines	LS	May & October	-	-	-				
d. Amendment of RA 9295	LS	March & October	-	-	-				
Sub-Total			-	-	-				

MEETINGS/ CONFERENCES/ WORKSHOPS/ TRAININGS/ CONVENTIONS									
a. IOPC meeting	LS	2021	-	-	-				
b. Leg Com meeting	LS	2021	-	-	-				
c. UNCITRAL	LS	2021	-	-	-				
Sub-Total			-	-	-				
CAPABILITY TRAININGS									
a. MARINA Lawyers Convention	LS	October	-	150,000.00	150,000.00				will be conducted online and budget will be for the procurements of resource persons and other administrative requirements
b. MCLE	LS	MarchJuneSept	-	-	-				
c. Training on Maritime Insurance	LS	2021	-	-	-				
Sub-Total			-	150,000.00	150,000.00				
OFFICE SPECIFIC ACTIVITIES									
a. Mid-Year Office Performance Assessment and Target Setting Workshop	LS	1st Sem	-	-	-				
b. Year-end Office Performance Assessment and Target Setting Workshop	LS	2nd Sem	-	18,000.00	18,000.00				
c. Team Building	LS	2nd Sem	-	-	-				
Sub-Total			-	18,000.00	18,000.00				
TOTAL			705,084.04	1,579,500.00	2,284,584.04				

FY 2021 PLANNING OF ACTIVITIES

Office: **MANPOWER DEVELOPMENT SERVICE (MDS)**

Approved NEP for CY 2021 **48,148,000.00**

Less: Obligation incurred as of 31 July 2021 **6,204,466.61**

Less: Budgetary Requirements for August to December 2021 **41,749,829.98**

Savings/Deficit **193,703.41**

P/A/Ps	Division/ Office	Timelines	Actual Obligation (Jan- July)	Budget Requirement (Aug-Dec)	Total Annual Budget	PGS	MIDP	GAD	Remarks
PROPOSED PLANS AND BUDGET FOR CY 2021									
MANDATORY REQUIREMENTS									
a. MOOE for Entitled Officials (EME)	MDS	2021	29,100.00	48,500.00	77,600.00	X			
b. MOOE for Entitled Officials (Mobile)	MDS	2021	26,740.79	33,000.00	59,740.79	X			
c. Communication Expenses (Landline)	MDS	2021	57,186.82	21,585.00	78,771.82	X			
d. ICT Software Subscription (Zoom)	MDS	2021	-	4,500.00	4,500.00	X			
e. Internet Subscription Expenses	MDS	2021	353,206.91	533,256.00	886,462.91	X			
f. Manpower Requirements (Job Order)	MDS	2021	4,397,367.19	3,101,400.00	7,498,767.19	X			
g. Postage and Courier Services	MDS	2021	82,769.49	141,000.00	223,769.49				
h. Other Supplies and Materials Expenses	MDS	2021	18,793.00	570,769.50	589,562.50				
i. Other General Services	MDS	2021	2,989.56	-	2,989.56				
j. Printing and Publication Expenses	MDS	2021	227,516.80	-	227,516.80				
k. Other Professional Service	MDS	2021	-	250,100.00	250,100.00				
l. Office Supplies Expenses	MDS	2021	91,204.93	-	91,204.93				
m. Representation Expenses	MDS	2021	16,484.32	-	16,484.32				
n. Electricity Expenses	MDS	2021	135,561.11	193,870.50	329,431.61				

o. Water Expenses	MDS	2021	4,020.93	20,000.00	24,020.93				
p. Contingency Expense (Other Maintenance and Operating Expense)	MDS	2021	-	694,350.00	694,350.00				
q. Motor Vehicles (Repairs and Maintenance)	MDS	2021	5,200.00	25,000.00	30,200.00				
r. Taxes Duties and Licenses	MDS	2021	2,279.06	-	2,279.06				
s. Training Expenses	MDS	2021	206,685.00	-	206,685.00				
t. Transportation and Delivery Expenses	MDS	2021	6,568.76	-	6,568.76				
u. Travelling Expenses - Local	MDS	2021	297,611.28	-	297,611.28				
v. Fuel, Oil and Lubricants Expenses	MDS	2021	42,975.66	81,576.00	124,551.66				
Sub-Total			6,004,261.61	5,718,907.00	11,723,168.61				
Maritime Safety Implementations/Seafarers Certification									
a. Electronic Certification (ECert) of DCOC, CMP ID & License, Harbor Pilot Exam & License and Certificate of Accreditation of Maritime Training Institution	MDS	January to March	-	-	-				c/o MISS *PAPs Chargeable to Fund 151 (Use of Income)
b. Establishment of Training, Examination and Conference Room	MDS	January to March	-	-	-				Training, Exam & Conference Room partially completed. -For verification of capital outlay to budget division *PAPs Chargeable to Fund 151 (Use of Income)
c. Server for SIDSRB E-payment	MDS	January to March	-	-	-				coordinated with MISS *PAPs Chargeable to Fund 151 (Use of Income)
d. MBST Certification	MDS	2021	-	10,000.00	10,000.00				MBST to be conducted on the training room at Central Office
e. Safety Inspection	MDS	4th Qtr	-	50,000.00	50,000.00				Currently, the inspection is being conducted virtually due to pandemic situation. However, on site inspection of MTIs may be conducted in the 4th quarter
f. Monitoring	MDS	4th Qtr	-	50,000.00	50,000.00				No monitoring is being conducted due to pandemic situation but may resume in the last quarter of the year
Sub-Total			-	110,000.00	110,000.00				

MARINA WIDE ACTIVITIES									
a. Seafarer's Day	MDS	June		-	0.00				
b. National Maritime Week	MDS	September	-	50,000.00	50,000.00			X	For National Maritime Week expenses
Sub-Total			-	50,000.00	50,000.00				
POLICY FORMULATION									
a. Amendment of MC MD 2019-01 Revised Rules and Regulations in the Issuance of SRB&SID	MDS	Presentation to MANCOM by November 2021	-	50,000.00	50,000.00				Proposed amendment of MC 2019-01 to commence in CY 2022. This was already removed from the MDS OPCR for 2021.
b. Rules and Regulations on the Accreditation of Philippine-Registered Ships for the Conduct of Structured Onboard Training Program of Maritime Cadets	MDS	2021	-	-	-				Transferred to STCWO
Sub-Total			-	50,000.00	50,000.00				
MEETINGS/ CONFERENCES/ WORKSHOPS/ TRAININGS/ CONVENTIONS									
a. Trainor's Training on Ship Handling and Safe Navigation	MDS	11-13 February	-	-	-	X		X	Budget redirected to MRO (not included in the computation)
b. Trainor's Training on Engine Operation and Maintenance	MDS	18-20 March	-	-	-	X		X	Budget redirected to MRO (not included in the computation)
c. Instructor's Training Course IMO Model 6.09	MDS	25 Jan- 05 February	97,200.00	-	97,200.00	X		X	Completed
d. Examination and Assessment Course IMO Model 3.12	MDS	08-19 February	103,005.00	-	103,005.00	X			Completed
e. Internal Auditor Course	MDS	November	-	100,000.00	100,000.00	X			ISO 9001:2015 version/Waiting for quotation from training center
f. Lead Auditor's Course	MDS	November	-	200,000.00	200,000.00	X			ISO 9001:2015 version/Waiting for quotation from training center
g. Staff Development	MDS	November	-	50,000.00	50,000.00	X			Technical Writing for MDS Staff/ Waiting for quotation from Training Center
Sub-Total			200,205.00	350,000.00	550,205.00				
OFFICE SPECIFIC ACTIVITIES									
a. Mid-Year Office Performance Assessment and Target Setting Workshop	MDS	1st Sem	-	-	-				
b. Year-end Office Performance Assessment and Target Setting Workshop	MDS	November	-	50,000.00	50,000.00	X	X		
c. Conduct of Trainings of Shiphhandling and Safe Navigation for Seafarers Onboard Ship/Boat Below 35 GT and 50 GT for Commercial Ship and Fishing	MDS	2nd Sem	-	-	-				To be removed

d. Development of Training Course Package on the following: - Boat Handling and Safe Navigation; - Engine Operation and Maintenance for Motor Banca; - Ship Handling and Safe Navigation 1; - Ship Handling and Safe Navigation 3; - Engine Operation and Maintenance 1; and - Engine Operation and Maintenance 3	MDS	November	-	50,000.00	50,000.00				On going *Ship Handling and Safe Navigation 1 & 3 including the Engine Operation and Maintenance 1 & 3 have already been pilot tested.
e. Teambuilding	MDS	December	-	50,000.00	50,000.00				
f. Conduct of MBST with GST	MDS	Sept.-Dec.	-	15,000.00	15,000.00				These activities have been temporarily suspended due to pandemic. May resume in the 4th quarter of 2021.
g. Conduct of CMP and Harbor Pilot Examination	MDS	Sept.-Dec.	-	100,000.00	100,000.00				These activities have been temporarily suspended due to pandemic. May resume in the 4th quarter of 2021.
h. Procurement of SID Cards and Consumables	MDS	August	-	10,200,000.00	10,200,000.00				Approved TOR has been submitted to the BAC TWG, for processing of the procurement.
i. Procurement of SRB Printer Consumables	MDS	August	-	10,120,000.00	10,120,000.00				Procurement Documents already signed by the Administrator and forwarded to BAC Secretariat.
j. Procurement of Blank SRB (non-MIDP Program)	MDS	August	-	12,585,922.98	12,585,922.98	X			-ABC FY 2020-Php 23,728,300.02+ ABC FY 2021-Php12,585,922.98= Php36,314,223.00 - ApprovedTOR submitted to BAC Secretariat. Discussed during the Pre-Procurement Conference of BAC on 11 August 2021.
k. Procurement of Blank Security Paper (BSP)	MDS	November	-	2,100,000.00	2,100,000.00				MFAS prepared TOR/ MDS has already prepared the Purchase Request (PR)
l. Procurement of Seafarers Identification Booklet (SIB)	MDS	August	-	200,000.00	200,000.00				For BAC Resolution/ Preparation of Notice of Award (NOA)
Sub-Total			-	35,470,922.98	35,470,922.98				
TOTAL			6,204,466.61	41,749,829.98	47,954,296.59				

FY 2021 PLANNING OF ACTIVITIES

Office: MANAGEMENT, FINANCE AND ADMINISTRATIVE SERVICE (MFAS)

Approved NEP for CY 2021	96,120,000.00
Approved Adjusted / Updated Budget	128,620,000.00
Less: Obligation incurred as of 31 July 2021	53,966,949.09
Less: Budgetary Requirements for August to December 2021	74,653,050.91
Savings/Deficit	0.00

P/A/Ps	Division/ Office	Timelines	Actual Obligation (Jan- July)	Budget Requirement (Aug-Dec)	Total Annual Budget	PGS	MIDP	GAD	Remarks
PROPOSED PLANS AND BUDGET FOR CY 2021									
MANDATORY REQUIREMENTS									
a. Contingency Expense	MFAS	2021	3,347,605.47	1,510,880.04	4,858,485.51				
b. Mandatory Expense	MFAS	2021	30,061,361.50	21,292,482.41	51,353,843.91				
c. Manpower Requirements	MFAS	2021	15,871,740.93	13,000,000.00	28,871,740.93				
d. Maritime Attache	MFAS	2021	3,659,545.37	3,000,000.00	6,659,545.37				
e. MOOE for Entitled Officials	MFAS	2021	675,384.28	500,000.00	1,175,384.28				
f. Management Information System	MFAS	2021		32,500,000.00	32,500,000.00				Terms of Reference being finalized
Sub-Total			53,615,637.55	71,803,362.45	125,419,000.00				
CAPABILITY TRAININGS									
a. Values Enhancement Program	MFAS / HRMDD	02-05 March							
b. Orientation/Seminar for New Employees	MFAS / HRMDD	31 May							
c. Training Needs Analysis (TNA)	MFAS / HRMDD	TBD							
d. Stress Management Seminar	MFAS / HRMDD	TBD							
e. Mentoring and Coaching	MFAS / HRMDD	25-26 May							
f. Habits of Highly Effective Government Leaders	MFAS / HRMDD	3rd Qtr							
g. Orientation on Ease of Doing Business (EODB)	MFAS / HRMDD	2nd Qtr							
h. Supervisory Development Course Tracks II & III	MFAS / HRMDD	2nd Qtr							

i.	Revised Rules on Administrative Cases in the Civil Service (RRACS)	MFAS / HRMDD	16-17 August						
j.	Public Service Ethics & Accountability (PSEA)	MFAS / HRMDD	TBD						
k.	Orientation on 5S Housekeeping	MFAS / HRMDD	TBD						
l.	HR Symposium	MFAS / HRMDD	TBD						
m.	Luzon Convention of Human Resource Management Practitioners	MFAS / HRMDD	TBD						
n.	HR Conversations	MFAS / HRMDD	TBD						
o.	Psychological Assessments Methods in Employee Selection	MFAS / HRMDD	TBD						
p.	Program/Course Delivery and Administration	MFAS / HRMDD	TBD						
q.	CSC Cluster Forum	MFAS / HRMDD	TBD						
r.	Competency Profiling Workshop	MFAS / HRMDD	TBD						
s.	Public Service Values in Times of Adversities	MFAS / HRMDD	TBD						
t.	Development Conversations for Leaders (Coaching the Coaches through Devt Conversations)	MFAS / HRMDD	TBD						
u.	HRM Development Programs	MFAS / HRMDD	TBD						
v.	RSP for Prime HRM Level 2	MFAS / HRMDD	TBD						
w.	Consultancy on Competency Development for Technical Positions	MFAS / HRMDD	TBD						
Sub-Total				351,311.54	2,849,688.46	3,201,000.00			
OFFICE SPECIFIC ACTIVITIES									
a.	Mid-year Office Performance Assessment and Target Setting Workshop	MFAS	July	-	-	-			
b.	Year-end Office Performance Assessment and Target Setting Workshop	MFAS	December	-	-	-			
Sub-Total				-	-	-			
TOTAL				53,966,949.09	74,653,050.91	128,620,000.00			

FY 2021 PLANNING OF ACTIVITIES

Office: MANAGAMENT INFORMATION SYSTEMS SERVICE (MISS)

Approved NEP for CY 2021	3,014,000.00
Less: Obligation incurred as of 31 July 2021	2,287,506.97
Less: Budgetary Requirements for August to December 2021	3,185,508.00
Savings/Deficit	-2,459,014.97

P/A/Ps	Division/ Office	Timelines	Actual Obligation (Jan- July)	Budget Requirement (Aug-Dec)	Total Annual Budget	PGS	MIDP	GAD	Remarks
PROPOSED PLANS AND BUDGET FOR CY 2021									
MANDATORY REQUIREMENTS									
a. Representation Expense	MISS	2021	44,739.50	10,000.00	54,739.50				
b. MOOE for Entitled Officials (EME)	MISS	2021	48,500.00	48,500.00	97,000.00				
c. Communication Expense (Mobile)	MISS	2021	37,000.00	27,500.00	64,500.00				1 Director, 2 Division Chiefs
d. Communication Expense (Landline)	MISS	2021	13,559.27	16,500.00	30,059.27				
e. Office Supplies Expense	MISS	2021	88,972.70	200,000.00	288,972.70				
f. Fuel, Oil and Lubricants Expenses	MISS	2021	900.00	5,000.00	5,900.00				
g. Other Supplies and Materials Expenses	MISS	2021	76,177.00	10,000.00	86,177.00				
h. Internet Subscription Expenses	MISS	2021	600,728.06	500,000.00	1,100,728.06				
i. Motor Vehicles (Repairs and Maitenance)	MISS	2021	900.00	-	900.00				
j. Manpower Requirements (JOs and COS)	MISS	2021	819,568.94	655,583.00	1,475,151.94				2 Computer Programmer II, 1 Data Controller IV, 1 Admin Assistant V, 1 Clerk
k. ICT Software Subscription (Zoom)	MISS	2021	3,620.11	10,000.00	13,620.11				
l. ICT Office Supplies	MISS	2021	-	20,000.00	20,000.00				
m. Email Subscription	MISS	2021	-	995,000.00	995,000.00				One Time Payment for Jan-Dec 2021
n. Other Professional Services	MISS	2021	286,642.91	-	286,642.91				
o. Postage and Courier	MISS	2021	2,420.24	-	2,420.24				

p. Trainings Expenses	MISS	2021	5,600.00	20,000.00	25,600.00				
q. Other Machinery and Equipment	MISS	2021	9,200.00	-	9,200.00				
r. Travelling Expenses - Local	MISS	2021	248,871.74	-	248,871.74				
s. Transportation and Delivery Expenses	MISS	2021	106.50	-	106.50				
Sub-Total			2,287,506.97	2,518,083.00	4,805,589.97				
MARITIME SAFETY IMPLEMENTATIONS/SEAFARERS CERTIFICATION									
a. IDSIS MARINA-Wide User Orientation	MISS	2nd Sem	-	500,000.00	500,000.00				
b. Public Information Campaign (36 Productions)	PADMO	1st Sem	-	-	-				
Sub-Total				500,000.00	500,000.00				
MARINA WIDE ACTIVITIES									
a. Formulation of ISSP	MISS	January to February	-	-	-				Completed
Sub-Total			-	-	-				
POLICY FORMULATION									
a. Formulation of Administrative Order on the MARINA Data Privacy Guidelines	MISS	November	-	30,000.00	30,000.00				Budget for TWG meetings
Sub-Total			-	30,000.00	30,000.00				
CAPABILITY TRAININGS									
a. Data Privacy Awareness	MISS	1st Qtr	-	-	-				Completed
b. IPD Training Expense			-	-	-				
b.i Data Privacy and Protection	MISS	27 November and 04 December	-	44,475.00	44,475.00				14 hours of Modular Seminar (5 pax)
b.ii Security Education - Awareness and Training	MISS	30 October	-	24,475.00	24,475.00				4 hours synchronous (5 pax)
b.iii Cybersecurity Fundamentals	MISS	06 November	-	24,475.00	24,475.00				3.5 hours synchronous / 4.5 hours asynchronous (5 pax)
b.iv Public Service Values Program for Non-Supervisor Positions	MISS	2nd Sem	-	14,000.00	14,000.00				For scheduling - CSC (5 pax)
Sub-Total			-	107,425.00	107,425.00				

OFFICE SPECIFIC ACTIVITIES									
a.	Mid-year Office Performance Assessment and Target Setting Workshop	MISS	June	-	-	-			
b.	Teambuilding	MISS	May	-	-	-			
c.	Year-end Office Performance Assessment and Target Setting Workshop	MISS	November	-	30,000.00	30,000.00			
Sub-Total					30,000.00	30,000.00			
TOTAL				2,287,506.97	3,185,508.00	5,473,014.97			

FY 2021 PLANNING OF ACTIVITIES

Office: MARITIME SAFETY SERVICE (MSS)

Approved NEP for CY 2021 2,556,000.00

Less: Obligation incurred as of 31 July 2021 625,481.29

Less: Budgetary Requirements for August to December 2021 1,739,547.10

Savings/Deficit 190,971.61

P/A/Ps	Division/ Office	Timelines	Actual Obligation (Jan- July)	Budget Requirement (Aug-Dec)	Total Annual Budget	PGS	MIDP	GAD	Remarks
PROPOSED PLANS AND BUDGET FOR CY 2021									
MANDATORY REQUIREMENTS									
a. MOOE for Entitled Officials (EME)	MSS	2021	-	-	-				EME - 117,000.00-only one (1) Director for MSS-SRS, Charged to SRS
b. Communication Expenses (Mobile)	MSS	2021	22,534.98	17,641.15	40,176.13				
c. Communication Expenses (landline)	MSS	2021	5,823.87	3,000.00	8,823.87				
d. Office Supplies Expenses	MSS	2021	288,594.05	117,405.95	406,000.00				
e. ICT Office Supplies Expenses	MSS-SU/ MRO-NCR	2021	6,930.51	-	6,930.51				
f. Other Supplies and Materials Expenses	MSS	2021	5,500.00	-	5,500.00				
g. Manpower Requirements (JO and COS)	MSS-SU/ MRO-NCR	2021	141,245.91	215,000.00	356,245.91				
h. ICT Software Subscription (Zoom, etc)	MSS-SU/ MRO-NCR	2021	-	1,000.00	1,000.00				
i. Postage and Courier	MSS	2021	3,154.25	3,000.00	6,154.25				
j. Printing and Publications Expenses	MSAD/ MSID	2021	22,116.00	910,000.00	932,116.00				
k. Representation Expenses	MSAD/ MSID	2021	4,850.12	-	4,850.12				
Sub-Total			500,749.69	1,267,047.10	1,767,796.79				
MARITIME SAFETY IMPLEMENTATIONS/SEAFARERS CERTIFICATION									
a. Travelling Expesne - Local	MSS-SU/ MRO-NCR	2021	124,731.60	320,000.00	444,731.60				
b. Travelling Expesne - Foreign	MSS-SU/ MRO-NCR	2021	-	-	-				
Sub-Total			124,731.60	320,000.00	444,731.60				

EMSA/IMSAS/IMO Commitments									
a.	Revision of MC 2015-10 on Cargo Securing	MSS	May	-	-	-			Deferred to 2022
b.	MARINA Circular on the Rules and Regulations of Life Saving Appliances (Amending MC 2016-04)	MSS	May	-	-	-			For publication refer to Item J under Mandatory Requirements
c.	MARINA Advisory adopting IBC Code to Philippine Registered Vessels operating in the international trade	MSS	November	-	-	-			For publication refer to Item J under Mandatory Requirements
d.	MARINA Circular on the Rules and Regulations Governing Ships Carrying/ Storing/ Processing Liquefied Gases In Bulk.	MSS	October	-	-	-			For publication refer to Item J under Mandatory Requirements
e.	MARINA Advisory adopting IMSBC Code to Philippine Registered Vessels operating in the international trade	MSS	November	-	-	-			For publication refer to Item J under Mandatory Requirements
f.	MARINA Circular adopting FSS Code to Philippine Registered Vessels Operating in the International Trade	MSS	October	-	-	-			For publication refer to Item J under Mandatory Requirements
g.	Administrative Order- Guidelines on Interpretations Regarding Implementation of International Statutory Requirements Which Contains "To the Satisfaction of The Administration"	MSS	November	-	15,000.00	15,000.00			For implementation to Domestic Vessels for 2022
h.	Advisory on the conduct of audit relative to Implementation of MC MS No. 2020-01	MSS			7,500.00	7,500.00			Completed in July 2021, for processing of payment for publication
i.	Administrative Order on the Certification of MARINA Surveyors, Inspectors and Auditors	SRS/ MSS/ All MROs	November	-	-	-			
Sub-Total				-	22,500.00	22,500.00			
MARINA WIDE ACTIVITIES/OVERSIGHT FUNCTION									
a.	Internal Evaluation/ Assessment of MRO Systems and Survey Process	MSS		-	-	-			To be conducted Online
b.	Oversight function for RO's per MC MS-2020-02	MSS							
Sub-Total				-	-	-			
POLICY FORMULATION									
a.	PSSRR for Passengers, Part A and B	MSS	April	-	-	-			For printing and publication refer to Item M under Mandatory Requirements
b.	PSSRR for Cargo/Tanker	MSS	December	-	40,000.00	40,000.00			
c.	PSSRR for Coast and Inland Waterwaste Management	MSS							For 2022
d.	PSSRR for Recreational Boat	MSS							For March 2022
e.	Administrative Order on the internal creation of a dedicated Service	MSS	November	-	-	-			
Sub-Total				-	40,000.00	40,000.00			

MEETINGS/ CONFERENCES/ WORKSHOPS/ TRAININGS/ CONVENTIONS									
a. MARINA 3S Convention	MSS	September	-	52,000.00	52,000.00				
b. Orientation Workshop on PSSRR for Passenger, Part A and B	MSS	October	-	30,000.00	30,000.00				
c. MSC Meeting	MSS	May October	-	-	-				Online Attendance
d. IMO Marine Environmental Protection Committee Meeting	MSS	November	-	-	-				Online Attendance
e. Year-end Officer Performance Assessment and Target Setting	MSS-SU/ MRO-NCR	November	-	8,000.00	8,000.00				
f. Continuing Professional Development	MSS-SU/ MRO-NCR	May November	-	-	-				
g. IMO Formal Safety Assessment	MSS-SU/ MRO-NCR								
Sub-Total			-	90,000.00	90,000				
CAPABILITY TRAININGS									
a. Training Module Track 1 on International Safety Managemnet (ISM) Audit	MSS	November	-	-	-				Deferred to 2022
b. Training Module Track 1 on Ship Safety Inspection - Fishing Vessels per PFVSRR	MSS	December	-	-	-				Deferred to 2022
Sub-Total			-	-	-				
OFFICE SPECIFIC ACTIVITIES									
a. Infographics (print and videos) and IED on Maritime Safety	MSS	2021	-	-	-				Printed materials for distribution
Sub-Total			-	-	-				
TOTAL			625,481.29	1,739,547.10	2,365,028.39				

FY 2021 PLANNING OF ACTIVITIES

Office: OVERSEAS SHIPPING SERVICE (OSS)

Approved NEP for CY 2021	9,662,000.00
Approved Adjusted / Updated Budget	6,662,000.00
Less: Obligation incurred as of 31 July 2021	1,263,832.97
Less: Budgetary Requirements for August to December 2021	5,027,460.48
Savings/Deficit	370,706.55

P/A/Ps	Division/ Office	Timelines	Actual Obligation (Jan- July)	Budget Requirement (Aug-Dec)	Total Annual Budget	PGS	MIDP	GAD	Remarks
PROPOSED PLANS AND BUDGET FOR CY 2021									
MANDATORY REQUIREMENTS									
a. MOOE for Entitled Officials (EME)	OSS	Jan-Dec 2021	69,500.00	48,500.00	118,000.00				
b. Communication Expense (Mobile)	OSS	Jan-Dec 2021	57,020.00	26,480.00	83,500.00				
c. Communication Expense (Landline)	OSS	Jan-Dec 2021	8,398.53	8,435.00	16,833.53				
d. Office Supplies and Materials Expenses	OSS	Jan-Dec 2021	354,443.76	553,057.80	907,501.56				
e. Fuel, Oil and Lubricants Expenses	OSS	Jan-Dec 2021	41,378.78	50,000.00	91,378.78				
f. Postage and Courier Expenses	OSS	Jan-Dec 2021	4,583.68	115,416.32	120,000.00				
g. Motor Vehicles (Repairs and Maintenance)	OSS	Jan-Dec 2021	6,653.05	50,000.00	56,653.05				
h. Manpower Requirements (Job Orders)	OSS	Jan-Dec 2021	109,375.84	120,000.00	229,375.84				
i. Manpower Requirements (Contract of Service)	OSS	Jan-Dec 2021	269,395.94	210,604.06	480,000.00				
j. Representation and Transportation Allowance	OSS	Jan-Dec 2021	70,000.00	50,000.00	120,000.00				
k. ICT Software Subscription (Zoom, etc)	OSS	Jan-Dec 2021	7,890.19	-	7,890.19				
l. KR-Con Subscription	OSS	Feb 2021	11,541.60	-	11,541.60				GASS to fund subscription of other offices
m. Taxes, Duties and Licenses	OSS	Jan-Dec 2021	2,180.00	-	2,180.00				
n. Travelling Expenses (local)	OSS	Jan-Dec 2021	63,994.90	-	63,994.90				
o. Contingency Fund	OSS	Jan-Dec 2021	98,505.30	401,494.70	500,000.00				Includes expenses of OSS unscheduled meetings/activities
Sub-Total			1,174,861.57	1,633,987.88	2,242,674.55				

EMSA/IMSAS/IMO Commitments									
a.	IMO Related Activities			-	-	-			
a.i	Continuous facilitation of MAGIC related Activities -Conduct of MAGIC Meetings/Pre-Delegation (MEPC, MSC, HTW, Council)/Post Meeting	OSS	Jan-Dec 2021	-	-	-			MAGIC TWG
a.ii	Facilitation/coordination of GISIS related activities	OSS	Jul 2021	-	-	-			PPA, PCG, OTS, MARINA-OSS/MSS/ES
a.iii	Attendance to IMO (III Code)	OSS	Jul 2021	-	-	-			Held via remote sessions last 12-16 July 2021
a.iv	Support for the substantive and administrative needs of the Maritime Attache	OSS	Jan-Dec 2021	-	-	-			
b.	Hosting of IMO and other International Workshop			-	-	-			
b.i	Hosting of three IMO Workshops	OSS	2021	-	-	-			To be conducted virtually
c.	IMSAS Preparation	OSS		-	-	-			
c.i	Approval of the Executive Order on ICCRIMC	OSS	2021	-	-	-			DOTr, OP, ICCRIMC TWG
c.ii	IMSAS Mock Audit Phase 2	OSS	March/April October November	4,490.00	195,510.00	200,000.00			
c.iii	IMSAS Refresher Course	OSS	February	-	-	-			
c.iv	Inter-Agency Writeshop on the PAQ	OSS	Feb / Mar	-	-	-			
c.v	Verification Audit	OSS	October - December	-	100,000.00	100,000.00			
c.vi	MARINA wide internal assessment/internal committee meeting (Quarterly)	OSS	2021	-	-	-			All service units - internal committee under SO 558-20; to be conducted
c.vii	MARINA IMSAS Technical Working Group (TWG) Meeting	OSS	2021	-	-	-			To be conducted virtually
c.viii	Conduct of IMSAS TWG meetings	OSS	Mar/Jun/Sept/Nov 2021	-	-	-			To be conducted virtually
c.ix	Conduct of IMSAS Council meetings	OSS	Apr/Oct 2021	-	-	-			Council; To be conducted virtually
c.x	Quarterly Reporting to Congress	OSS	Jan/Apr/Jul/Oct 2021						
c.xi	Conduct of ICCRIMC meetings	OSS	2021	-	-	-			To be conducted virtually
c.xii	JDO IMSBC	OSS	2021	-	-	-			
c.xiii	Issuance of Memorandum of Cooperation between IMO and Philippines for IMSAS 2022	OSS	2021	-	-	-			To be included under IMSAS meetings/IMSAS Council

d.	Ratification/accession, implementation and application of international convention, instruments, protocols and other agreements			-	-	-				
d.i	Consultation with TWG/Stakeholders for issuance of COC for 5 Conventions	LS and other concerned service units	2021	-	-	-				MARINA service units and other concerned agencies, stakeholders
	- HNS	LS	2021	-	-	-				Review of supporting documents (NIA, FAQs, Briefer); for request of COC then transmittal to DOTr for endorsement to DFA, OP
	- CTA	MSS / SRS	2021	-	-	-				Review of supporting documents (NIA, FAQs, Briefer); Public Consultation
	- STCWF	STCWO	2021	-	-	-				Review of supporting documents (NIA, FAQs, Briefer)
	- Hong Kong Convention	SRS	2021	-	-	-				Review of supporting documents (NIA, FAQs, Briefer)
	- 7 Compensation Conventions	LS	2021	-	-	-				LS to conduct study on these Conventions
	- SUA/SAR	PCG	2021	-	-	-				Review of supporting documents (NIA, FAQs, Briefer)
	- FAL	PPA	2021	-	-	-				Review of supporting documents (NIA, FAQs, Briefer)
d.ii	Republic Acts on the Implementation of IMO Conventions for Loadline, Tonnage, COLREG, MARPOL and SOLAS	LS / OSS / SRS / MSS	December	-	-	-				LS as lead office
e.	Philippine Candidature to IMO Council Category C		2021	-	-	-				
e.i	Procurement of Dried Mango with Balikbayan Box	OSS	Aug	-	200,000.00	200,000.00				
e.ii	Shipment of Collaterals	OSS	October to November	-	300,000.00	300,000.00				
e.iii	Hosting of One (1) Lunch/Dinner at IMO	OSS	October to December	-	1,000,000.00	1,000,000.00				
e.iv	Printing of Frequently Asked Questions (FAQs)	OSS	2021	-	-	-				
e.v	Drafting, Layout, Design, Printing and Distribution of Standee Banner	OSS	2021	-	-	-				
e.vi	AVP c/o PADMO	OSS	2021	-	-	-				
e.vii	Hosting of three Webinars	OSS	2021	-	-	-				
e.viii	Diplomatic reception	OSS	October to December	-	1,000,000.00	1,000,000.00				
Sub-Total				4,490.00	2,795,510.00	2,800,000.00				

POLICY FORMULATION									
a.	Review of the draft Bill on Ship Registry	OSS	2021	-	-	-			Support to LS
b.	Policy Review of OSS/IMO regulations and issuances	OSS	2021	-	-	-			Inventory of IMO Docs
c.	Advertising Expenses for Printing of MCs and Advisories								TWG Meeting and Publication
c.i	Drafting of MC related to Overseas Shipping	OSS	2021	-	-	-			
c.ii	Flag Advisories/MC on IMO Conventions	OSS	2021	76,204.80	216,739.20	292,944.00			
Sub-Total				76,204.80	216,739.20	292,944.00			
MEETINGS/ CONFERENCES/ WORKSHOPS/ TRAININGS/ CONVENTIONS									
a.	ASEAN Related Activities								
a.i.	Participation in ASEAN Meetings (MTWG)	OSS	ODAO / OSS	-	-	-			
a.ii	STOM	OADM	May to November	-	-	-			
a.iii	ARF	OSS	November	-	-	-			2 representatives
a.iv	APEC	OSS		-	-	-			
a.v	TPTWG (2x a year)	OSS / PPS	April / November	-	-	-			Budget for OSS rep for the 2 meetings
a.vi	TMM (every 3 years)	OADM		-	-	-			OADM
b.	Bilateral Merchant Shipping Agreement								
b.i	Approval by the CabCom of the Model Agreement	OSS		-	-	-			To be agenda at the CabCom for approval
b.ii	Foster continuous support on Bilateral and Plurilateral Undertakings								
b.ii.i	Negotiated bilateral agreements using the Model Merchant Shipping Agreement with atleast three countries	OSS		-	-	-			
b.iii	Convening of NEDA TRM Sub Committee on Shipping Meeting	OSS	May September	-	-	-			Inter-agency; to be conducted virtually
Sub-Total				-	-	-			
CAPABILITY TRAININGS									
a.	OSS Training of Personnel	OSS	2021	-	174,500.00	174,500.00			
Sub-Total				-	174,500.00	174,500.00			

OFFICE SPECIFIC ACTIVITIES									
a.	Preparation of ISO Certification								
a.i	Review of QSS Manual and Management Review - (review and rationalization of core processes)	OSS / QMD STCWO	2021	-	-	-			
a.ii	Internal Quality Audit - OSS	OSS / QMD STCWO	2021	-	-	-			
a.iii	OSS Management Review Meeting	OSS	2021	-	-	-			
a.iv	Follow up audit	OSS	2021	-	-	-			
b.	Additional Plantilla Positions for OSS	MFAS / OSS	2021	-	-	-			
b.i	Creation of CSMID; and additional positions for ISDD; and Creation of Convention Unit	MFAS / OSS	2021	-	-	-			Still to workout for the remaining positions with DBM
b.ii	Creation of Five (5) Maritime Attache	MFAS / OSS	2021	-	-	-			DOTr, DFA, DBM
c.	Conduct of Semi-Annual Consultation with the OSS Stakeholders	OSS	February Oct/Nov	1,980.00	48,020.00	50,000.00			Private stakeholders; To be conducted virtually
d.	Printing of Information Materials	OSS	2021	-	-	-			
d.i	- MEPSEAS Trivia Pamphlet (1,000 copies)	OSS	2021	-	-	-			For printing
d.ii	- MEPSEAS Leaflet (1,000 copies)	OSS	2021	-	-	-			IMO to layout, only for printing
d.iii	- MARPOL 73/78(1,000 copies)	OSS	2021	-	-	-			MARPOL Sulfur for research
e.	Mid-year Office Performance Assessment and Target Setting Workshop	OSS	Jun 2021	6,296.60	-	6,296.60			
f.	Teambuilding	OSS	Nov 2021	-	120,000.00	120,000.00			
g.	Year-end Office Performance Assessment and Target Setting Workshop	OSS	Nov 2021	-	38,703.40	38,703.40			
Sub-Total				8,276.60	206,723.40	215,000.00			
TOTAL				1,263,832.97	5,027,460.48	6,291,293.45			

FY 2021 PLANNING OF ACTIVITIES

Office: PLANNING AND POLICY SERVICE (PPS)

Approved NEP for CY 2021	1,526,000.00
Less: Obligation incurred as of 31 July 2021	1,506,828.22
Less: Budgetary Requirements for August to December 2021	6,983,589.44
Savings/Deficit	-6,964,417.66

P/A/Ps	Division/ Office	Timelines	Actual Obligation (Jan- July)	Budget Requirement (Aug-Dec)	Total Annual Budget	PGS	MIDP	GAD	Remarks
PROPOSED PLANS AND BUDGET FOR CY 2021									
MANDATORY REQUIREMENTS									
a. MOOE for Entitled Officials (EME)	PPS	2021	45,200.00	48,500.00	93,700.00				
b. Communication Expenses (Mobile)	PPS	2021	46,000.00	27,500.00	73,500.00				
c. Communication Expenses (Landline)	PPS	2021	8,206.84	10,255.00	18,461.84				
d. ICT Software Subscription (Zoom, etc)	PPS	2021	9,183.18	8,750.00	17,933.18				
e. Manpower Requirements (Job Order) MIDPD/SMD	PPS	2021	301,519.66	1,494,785.04	1,796,304.70				
f. Manpower Requirements (COS) PADMO	PPS	2021	-	1,807,799.40	1,807,799.40				
g. Vehicle Maintenance	PPS	2021	4,820.00	-	4,820.00				
h. Postage and Courier	PPS	2021	8,142.27	-	8,142.27				
i. Other Professional Services	PPS	202	895,179.72	-	895,179.72				
j. Office Supplies	PPS	2021	80,233.55	200,000.00	280,233.55				
k. Other Supplies and Material Expenses	PPS	2021	63,509.00	-	63,509.00				
Sub-Total			1,461,994.22	3,597,589.44	5,059,583.66				
MARINA WIDE ACTIVITIES									
a. MARINA Mid-Year Performance Assessment and Planning Conference	PPS/ PPDD	July	-	-	-				Completed and Conducted July 13, 2021
b. MARINA Year-End Performance Assessment and Planning Conference	PPS/ PPDD	1st Week of December	-	50,000.00	50,000.00				
c. GAD Activities									

c.i	Women's Month Celebration - Forum/Seminar	GAD Unit	March	-	-	-			X	Completed
c.ii	Gender Mainstreaming Activities - Harmonized and Department Guidelines (HGDG) for MARINA GFPS (Preparation for submission of 2022 GAD Plans and Budget)	GAD Unit	October	-	10,000.00	10,000.00			X	
c.iii	GAD 101 Training - Gender Sensitivity Training and Gender Mainstreaming programs	GAD Unit	October	-	20,000.00	20,000.00			X	
c.iv	Training on Gender-fair language	GAD Unit	November	-	20,000.00	20,000.00			X	
c.v	18-day campaign to End VAW - Forum/Seminar on GAD-related laws particularly on Solo Parent Act, Magna Carta of Women, VAWC Act, Anti-Sexual Harassment Act.	GAD Unit	November to December	-	100,000.00	100,000.00			X	
c.vi	Executive Briefing on GAD to top management	GAD Unit	April	-	-	-			X	Completed
c.vii	Series of meetings for the collaboration with women's organization - WIMAPHIL	GAD Unit	September	-	10,000.00	10,000.00			X	
c.viii	GFPS TWG Meeting	GAD Unit	September and November	-	10,000.00	10,000.00			X	
c.ix	Meeting for the Review and Amendment of CODI	GAD Unit	February	-	-	-			X	Transferred to HRMDD, MFAS
c.x	Consultancy Service for the Review of MARINA's Gender Mainstreaming Evaluation Framework (GMEF) Tool	GAD Unit	November	-	150,000.00	150,000.00			X	
d.	National Maritime Celebration (Virtual Concert)	PPS	September	-	75,000.00	75,000.00			X	
e.	PGS Activities									
e.i	PGS Consultancy	PPS/ SMD	2nd Sem	-	900,000.00	900,000.00	X			
e.ii	Focus group discussions for Proficiency Strategic Readiness Test	PPS/ SMD	4th Qtr	-	20,000.00	20,000.00	X			
e.iii	Multi-Sectoral Governance Council (MSGC) Meetings	PPS/ SMD	October	-	10,000.00	10,000.00	X			
e.iv	Risk Management Workshop (part of the Compliance Stage deliverables)	PPS/ SMD	June to July	-	-	-				Completed
e.v	Oathtaking of New Members for MSGC	PPS/ SMD	September	-	-	-	X			
f.	Series of Workshops	PPS	2nd Sem	-	100,000.00	100,000.00	X			
g	Maritime Forum	PPS	September		20,000.00					
Sub-Total				-	1,495,000.00	1,475,000.00				

POLICY FORMULATION									
a.	Concept Paper on the Creation of MRO IV-B	PPDD	April	-	-	-	X		Completed
b.	Concept Paper on the Creation of MRO III	PPDD	April	-	-	-	X		Completed
c.	Concept Paper on the Creation of MRO I	PPDD	April	-	-	-	X		Completed
d.	Concept Paper on the Creation of MRO-NCR	PPDD	April	-	-	-	X		Completed
e.	Administrative Order on Policy Framework for the Formulation, Review and Issuance of Advisories, AOs and MCs (Publication)	PDRD	1st Sem	-	-	-	X		Completed
f.	Administrative Order on the creation of MIDP Program Team and MIDP Division under PPS (Publication)	MIDPD	April	-	-	-	X		Completed
g.	MC on Administrative Fines and Penalties (Publication)	PDRD	November	-	100,000.00	100,000.00			
h.	MC on the implementation of GAD, Senior Citizen and PWDs Activities (Publication)	PPS	October	-	40,000.00	40,000.00			
i.	Administrative Order on the Adoption of the revised performance Standards, SPMS Manual and Procedures	PDRD	October	-	10,000.00	10,000.00		X	
j.	Administrative Order on the Guidelines on Project Development and Request for Technical Assistance	PPDD	November	-	-	-			
Sub-Total				-	150,000.00	150,000.00			
CAPABILITY TRAININGS									
a.	PPS Learning and Development Plan	PPS	2nd Semester	-	100,000.00	100,000.00			
b.	Project Management Training	PPS	September	-	150,000.00	150,000.00			
c.	Online Training on Basic Policy Issuances	PPS	December	-	21,000.00	21,000.00			
d.	Photoshop Training	PPS	September	-	10,000.00	10,000.00			
e.	File Management	PPS	October	-	10,000.00	10,000.00			
f.	Indesign	PPS	October	-	10,000.00	10,000.00			
g.	Video Editing	PPS	November	-	10,000.00	10,000.00			
Sub-Total				-	311,000.00	311,000.00			

OFFICE SPECIFIC ACTIVITIES									
a.	Mid-year Office Performance Assessment and Target Setting Workshop	PPS	July	-	-	-			
b.	Year-end Office Performance Assessment and Target Setting Workshop	PPS	November	-	50,000.00	50,000.00			
c.	SPSM PMT Meetings	PPS	July and October	-	10,000.00	10,000.00			
d.	MIDP Activities								
d.i	MIDP Updating Workshops (MARINA Wide and Industry)	PPS	September and October or November	-	75,000.00	75,000.00			
d.ii	MIDP Annual Updating Workshop (MARINA, InterAgency & Stakeholders)	PPS	October to November	-	45,000.00	45,000.00			
d.iii	MIDP Program Management Team Oathaking	PPS	September	-	10,000.00	10,000.00			
d.iv	Multimedia materials and collaterals (Publication of Result of MIDP Annual Updating)	PPS	November	-	200,000.00	200,000.00			
d.v	Quarterly Updates to MARINA	PPS	September and December	-	10,000.00	10,000.00			
e.	2021 Accomplishment Report	PPS	December	-	150,000.00	150,000.00			
f.	Preparation of Annual Report	PPS	December	-	-	-			
g.	PADMO Activities								
g.i	Monthly Newsletter	PADMO	2nd Sem	-	-	-			
g.ii	Coffee Table Book	PADMO	December	-	250,000.00	250,000.00			
g.iii	Corporate Video and Other Photo and Video	PADMO	2nd Sem	-	300,000.00	300,000.00			
g.iv	Presidential Action Center	PADMO	2nd Sem	-	-	-			
g.v	Photo Support	PADMO	2nd Sem	-	-	-			
g.vi	Media Briefing	PADMO	2nd Sem	-	10,000.00	10,000.00			
g.vii	Lease to Own (2 Laptops and 2 Desktops)	PADMO	2nd Sem	-	320,000.00	320,000.00			
Sub-Total				-	1,430,000.00	1,430,000.00			
TOTAL				1,461,994.22	6,983,589.44	8,425,583.66			

FY 2021 PLANNING OF ACTIVITIES

Office: SHIPYARD REGULATIONS SERVICE (SRS)

Approved NEP for CY 2021 4,758,000.00

Less: Obligation incurred as of 31 July 2021 1,220,471.81

Less: Budgetary Requirements for August to December 2021 2,127,200.00

Savings/Deficit 1,410,328.19

P/A/Ps	Division/ Office	Timelines	Actual Obligation (Jan- July)	Revised APB (Aug-Dec)	Total Annual Budget	PGS	MIDP	GAD	Remarks
PROPOSED PLANS AND BUDGET FOR CY 2021									
MANDATORY REQUIREMENTS									
a Extraordinary and Miscellaneous Expense	SRS	2021	38,800.00	48,500.00	87,300.00				EME
b Communication Expense (Mobile)	SRS	2021	37,500.00	30,000.00	67,500.00				Mobile Communication
c Communication Expense (Landline)	SRS	2021	16,921.85	-	16,921.85				
d ICT Office Supplies Expense	SRS	2021	2,000.00	499,500.00	501,500.00				
e Office Supplies	SRS	2021	143,323.74	-	143,323.74				
f Other Supplies and Materials Expenses	SRS	2021	15,694.00	-	15,694.00				
g Accountable Expense	SRS	2021	-	205,000.00	205,000.00				
h Postage and Courier Services	SRS	2021	5,286.30	30,000.00	35,286.30				
i Manpower Requirements (COS)	SRS	2021	66,546.16	200,000.00	266,546.16				
j Other Professional Services	SRS	2021	269,395.94	-	269,395.94				
k Maxsurf Maintenance/Updating/Subscription	SRS	December	-	300,000.00	300,000.00				
l ICT Software Subscription (Zoom)	SRS	2nd Sem	737.78	4,200.00	4,937.78				
m Fuel, Oil and Lubricants Expenses	SRS	2021	38,806.13	20,000.00	58,806.13				
n Other General Services	SRS	1st Sem	2,300.00	-	2,300.00				
o Representation Expense	SRS	1st Sem	6,845.52	-	6,845.52				
p Taxes, Duties and Licenses	SRS	1st Sem	2,179.06	-	2,179.06				
q Travelling Expenses (Local)	SRS	1st Sem	112,516.23	-	112,516.23				
r Printing and Publication	SRS	2nd Sem	461,619.10	165,000.00	626,619.10				
Sub-Total			1,220,471.81	1,502,200.00	2,722,671.81				

EMSA/IMSAS/IMO Commitments									
a. Circular on the Rules and Regulations on Ships' Energy Efficiency Management Plan (SEEMP) and Data Collection System (DCS) for Fuel Oil Consumption for All Philippine Registered Ships	SRS	November	-	100,000.00	100,000.00				
b. MARINA Advisory on the Regulations on Energy Efficiency for Ships and IMO's Strategy in Reducing Greenhouse Gases	SRS	November	-	100,000.00	100,000.00				
c. Advisory on Protective Coating and Corrosion Prevention of Ship's Hull and other Components	SRS	November	-	100,000.00	100,000.00	X	X	X	
Sub-Total			-	300,000.00	300,000.00				
MARINA WIDE									
a. Internal Evaluation/Assessment on MRO Systems and Implementation of Technical-related policies and services as per AO 09-21	SRS	July to December	-	-	-				
b. Memorandum of Agreement(MOA) between MARINA and KOSEC	SRS	November							
Sub-Total			-	-	-				
POLICY FORMULATION									
a. Revised Circular on the Registration and Licensing of Boatbuilding/Repairing Entities (Amending MC 2015-09)	SRS	November	-	150,000.00	150,000.00				
b. Amendment of MC 94 on Marine Surveying Companies	SRS	November	-	85,000.00	85,000.00				
c. ISO Certification Awareness of SBSR	SRS	November	-	-	-				
d. SRSIM-OAS on SBSR Certification with ICTMD-STCWO	SRS	November	-	-	-				
Sub-Total			-	235,000.00	235,000.00				
MEETINGS/ CONFERENCES/ WORKSHOPS/ TRAININGS/ CONVENTIONS									
a. Conduct of Marine Environment Protection Pre-Forum: Green Maritime Philippine - Protect and Conserve	SRS	September	-	15,000.00	15,000.00				
b. Conduct of Marine Environment Protection Forum: Green Maritime Philippine - Protect and Conserve	SRS	September	-	35,000.00	35,000.00				
c. MARINA - OCEA S.A. Partnership	SRS	2nd Sem	-	-	-				
d. French Government Assignment of Expert in MARINA	SRS	2nd Sem	-	-	-				
Sub-Total			-	50,000.00	50,000.00				

OFFICE SPECIFIC ACTIVITIES									
a. Continues processing of all SRS-Related applications	SRS	2nd Sem	-	-	-				
b. SRS Annual Office Staff Training Plan 2021	SRS	2nd Sem	-	-	-				
c. Year-end Office Performance Assessment and Target Setting Workshop	SRS	November	-	20,000.00	20,000.00				
d. OPCR/DPCR Targets and Ratings	SRS	2nd Sem	-	-	-				
e. Adjusted Office Plans and Programs (with budgetary requirements)	SRS	2nd Sem	-	-	-				
f. Simple Communications (Special Orders, Office Orders, Transmittal Letters and related correspondences)	SRS	2nd Sem	-	10,000.00	10,000.00				
g. Complex/Substantive Communications (Position Papers, Project Proposals, Comments on Proposed policies and related documents which entail research and analysis)	SRS	2nd Sem	-	10,000.00	10,000.00				
h. Technical Assistance to walk-in and phone in clients	SRS	2nd Sem	-	-	-				
Sub-Total			-	40,000.00	40,000.00				
TOTAL			1,220,471.81	2,127,200.00	3,347,671.81				

FY 2021 PLANNING OF ACTIVITIES

Office: STANDARDS OF TRAINING, CERTIFICATION AND WATCHKEEPING OFFICE (STCWO)

Approved NEP for CY 2021	88,488,000.00
Less: Obligation incurred as of 31 July 2021	27,390,230.02
Less: Budgetary Requirements for August to December 2021	60,583,082.43
Savings/Deficit	514,687.55

P/A/Ps	Division/ Office	Timelines	Actual Obligation (Jan- July)	Budget Requirement (Aug-Dec)	Total Annual Budget	PGS	MIDP	GAD	Remarks
PROPOSED PLANS AND BUDGET FOR CY 2021									
MANDATORY REQUIREMENTS									
a. Mandatory Expenses	STCWO	2021	3,895,814.19	11,007,951.81	14,903,766.00				
b. Manpower Requirements	STCWO	2021	17,912,797.40	18,422,501.62	36,335,299.02				
c. MOOE for Entitled Officials	STCWO	2021	43,600.00	124,300.00	167,900.00				
d. Integrated IT Systems	STCWO	2021	444,474.00	5,375,000.00	5,819,474.00				
e. Procurement of Accountable Forms	STCWO	2021	-	10,175,000.00	10,175,000.00				
Sub-Total			22,296,685.59	45,104,753.43	67,401,439.02				
MARITIME SAFETY IMPLEMENTATIONS/SEAFARERS CERTIFICATION									
a. Conduct of Inspection	AD	2nd Sem	668,264.00	1,725,383.00	2,393,647.00				
b. Joint Evaluation of BSMT and BSMARE with CHED as per EO63	AD	2nd Sem	-						
c. Conduct of Internal Quality Audit including follow-up verification	QMD		-	9,000.00	9,000.00				
d. Re-Certification Audit ISO 9001:2015	QMD	December	-	1,064,000.00	1,064,000.00				
e. Special Audit of STCW Office by Bureau Veritas	QMD		28,000.00	-	28,000.00				
f. Conduct of Monitoring	MD	2nd Sem	-	197,300.00	197,300.00				
g. Conduct of Surveillance	SD	2nd Sem	-	29,984.00	29,984.00				
h. Conduct of Assessment	EAD	2nd Sem	194,898.00	212,100.00	406,998.00				
i. Informal Stakeholder Consultation MRO IX	CD	August	-	70,000.00	70,000.00				
Sub-Total			891,162.00	3,307,767.00	4,198,929.00				

EMSA/IMSAS/IMO Commitments									
a. 21st RP-Netherlands Joint Committee on Maritime Affairs (Bilateral Agreement)	QMD	March	2,925.00	-	2,925.00				
b. Independent Evaluation under Regulation I/8 of STCW Convention, as amended	QMD	October	-	3,033,300.00	3,033,300.00				as per detailed implementation plan, signing of contract on the 4Q (Nov 2021). Conduct of IE (Jan-Jun 2022)
Sub-Total			2,925.00	3,033,300.00	3,036,225.00				
MARINA WIDE ACTIVITIES									
a. Day of the Seafarers	FSD	June	264,654.83	38,990.00	303,644.83				
b. National Maritime Week	NMW Comm.	September	-	150,000.00	150,000.00				
Sub-Total			264,654.83	188,990.00	453,644.83				
POLICY FORMULATION									
a. Publication of MC on Fees and Charges	ASD	1st Sem	18,816.00	-	18,816.00				
b. Policy on MISMO System	CD		-	-	-				
c. Policy on Rules for Approval of Courses/Assessment Centers	AD	September	-	540,000.00	540,000.00				<p>(1) REVISED RULES ON THE ACCREDITATION OF INSTRUCTORS AND ASSESSORS OF APPROVED TRAINING COURSES (ATCs) CONDUCTED BY MARITIME TRAINING INSTITUTIONS (MTIs) AND ASSESSORS OF ASSESSMENT OF COMPETENCE CONDUCTED BY ASSESSMENT CENTERS (ACs) = 24 pages x 10,000</p> <p>(2) RULES AND REGULATIONS ON THE APPROVAL OF TRAINING COURSES UNDER THE STCW CONVENTION, 1978, AS AMENDED = 36 pages x 10,000</p>

d. Publication of the Revision of JCMMC No. 01 series of 2018	MD	September	-	1,030,000.00	1,030,000.00				
e. Publication of MARINA Advisory No. 2021.29 and 2021-27	CD	September	-	21,168.00	21,168.00				
f. Publication of various STCW Policies and Advisories	PID	August to December	-	450,000.00	450,000.00				(3) POLICIES, RULES AND REGULATIONS ON THE APPROVAL OF ASSESSMENT CENTERS (ACs) AND ITS OPERATION TO CONDUCT PRACTICAL ASSESSMENT FOR MANAGEMENT LEVEL, OPERATIONAL LEVEL, SUPPORT LEVEL AND GMDSS FOR RADIO OPERATORS = 29 pages x 10,000 (4) REVISED GUIDELINES ON TRAINING AND ASSESSMENT OF SEAFARERS BY DISTANCE LEARNING AND E-LEARNING IN ACCORDANCE WITH THE PROVISIONS OF REGULATION 1/6 OF THE STCW CONVENTION, 1978, AS AMENDED = 40 pages x 10,000
Sub-Total			18,816.00	2,041,168.00	2,059,984.00				
MEETINGS/ CONFERENCES/ WORKSHOPS/ TRAININGS/ CONVENTIONS									
a. Mid-Year Office Performance Assessment and Target Setting Workshop	All STCW Divisions	1st Sem	29,406.90	-	29,406.90				
b. Year-End Office Performance Assessment and Target Setting Workshop	All STCW Divisions	November / December	-	300,000.00	300,000.00				
c. Calibration Workshop of Accreditation Personnel and other Divisions on New Circulars (2 calibrations)	AD	October / November	75,200.00	183,100.00	258,300.00				
d. Calibration Workshop of Accreditation Personnel and other Divisions on and Inspection of MHEI	AD	December	-	215,000.00	215,000.00				
e. Live-out Orientation/ Calibration/ Workshop Seminar on the Existing & Newly approved STCW Circulars and Guidelines related to Processing of STCW Certificates and MARINA ID	CD	August / September / November	-	90,000.00	90,000.00				
f. ISO 21001:2018 Educational Organizations Foundation Course	QMD	August	-	189,000.00	189,000.00				
g. Calibration Workshop on the Revision of JCMMC No. 01 series of 2018 for MHEI Monitoring Evaluators (with CHED)	MD	April to June	-	151,500.00	151,500.00				
h. Calibration Workshop of Monitoring Personnel, METSS and other Divisions on New Circulars (MARINA Circular 2021-02)	MD	May	-	22,500.00	22,500.00				
i. Conduct of Meeting for Technical Panel for Maritime Education (TPME), 5 meetings	TWG TPME	May	-	3,000.00	3,000.00				
j. Management Review Meeting	QMD	April	-	40,000.00	40,000.00				
Sub-Total			104,606.90	1,194,100.00	1,298,706.90				

CAPABILITY TRAININGS									
a. STCWO Learning and Development (see submitted L&D)	All STCW Divisions	as scheduled	20,000.00	1,043,500.00	1,063,500.00				Individual training (out-of-house) / covers registration fees
Sub-Total			20,000.00	1,043,500.00	1,063,500.00				
OFFICE SPECIFIC ACTIVITIES									
a. Hiring of four (4) Members for Second Level Review Committee	EAD	August to October	-	1,040,904.00	1,040,904.00				
b. Meals for Consultative Meetings from Aug to Oct 2021	EAD	August to October	-	15,600.00	15,600.00				
c. Design and Development of Standards for STCW mandatory training courses required in the issuance of certificates or documentary evidence under the STCW Convention, 1978, as amended	RDD	August to November	-	198,000.00	198,000.00				
d. Standardization of course packages for BSMT and BSMARE	RDD	August to September	9,479.75	90,000.00	99,479.75				
e. Prioritization of Review and revision of the twenty-three (23) Training Standards issued under STCW Advisory 2019-05 based the result of the survey conducted	RDD	August to December	-	60,000.00	60,000.00				
f. Memorandum of Agreement with Stakeholders and Concerned Collaborators on the Identification of Research Agenda (2021)	RDD	August to December	-	60,000.00	60,000.00				
g. Training Record Book (TRB) for Tanker Course	RDD	August to December	-	30,000.00	30,000.00				
h. Publication in Maritime (Seaway/MARINO World, etc.)	PID	August to December	-	200,000.00	200,000.00				Per management directive, to showcase the STCW initiatives by publishing in various maritime magazines within the year
Sub-Total			9,479.75	1,694,504.00	1,703,983.75				
UNPROGRAMMED ACTIVITIES									
a. MARINA Circular No.s 2021-03,04,05 & 06 & 2021-18	CD	1st Sem	903,952.00	-	903,952.00				
b. Procurement of Electrical Supplies (electrical outlet and restoration of electrical wirings)	CD	1st Sem	14,125.00	-	14,125.00				
c. Publication of MARINA Advisory No, 2021-07 and 2021-29	CD	1st Sem	21,168.00	-	21,168.00				
d. Replenishment of Airfare Expenses from Dec 2018 to Oct 31, 2019 (PAL)	MD CD QMD SD AD LD	1st Sem	2,515,122.95	-	2,515,122.95				
e. Publication of MARINA Circular 2021-01	EAD	1st Sem	21,168.00	-	21,168.00				
f. Publication of MARINA Circular 2021-02	MD	1st Sem	211,904.00	-	211,904.00				
g. Official visit of Capt. Solon to Cebu	ODED	1st Sem	2,700.00	-	2,700.00				
h. Petty Cash Fund (Replenishment)	ASD	1st Sem	91,760.00	-	91,760.00				

ADDITIONAL PAPs FOR AUGUST TO DECEMBER									
a.	Supply, Delivery, Installation and Configuration of Laptop Computers (leased to own)	ICTMD	2nd Sem	-	980,000.00	980,000.00			
b.	Supply, Delivery, Installation and Configuration of 24 bay (4U) Network Attached Storage (Lease to Own)	ICTMD	2nd Sem	-	750,000.00	750,000.00			
c.	Supply, Delivery, Installation and Configuration of Secure Socket Layer Certificates Subscription for Website Domain Security and Cloudfare (Business Plan Subscription) Content Delivery Network (CDN)	ICTMD	2nd Sem	-	250,000.00	250,000.00			
d.	Supply, Delivery, Installation and Configuration of ID Card Printer with consumables (leased to own) for Certification Division	ICTMD	2nd Sem	-	995,000.00	995,000.00			
Sub-Total				-	2,975,000.00	2,975,000.00			
TOTAL				27,390,230.02	60,583,082.43	87,973,312.45			

FY 2021 PLANNING OF ACTIVITIES

Office: MRO REGIONAL OFFICE I&II (LA UNION)

Approved NEP for CY 2021	5,920,000.00
Approved Adjusted / Updated Budget	6,320,000.00
Less: Obligation incurred as of 31 July 2021	3,443,344.75
Less: Budgetary Requirements for August to December 2021	3,690,337.50
Savings/Deficit	-813,682.25

P/A/Ps	Division/ Office	Timelines	Actual Obligation (Jan- July)	Budget Requirement (Aug-Dec)	Total Annual Budget	PGS	MIDP	GAD	Remarks
PROPOSED PLANS AND BUDGET FOR CY 2021									
MANDATORY REQUIREMENTS									
a. Mandatory Expenses	AFD	2021	2,492,961.13	1,580,332.50	4,073,293.63				
b. Manpower Requirements (JO and COS)	AFD	2021	809,008.61	1,170,105.00	1,979,113.61				
c. MOOE for Entitled Officials (EME)	AFD	2021	49,500.00	58,200.00	107,700.00				
d. Communication Expenses	AFD	2021	24,750.00	29,300.00	54,050.00				
e. Contingency Expense	AFD	2021	-	-	-				
Sub-Total			3,376,219.74	2,837,937.50	6,214,157.24				
MARITIME SAFETY IMPLEMENTATIONS/SEAFARERS CERTIFICATION									
a. Safety Inspection/Registration/Certification/Monitoring	All Section Head	2021	-	444,500.00	444,500.00		X		
b. Maritime Safety Awareness Campaign			-	-	-				
b.i Regional Multi-Sectoral Advisory Board (MSAB) Meeting	All Section Head	2021	-	-	-		X		
b.ii MARINA-PCG-PPA Forum	FS	2nd & 4th Qtr	-	-	-		X		
b.iii Maritime Safety Awareness Forum	All Section Head	2nd & 4th Qtr	-	-	-		X		

c. Risk Mitigation and Coordinated Responses	ES	2021	-	-	-				
d. Enhanced Inter-Agency Enforcement			-	-	-		X		
d.i Oplan Kapaskuhan	ES/Extension Office	1st & 4th Qtr	-	100,000.00	100,000.00		X		
d.ii Oplan Semana Santa	ES/Extension Office	2nd Qtr	-	60,000.00	60,000.00		X		For reimbursement
d.iii Oplan Balik Eskwela	ES/Extension Office	2nd Qtr	-	-	-				
d.iv Oplan Undas	ES/Extension Office	4th Qtr	-	90,000.00	90,000.00				
Sub-Total			-	694,500.00	694,500.00				
MARINA WIDE ACTIVITIES									
a. National Women's Month	MFAS	1st Qtr	12,825.00	-	12,825.00	X			
b. MARINA Anniversary	MFAS	2nd Qtr	5,295.00	-	5,295.00	X			
c. National Seafarer's Day	MD/STCW	2nd Qtr	32,555.00	-	32,555.00	X			
d. National Maritime Week	MD/STCW	3rd Qtr	-	75,000.00	75,000.00	X			
Sub-Total			50,675.00	75,000.00	125,675.00				
MEETINGS/ CONFERENCES/ WORKSHOPS/ TRAININGS/ CONVENTIONS									
a. Regional Director's Meeting	RD	2nd Sem	-	-	-			X	
Sub-Total			-	-	-				
CAPABILITY TRAININGS									
a. GAD Programs	AFD	2021	-	-	-			X	
b. HR Trainings	AFD	2nd Qtr	2,200.00	7,900.00	10,100.00			X	
Sub-Total			2,200.00	7,900.00	10,100.00				

OFFICE SPECIFIC ACTIVITIES									
a. APB Quarterly Assessment/Formulation of APB	AFD	2nd Sem	-	-	-	X			
b. Mid-Year Office Performance Assessment and Target Setting Workshop			-	-	-	X			
c. Year-end Office Performance Assessment and Target Setting Workshop	AFD	2nd Sem	-	75,000.00	75,000.00	X			
d. MARINA Wide - Mid/Year End Performance Assessment and Target Setting	AFD	2nd Sem	-	-	-	X			
e. Meetings	All Section Head	2nd Sem	-	-	-	X			
Sub-Total			-	75,000.00	75,000.00				
TOTAL			3,429,094.74	3,690,337.50	7,119,432.24				

FY 2021 PLANNING OF ACTIVITIES

Office: MRO REGIONAL OFFICE IV (BATANGAS)

Approved NEP for CY 2021	11,693,000.00
Approved Adjusted / Updated Budget	13,693,000.00
Less: Obligation incurred as of 31 July 2021	8,094,701.64
Less: Budgetary Requirements for August to December 2021	7,687,072.53
Savings/Deficit	-2,088,774.17

P/A/Ps	Division/ Office	Timelines	Actual Obligation (Jan- July)	Budget Requirement (Aug-Dec)	Total Annual Budget	PGS	MIDP	GAD	Remarks
PROPOSED PLANS AND BUDGET FOR CY 2021									
MANDATORY REQUIREMENTS									
a. Mandatory Expenses	AFD	2nd Sem	3,984,584.99	2,928,956.07	6,913,541.06				
b. Manpower Requirements (JO and COS)	AFD	2nd Sem	212,395.08	139,000.00	351,395.08				
c. MOOE for Entitled Officials	AFD	2nd Sem	3,298,681.76	2,587,152.08	5,885,833.84				
Sub-Total			7,495,661.83	5,655,108.15	13,150,769.98				
MARITIME SAFETY IMPLEMENTATIONS/SEAFARERS CERTIFICATION									
a. Regulatory and Supervisory									
a.i Safety Inspection / Registration / Certification / Monitoring	MTD/SDD	2nd Sem	389,039.81	1,371,964.38	1,761,004.19				
a.ii Enhanced Inter-Agency Enforcement			-	-	-				
a.ii.i OPLAN Balik Skwela	All Section Head	2nd Sem	-	15,000.00	15,000.00				
a.ii.ii OPLAN Undas	All Section Head	October to November	-	50,000.00	50,000.00				
a.ii.iii OPLAN Paskwa	All Section Head	November to December	-	50,000.00	50,000.00				
a.ii.iv OPLAN Semana Santa	All Section Head	1st Qtr	20,000.00	-	20,000.00				
b. Promotional and Development									
b.i Maritime Safety Awareness Campaign	MTD	2021	20,000.00	30,000.00	50,000.00				
b.ii Risk Mitigation and Coordinated Response	MTD	2021	10,000.00	10,000.00	20,000.00				
c. Intensified Safety Awareness Program									
c.i Multi-Sectoral Advisory Board	ORD	Quarterly	10,000.00	15,000.00	25,000.00				

c.ii	MARINA-PCG-PPA Forum	ORD	1st and 3rd Qtr	10,000.00	10,000.00	20,000.00				
c.iii	Promotion and development of domestic shipping	MTD/ORD	2021	20,000.00	30,000.00	50,000.00				
Sub-Total				479,039.81	1,581,964.38	2,061,004.19				
MARINA WIDE ACTIVITIES										
a.	MARINA Anniversary	All Section	2nd Qtr	20,000.00	-	20,000.00				
b.	Seafarer's Day	SDD	2nd Qtr	30,000.00	-	30,000.00				
c.	National Maritime Week	All Section	3rd Qtr	-	30,000.00	30,000.00				
Sub-Total				50,000.00	30,000.00	80,000.00				
MEETINGS/ CONFERENCES/ WORKSHOPS/ TRAININGS/ CONVENTIONS										
a.	Regional Director's Meeting	RD	2021	-	10,000.00	10,000.00				
b.	NEDA CALABARZON and MIMAROPA		2021	15,000.00	10,000.00	25,000.00				
Sub-Total				15,000.00	20,000.00	35,000.00				
CAPABILITY TRAININGS										
a.	GAD Programs	AFD	2nd Qtr	-	300,000.00	300,000.00				
b.	HR Training	AFD	2021	-	50,000.00	50,000.00				
Sub-Total				-	350,000.00	350,000.00				
OFFICE SPECIFIC ACTIVITIES										
a.	APB Quarterly Assessment/Formulation of APB	AFD	2021	-	25,000.00	25,000.00				
b.	Mid-Year Office Performance Assessment and Target Setting Workshop	AFD	2nd Qtr	25,000.00	-	25,000.00				
c.	Year-end Office Performance Assessment and Target Setting Workshop	AFD	4th Qtr	-	5,000.00	5,000.00				
d.	MARINA Wide - Mid/Year End Performance Assessment and Target Setting	AFD	2021	10,000.00	15,000.00	25,000.00				
e.	Meetings	AFD	2021	20,000.00	5,000.00	25,000.00				
Sub-Total				55,000.00	50,000.00	105,000.00				
TOTAL				8,094,701.64	7,687,072.53	15,781,774.17				

FY 2021 PLANNING OF ACTIVITIES

Office: MRO REGIONAL OFFICE V (LEGASPI)

Approved NEP for CY 2021	5,822,000.00
Approved Adjusted / Updated Budget	6,422,000.00
Less: Obligation incurred as of 31 July 2021	3,720,282.77
Less: Budgetary Requirements for August to December 2021	4,990,459.40
Savings/Deficit	-2,288,742.17
Charged to ATF	450,000.00

P/A/Ps	Division/ Office	Timelines	Actual Obligation (Jan- July)	Budget Requirement (Aug-Dec)	Total Annual Budget	PGS	MIDP	GAD	Remarks
PROPOSED PLANS AND BUDGET FOR CY 2021									
MANDATORY REQUIREMENTS									
a. Mandatory Expenses	AFD	2021	867,952.88	832,078.34	1,700,031.22				
b. Manpower Requirements (JO and COS)	AFD	2021	1,312,758.45	1,197,504.00	2,510,262.45				
c. MOOE for Entitled Officials (EME)	AFD	2021	57,750.00	41,250.00	99,000.00				
d. Communication Expenses	AFD	2021	64,070.55	60,000.00	124,070.55				
e. Other Mandatory Expense	AFD	2021	1,417,750.89	2,189,627.06	3,607,377.95				
Sub-Total			3,720,282.77	4,320,459.40	8,040,742.17				
MARITIME SAFETY IMPLEMENTATIONS/SEAFARERS CERTIFICATION									
a. Safety Inspection/Registration/Certification/Monitoring	All Section Head	2021	-	150,000.00	150,000.00				
b. Maritime Safety Awareness Campaign									
b.i Regional Multi-Sectoral Advisory Board (MSAB) Meeting	All Section Head	2021	-	-	-				
b.ii MARINA-PCG-PPA Forum	ES	2nd & 4th Qtr	-	-	-				
b.iii Maritime Safety Awareness Forum	All Section Head	2nd & 4th Qtr	-	-	-				
c. Risk Mitigation and Coordinated Responses	ES	2021							
d. Enhanced Inter-Agency Enforcement									
d.i Oplan Kapaskuhan	ES/Extension Office	1st & 4th Qtr	-	150,000.00	150,000.00				
d.ii OPLAN Semana Santa	ES/Extension Office	2nd Qtr	-	-	-				

d.iii	OPLAN Balik Eskwela	ES/Extension Office	2nd Qtr	-	-	-				
d.iv	OPLAN Undas	ES/Extension Office	3rd Qtr	-	150,000.00	150,000.00				
e.	Manpower requirements (technical Job Orders)	Technical Employees	2021	-	-	-				
Sub-Total				-	450,000.00	450,000.00				*PAPs Chargeable to Fund 151 (Use of Income)
MARINA WIDE ACTIVITIES										
a.	National Women's Month	MFAS	1st Qtr	-	95,000.00	95,000.00				
b.	MARINA Anniversary	MFAS	2nd Qtr	-	-	-				
c.	National Seafarer's Day	MD/STCW	2nd Qtr	-	-	-				
d.	National Maritime Week/ MANA Mo	MD/STCW	3rd Qtr	-	-	-				
Sub-Total				-	95,000.00	95,000.00				
MEETINGS/ CONFERENCES/ WORKSHOPS/ TRAININGS/ CONVENTIONS										
a.	Regional Director's Meeting	RD	2021	-	5,000.00	5,000.00				
Sub-Total				-	5,000.00	5,000.00				
CAPABILITY TRAININGS										
a.	HR Training	AFD	2nd Qtr	-	15,000.00	15,000.00				
b.	GAD Programs	AFD	2021	-	-	-				
Sub-Total				-	15,000.00	15,000.00				
OFFICE SPECIFIC ACTIVITIES										
a.	APB Quarterly Assessment/Formulation of APB	AFD	2021	-	-	-				
b.	Mid-Year Office Performance Assessment and Target Setting Workshop	AFD	1st Sem	-	-	-				
c.	Year-end Office Performance Assessment and Target Setting Workshop	AFD	2nd Sem	-	50,000.00	50,000.00				
d.	MARINA Wide - Mid/Year End Performance Assessment and Target Setting	AFD	1st and 2nd Sem	-	5,000.00	5,000.00				
e.	Meetings	AFD	2021	-	50,000.00	50,000.00				
Sub-Total				-	105,000.00	105,000.00				
TOTAL					3,720,282.77	4,990,459.40	8,710,742.17			

FY 2021 PLANNING OF ACTIVITIES

Office: MRO REGIONAL OFFICE VI (ILOILO)

Approved NEP for CY 2021 8,445,000.00

Less: Obligation incurred as of 31 July 2021 4,896,141.89

Less: Budgetary Requirements for August to December 2021 5,716,958.11

Savings/Deficit -2,168,100.00

P/A/Ps	Division/ Office	Timelines	Actual Obligation (Jan- July)	Budget Requirement (Aug-Dec)	Total Annual Budget	PGS	MIDP	GAD	Remarks
PROPOSED PLANS AND BUDGET FOR CY 2021									
MANDATORY REQUIREMENTS									
a. Contingency Expense	AFD	2021	1,990.00	52,010.00	54,000.00				
b. Mandatory Expenses	AFD	2021	2,144,317.00	2,147,373.38	4,291,690.38				
c. Manpower Requirements	AFD	2021	2,181,973.20	2,013,894.42	4,195,867.62				
d. MOOE for Entitled Officials - EME	AFD	2021	49,200.00	49,800.00	99,000.00				
e. MOOE for Entitled Officials - Communication Allowance	AFD	2021	72,000.00	126,000.00	198,000.00				
Sub-Total			4,449,480.20	4,389,077.80	8,838,558.00				
MARITIME SAFETY IMPLEMENTATIONS/SEAFARERS CERTIFICATION									
a. Safety Inspection / Registration / Certification / Monitoring	TSS	2021	216,719.69	549,280.31	766,000.00		X		
b. Maritime Safety Awareness Campaign	TSS	2021	-	30,000.00	30,000.00		X		
c. Risk Mitigation and Coordinated Response	LS	2nd Qtr	-	10,000.00	10,000.00		X		
d. Enhanced Inter-Agency Enforcement									
d.i OPLAN Semana Santa	TSS	1st Qtr	47,645.00	-	47,645.00		X		
d.ii OPLAN Balik Eskwela	TSS	2nd Qtr	-	-	-		X		
d.iii OPLAN Undas	TSS	4th Qtr	-	37,000.00	37,000.00		X		
d.iv OPLAN Paskwa	TSS	4th Qtr	-	37,000.00	37,000.00		X		
e. Intensified Safety Awareness Program									
e.i Multi-Sectoral Advisory Board	FS	2nd and 4th Qtr	5,000.00	23,000.00	28,000.00		X		
e.ii MARINA-PCG-PPA Forum	FS	1st and 3rd Qtr	5,000.00	19,000.00	24,000.00		X		

f.	Market Study and Institutional Support Mechanism	FS	3rd and 4th Qtr	-	262,100.00	262,100.00	X			Part of the MRO6 - Implementation Plan of MC 2016-02 (Phasing out of Wooden-Hulled Passenger Vessels)
Sub-Total				274,364.69	967,380.31	1,241,745.00				
MARINA WIDE ACTIVITIES										
a.	MARINA Anniversary	All Sections	2nd Qtr	7,617.00	-	7,617.00	X			
b.	Seafarer's Day	STCWO/ MDS	2nd Qtr	41,499.50	-	41,499.50	X			
c.	National Maritime Week	STCWO/ MDS	3rd Qtr	-	92,000.00	92,000.00	X			
d.	National Women's Month Celebration	All Sections	2nd Qtr	28,470.00	-	28,470.00	X			
Sub-Total				77,586.50	92,000.00	169,586.50				
MEETINGS/ CONFERENCES/ WORKSHOPS/ TRAININGS/ CONVENTIONS										
a.	Regional Director's Meeting	RD	2021	-	40,000.00	40,000.00				
Sub-Total				-	40,000.00	40,000.00				
CAPABILITY TRAININGS										
a.	HR Trainings	AFD	2nd Qtr	1,000.00	20,000.00	21,000.00				
b.	GAD Programs	AFD	2021	6,000.00	96,000.00	102,000.00				
c.	SONAME Training	MSS/SRS	2nd Qtr	2,000.00	-	2,000.00				
d.	GACPA Annual National Conference	AFD		3,000.00	-	3,000.00				
Sub-Total				12,000.00	116,000.00	128,000.00				
OFFICE SPECIFIC ACTIVITIES										
a.	APB Quarterly Assessment/Formulation of APB	AFD	2021	-	-	-				
b.	Mid-Year Office Performance Assessment and Target Setting Workshop	AFD	1st Sem	78,210.50	-	78,210.50				
c.	Year-end Office Performance Assessment and Target Setting Workshop	AFD	2nd Sem	-	84,000.00	84,000.00				
d.	MARINA Wide - Mid/Year End Performance Assessment and Target Setting	AFD	1st and 2nd Sem	-	21,000.00	21,000.00				
e.	Meetings	AFD	2021	4,500.00	7,500.00	12,000.00				
Sub-Total				82,710.50	112,500.00	195,210.50				
TOTAL				4,896,141.89	5,716,958.11	10,613,100.00				

FY 2021 PLANNING OF ACTIVITIES

Office: MARITIME TRAINING INSTITUTE (BACOLOD)

Approved NEP for CY 2021	-
Approved Adjusted / Updated Budget	188,500.00
Less: Obligation incurred as of 31 July 2021	-
Less: Budgetary Requirements for August to December 2021	3,646,000.00
Savings/Deficit	-3,457,500.00

P/A/Ps	Division/ Office	Timelines	Actual Obligation (Jan- July)	Budget Requirement (Aug-Dec)	Total Annual Budget	PGS	MIDP	GAD	Remarks
PROPOSED PLANS AND BUDGET FOR CY 2021									
MARITIME TRAINING INSTITUTE (MARTI) IN BACOLOD CITY									
a. Repairs and replacement of damages in the MARTI Bldg.	AFD	2nd Sem	-	985,000.00	985,000.00				The proposed amount consists of estimates for repair and replacement of building damages in the MARTI Bldg
b. Construction of Perimeter Fencing for MARTI Bldg.	AFD	2nd Sem	-	1,907,000.00	1,907,000.00				Support for the construction of perimeter fencing for the MARTI Bldg.
c. Mandatory Requirements	AFD	2nd Sem	-	200,000.00	200,000.00				Covers the consumption for electricity, water and internet subscription expenses for the operationalization of the MARTI Bldg
d. Manpower Requirements	AFD	2nd Sem	-	554,000.00	554,000.00				Hiring of security guards, utility and additional encoder/evaluator in line with the full implementation of SID/SRB in MARINA Bacolod
Sub-Total			-	3,646,000.00	3,646,000.00				
TOTAL			-	3,646,000.00	3,646,000.00				

FY 2021 PLANNING OF ACTIVITIES

Office: MRO REGIONAL OFFICE VII (CEBU)

Approved NEP for CY 2021 16,746,000.00

Less: Obligation incurred as of 31 July 2021 10,169,241.82

Less: Budgetary Requirements for August to December 2021 6,491,757.18

Savings/Deficit 85,001.00

Charged to ATF 1,200,000.00

P/A/Ps	Division/ Office	Timelines	Actual Obligation (Jan- July)	Budget Requirement (Aug-Dec)	Total Annual Budget	PGS	MIDP	GAD	Remarks
PROPOSED PLANS AND BUDGET FOR CY 2021									
MANDATORY REQUIREMENTS									
a. Mandatory Expenses	AFSU	2nd Sem	2,985,048.59	2,486,951.41	5,472,000.00				
b. Manpower Requirements (JO and COS)	AFSU	2nd Sem	5,941,120.13	2,697,379.87	8,638,500.00				
c. Communication Expense	AFSU	2nd Sem	479,015.44	204,984.56	684,000.00				
Sub-Total			9,405,184.16	5,389,315.84	14,794,500.00				
MARITIME SAFETY IMPLEMENTATIONS/SEAFARERS CERTIFICATION									
a. Intensified Safety Awareness Program									
a.i MSAB		May August November	-	75,000.00	75,000.00				
a.ii Shipboard Familiarization		April to September	-	-	-				
a.iii Boat Building and Fabrication Workshop		May to November	-	210,000.00	-				Charged to ATF
a.iv Service Contractor Seminar for Stakeholders		May to November	-	210,000.00	-				Charged to ATF
a.v Best Practices in Shipbuilding workshop		May to November	-	210,000.00	-				Charged to ATF
a.vi ISM Forum		April July October	-	225,000.00	-				Charged to ATF
a.vii Safety Forum		May to November	-	210,000.00	-				Charged to ATF
a.viii STCW Forum		May to November	-	-	-				
a.ix RDC -Local Conference		2021	-	-	-				
b. Safety Standard Implementation									

b.i	Safety Inspection		April to December	270,969.91	-90,969.91	180,000.00				
b.ii	Certification- MBST		April to December	-	135,000.00	-				Charged to ATF
b.iii	Monitoring compliance		April to December	-	90,000.00	90,000.00				
b.iv	Market Study		May August November	-	-	-				
c.	Enhanced Inter-Agency Enforcement									
c.i	OPLAN Kapaskuhan		December	-	105,000.00	105,000.00				
c.ii	OPLAN Semana Santa		April	41,956.25	13,043.75	55,000.00				
c.iii	OPLAN Undas		November	-	55,000.00	55,000.00				
c.iv	OPLAN Balik Eskwela		June	-	55,000.00	55,000.00				
d.	Risk Mitigation and Coordinated Response									
d.i	Investigation Maritime Incidents		2021	-	120,000.00	120,000.00				
Sub-Total				312,926.16	422,073.84	735,000.00				1,200,000 Charged for ATF from Budget Requirement (Aug-Dec)
MARINA WIDE ACTIVITIES										
a.	Day of the Filipino seafarer		June	-	127,000.00	127,000.00				
b.	MARINA Anniversary		June	41,393.50	8,605.50	49,999.00				
c.	National Maritime Week		September	-	150,000.00	150,000.00				
d.	SPMS-Mid & yearend- MARINA wide		June-Dec	-	36,000.00	36,000.00				
e.	Team Building		Nov	-	120,000.00	120,000.00				
f.	MARINA Cultural & Athletic Activity		December	-	52,500.00	52,500.00				
g.	MARINA General Assembly		April	-	20,000.00	20,000.00				
Sub-Total				41,393.50	514,105.50	555,499.00				

MEETINGS/ CONFERENCES/ WORKSHOPS/ TRAININGS/ CONVENTIONS									
a.	IMO & Related Trainings		Per invitation	-	120,000.00	120,000.00			
	Sub-Total			-	120,000.00	120,000.00			
CAPABILITY TRAININGS									
a.	Training & Seminar at Civil Service		2nd Sem	343,676.00	-283,676.00	60,000.00			
b.	Professional Continuing Education		2nd Sem	-	60,000.00	60,000.00			
	Sub-Total			343,676.00	-223,676.00	120,000.00			
OFFICE SPECIFIC ACTIVITIES									
a.	Mid-Year Office Performance Assessment and Target Setting Workshop		June	-	-	-			
b.	Year-end Office Performance Assessment and Target Setting Workshop		December	-	36,000.00	36,000.00			
c.	GAD Activity		2021	66,062.00	233,938.00	300,000.00			
	Sub-Total			66,062.00	269,938.00	336,000.00			
	TOTAL			10,169,241.82	6,491,757.18	16,660,999.00			

FY 2021 PLANNING OF ACTIVITIES

Office: MRO REGIONAL OFFICE VIII (TACLOBAN)

Approved NEP for CY 2021 11,138,000.00

Less: Obligation incurred as of 31 July 2021 5,516,494.84

Less: Budgetary Requirements for August to December 2021 5,621,093.71

Savings/Deficit 411.45

P/A/Ps	Division/ Office	Timelines	Actual Obligation (Jan- July)	Budget Requirement (Aug-Dec)	Total Annual Budget	PGS	MIDP	GAD	Remarks
PROPOSED PLANS AND BUDGET FOR CY 2021									
MANDATORY REQUIREMENTS									
a. Communication Expenses	AFSU	2021	293,313.43	223,500.00	516,813.43				
b. Rental Expenses	AFSU	2021	1,965,323.50	412,264.70	2,377,588.20				
c. Repairs and Maintenance	AFSU	2021	93,588.09	108,000.00	201,588.09				
d. Supplies and Materials	AFSU	2021	352,654.49	990,900.00	1,343,554.49				
e. Taxes, Insurance Premiums and Other Fees	AFSU	2021	98,920.25	23,000.00	121,920.25				
f. Utility Expenses	AFSU	2021	335,508.27	724,000.00	1,059,508.27				
g. Manpower Requirements	AFSU	2021	786,202.81	710,973.57	1,497,176.38				Professional Services, Security Services, Job Order Personnel
h. MOOE for Entitled Personnel	AFSU	2021	67,900.00	48,500.00	116,400.00				
i. Other Mandatory Expenses	AFSU	2021	33,889.50	90,895.00	124,784.50				Traveling and Deliver Exp & Other MOOE
Sub-Total			4,027,300.34	3,332,033.27	7,359,333.61				
MARITIME SAFETY IMPLEMENTATIONS/SEAFARERS CERTIFICATION									
a. Enhanced Inter-Agency Enforcement	MESU	2021	-	120,000.00	120,000.00		X	X	Oplan Kapaskuhan, Semana Santa, Kapistahan, Balik Eskwela, Undas
b. Intensified Safety Awareness Program	LSU MESU	2021	-	118,250.00	118,250.00		X		MSAB & MARINA-PCG-PPA Forum
c. Risk Mitigation and Coordinated Response	MESU SSU	2021	-	50,000.00	50,000.00		X		
d. Safety Standards Implementation - Certification	MDSU	2021	223,305.37	251,510.36	474,815.73		X		
e. Safety Standards Implementation - Monitoring	MESU SSU	2021	621,592.04	608,146.56	1,229,738.60		X	X	
f. Safety Standards Implementation - Registration	SFSU	2021	163,626.74	113,113.64	276,740.38		X		
g. Safety Standards Implementation - Safety Inspection	MTSU	2021	261,680.34	306,447.88	568,128.22		X	X	
Sub-Total			1,270,204.49	1,567,468.44	2,837,672.93				

MARINA WIDE ACTIVITIES									
a.	MARINA Anniversary	ORD AFSU	2nd Qtr	24,950.00	52,000.00	76,950.00			X
b.	MARINA Cultural and Athletic Activity	ORD AFSU	2021	-	-	-			X
c.	National Maritime Week Celebration	ORD AFSU	3rd Qtr	-	125,000.00	125,000.00			X
d.	Seafarer's Day	ORD AFSU	2nd Qtr	59,830.00	-	59,830.00			X
Sub-Total				84,780.00	177,000.00	261,780.00			
MEETINGS/ CONFERENCES/ WORKSHOPS/ TRAININGS/ CONVENTIONS									
a.	Meetings	AFSU ALL	2021	-	74,000.00	74,000.00			X Inter-Agency Meetings and Staff Meetings
b.	Conferences	AFSU ALL	2021	-	153,000.00	153,000.00			Regional Director's Conferenc (RDC), MARINA Lawyers Convention, PICPA, PAGBA, HR Symposium, SONAME
c.	Workshops	AFSU ALL	2021	47,440.00	126,500.00	173,940.00			X Formulation of APB, Mid-Year Office Performance Assessment and Target Setting, Mid-Year Performance Assessment and Planning Workshop, Year-End Mid-Year Office Performance Assessment and Target Setting, Year- End Performance Assessment and Planning Workshop, Team Building
Sub-Total				47,440.00	353,500.00	400,940.00			
CAPABILITY TRAININGS									
a.	Initiated Trainings	AFSU ALL	2021	-	120,000.00	120,000.00			
b.	Trainings Outside MARINA	AFSU ALL	2021	68,770.01	71,092.00	139,862.01			
Sub-Total				68,770.01	191,092.00	259,862.01			
OFFICE SPECIFIC ACTIVITIES									
a.	National Women's Month		2nd Sem	18,000.00	-	18,000.00			
Sub-Total				18,000.00	-	18,000.00			
TOTAL				5,516,494.84	5,621,093.71	11,137,588.55			

FY 2021 PLANNING OF ACTIVITIES

Office: MRO REGIONAL OFFICE IX (ZAMBOANGA)

Approved NEP for CY 2021 6,094,000.00

Less: Obligation incurred as of 31 July 2021 3,489,041.07

Less: Budgetary Requirements for August to December 2021 4,509,615.47

Savings/Deficit -1,904,656.54

P/A/Ps	Division/ Office	Timelines	Actual Obligation (Jan- July)	Budget Requirement (Aug-Dec)	Total Annual Budget	PGS	MIDP	GAD	Remarks
PROPOSED PLANS AND BUDGET FOR CY 2021									
MANDATORY REQUIREMENTS									
a. Mandatory Requirements	AFU	2021	3,347,080.07	3,929,115.47	7,276,195.54				
b. MOOE for Entitled Personnel	AFU	2021	85,400.00	81,000.00	166,400.00				
Sub-Total			3,432,480.07	4,010,115.47	7,442,595.54				
MARITIME SAFETY IMPLEMENTATIONS/SEAFARERS CERTIFICATION									
a. Conduct of Maritime Safety Awareness	MSU	2021	-	-	-				
b. Information campaign on total phase out of wooden hulled ship MC 2016-02	MSU	2nd Qtr	28,961.00	-	28,961.00				
c. Intensify compliance of Safety Rules and Regulations such as MC-SR-2020-02, MC-SR-2019-01, MC-MS-2018-18, MC 2015-10 and MARINA Adv. 2020-86	MSU	2021	-	-	-				
d. Safety Standards Implementation	MSU	2021							
d.i certification	MSU	2nd Sem	-	228,000.00	228,000.00				
d.ii monitoring	MSU	2nd Sem	-	4,000.00	4,000.00				
d.iii registrtration	MSU	2021	-	-	-				
d.iv safety inspection	MSU	2021	-	-	-				

e.	Risk Mitigation and Coordinated Response	EU	2021	-	-	-				
e.i	Investigation / Inspection	EU	2021	-	-	-				
Sub-Total				28,961.00	232,000.00	260,961.00				
EMSA / IMSAS / IMO COMMITMENTS										
a.	Orientation on Anti-Terrorism		2021	-	20,000.00	20,000.00				
b.	Orientation on Anti-Smuggling		2021	-	20,000.00	20,000.00				
c.	Orientation on Anti-Illegal Drugs		2021	-	20,000.00	20,000.00				
d.	Orientation on Anti-Trafficking		2021	-	20,000.00	20,000.00				
e.	Seminar on Maritime Incident and Compliance Monitoring		2021	-	17,000.00	17,000.00				
Sub-Total				-	97,000.00	97,000.00				
MARINA WIDE ACTIVITIES										
a.	Enhanced Inter-Agency Enforcement (OPLANs)	EU	2nd & 4th Qtr	-	-	-				
b.	MARINA Anniv/NMW/Seafarers Day	All units	2021	-	-	-				
c.	Enhanced Inter Agency Enforcement	All units	2021	-	-	-				
d.	Oplan Semana Santa	All units	2nd Qtr	-	-	-				
e.	Oplan Balik Eskwela	All units	2nd Qtr	-	-	-				
f.	Oplan Kapistahan	All units	3rd Qtr	-	-	-				
g.	Oplan Undas	All units	4th Qtr	-	-	-				
h.	Oplan Kapaskuhan	All units	4th Qtr	-	-	-				
i.	Capacity Building and BIMP-EAGA Update (MARINA-BARMM)			-	170,500.00	170,500.00				
Sub-Total				-	170,500.00	170,500.00				

MEETINGS/ CONFERENCES/ WORKSHOPS/ TRAININGS/ CONVENTIONS									
a.	PCG- MARINA - PPA Forum	FU	1st Sem	-	-	-			
b.	Multi-Sectoral Advisory Board	FU	Quarterly	-	-	-			
c.	tandards Safety Implementation Monitoring	DU	March to April	-	-	-			
Sub-Total				-	-	-			
CAPABILITY TRAININGS									
a.	Norms of Conduct &Ethical Standards for Public Officials	AFD	1st Sem	7,300.00	-	7,300.00			
b.	Basic Customer Service Skill	AFD	1st Sem	12,300.00	-	12,300.00			
c.	PhilGEPS Training	AFD	1st Sem	8,000.00	-	8,000.00			
Sub-Total				27,600.00	-	27,600.00			
OFFICE SPECIFIC ACTIVITIES									
a.	Lawyer's Convention	LU	2nd Qtr	-	-	-			
b.	Trainings (MCLE)	LU	2021	-	-	-			
Sub-Total				-	-	-			
TOTAL				3,489,041.07	4,509,615.47	7,998,656.54			

FY 2021 PLANNING OF ACTIVITIES

Office: MRO REGIONAL OFFICE X (CAGAYAN)

Approved NEP for CY 2021 5,047,000.00

Less: Obligation incurred as of 31 July 2021 2,632,789.71

Less: Budgetary Requirements for August to December 2021 2,914,210.29

Savings/Deficit -500,000.00

Building Expenses

P/A/Ps	Division/ Office	Timelines	Actual Obligation (Jan- July)	Budget Requirement (Aug-Dec)	Total Annual Budget	PGS	MIDP	GAD	Remarks
PROPOSED PLANS AND BUDGET FOR CY 2021									
MANDATORY REQUIREMENTS									
a. Fixed Operations and Maintenance (Mandatory Expenses)	AFD	2021	1,554,234.21	1,461,961.79	3,016,196.00				
b. Manpower Requirements	AFD	2021	873,480.00	920,520.00	1,794,000.00				
c. MOOE for Entitled Officials	AFD	2021	105,045.00	74,955.00	180,000.00				
d. Contingency Expense	AFD	2021	-	151,200.00	151,200.00				
Sub-Total			2,532,759.21	2,608,636.79	5,141,396.00				
MARITIME SAFETY IMPLEMENTATIONS/SEAFARERS CERTIFICATION									
a. Enhanced Inter Agency Enforcement	MSS	2021	-	30,000.00	30,000.00		X	X	
b. Intensified Safety Awareness Program	DSS MSS SRS	2021	2,160.00	29,840.00	32,000.00		X		
c. Safety Standards Implementation	MSS MDS STCW	2021	12,522.50	10,277.50	22,800.00		X		
d. Risk Mitigation and Coordinated Response	LS	2021	-	14,400.00	14,400.00		X		
Sub-Total			14,682.50	84,517.50	99,200.00				
MARINA WIDE ACTIVITIES									
a. MARINA Anniversary	AFD	2nd Qtr	11,300.00	-	11,300.00				
b. National Maritime Week	MD STCW	3rd Qtr	-	30,000.00	30,000.00			X	
c. Seafarer's Day	MD STCW	2nd Qtr	39,734.00		39,734.00			X	

MEETINGS/ CONFERENCES/ WORKSHOPS/ TRAININGS/ CONVENTIONS									
a. Conferences	AFD	2021	-	41,500.00	41,500.00				
b. Trainings	AFD	2021	1,500.00	33,500.00	35,000.00				
c. Workshops	AFD	2021	-	-	0.00			X	
d. First Quarter Office and GAD Assessment Workshop	AFD	1st Qtr	17,944.00	-3,944.00	14,000.00			X	
e. Third Quarter Office and GAD Assessment Workshop	AFD	3rd Qtr	-	20,000.00	20,000.00			X	
Sub-Total			19,444.00	91,056.00	110,500.00				
CAPABILITY TRAININGS									
a. GAD Trainings	AFD	2nd Sem	-	80,000.00	80,000.00			X	
Sub-Total			-	80,000.00	80,000.00				
OFFICE SPECIFIC ACTIVITIES									
a. Mid-Year Office Performance Assessment and Target Setting Workshop	AFD	2nd Qtr	14,870.00	-	14,870.00			X	
b. Year-End Office Performance Assessment and Target Setting Workshop	AFD	4th Qtr	-	20,000.00	20,000.00			X	
Sub-Total			14,870.00	20,000.00	34,870.00				
TOTAL			2,632,789.71	2,914,210.29	5,547,000.00				

FY 2021 PLANNING OF ACTIVITIES

Office: MRO REGIONAL OFFICE XI (DAVAO)

Approved NEP for CY 2021 10,250,000.00

Less: Obligation incurred as of 31 July 2021 5,110,551.22

Less: Budgetary Requirements for August to December 2021 5,139,448.78

Savings/Deficit 0.00

P/A/Ps	Division/ Office	Timelines	Actual Obligation (Jan- July)	Budget Requirement (Aug-Dec)	Total Annual Budget	PGS	MIDP	GAD	Remarks
PROPOSED PLANS AND BUDGET FOR CY 2021									
MANDATORY REQUIREMENTS									
a. Mandatory Expenses			3,984,007.95	4,004,892.05	7,988,900.00				
b. MOOE for Entitled Official			129,180.00	59,220.00	188,400.00				
c. Manpower Requirement (JOs and COS)			768,850.06	556,449.94	1,325,300.00				
Sub-Total			4,882,038.01	4,620,561.99	9,502,600.00				
MARITIME SAFETY IMPLEMENTATIONS/SEAFARERS CERTIFICATION									
a. Oplan Byaheng Ayos			16,400.00	39,600.00	56,000.00				
Sub-Total			16,400.00	39,600.00	56,000.00				
MARINA WIDE ACTIVITIES									
a. Celebration of the National Women's Month	AFS	March	18,000.00	-	18,000.00				
b. Day of the Filipino Seafarer Celebration	MDS	25 June	50,000.00	-	50,000.00				
c. National Maritime Week Celebration	MDS	September	-	150,000.00	150,000.00				
d. MARINA Anniversary	AFS	June	28,650.00	-	28,650.00				
Sub-Total			96,650.00	150,000.00	246,650.00				
POLICY FORMULATION									
a. Inputs to programs/ draft MCs as required under the MIDP	All units	as required	-	20,000.00	20,000.00				
b. Update on the implementation of MC 2016-02 based on the submitted 2020 action plan	FS	as required	-	20,000.00	20,000.00				
Sub-Total			-	40,000.00	40,000.00				

MEETINGS/ CONFERENCES/ WORKSHOPS/ TRAININGS/ CONVENTIONS									
a.	MSAB Meetings	FS	1 each quarter	10,000.00	10,000.00	20,000.00			
b.	MBS Trainings	MDS	1 per month	28,963.21	31,036.79	60,000.00			
Sub-Total				38,963.21	41,036.79	80,000.00			
CAPABILITY TRAININGS									
a.	GAD Seminars		2nd Sem	55,250.00	16,750.00	72,000.00			
Sub-Total				55,250.00	16,750.00	72,000.00			
OFFICE SPECIFIC ACTIVITIES									
a.	Mid-Year Office Performance Assessment and Target Setting Workshop	All units	June	11,250.00	-	11,250.00			
b.	Year-End Office Performance Assessment and Target Setting Workshop	All units	December	-	120,000.00	120,000.00			
c.	Seminar on Modern Ship Design and construction		2nd Sem	10,000.00	70,000.00	80,000.00			
d.	IDSIS Orientation for vessel operators		August	-	41,500.00	41,500.00			
Sub-Total				21,250.00	231,500.00	252,750.00			
TOTAL				5,110,551.22	5,139,448.78	10,250,000.00			

FY 2021 PLANNING OF ACTIVITIES

Office: MRO REGIONAL OFFICE XII (GEN. SANTOS)

Approved NEP for CY 2021 4,386,000.00

Less: Obligation incurred as of 31 July 2021 2,269,323.41

Less: Budgetary Requirements for August to December 2021 2,917,000.00

Savings/Deficit -800,323.41

P/A/Ps	Division/ Office	Timelines	Actual Obligation (Jan- July)	Budget Requirement (Aug-Dec)	Total Annual Budget	PGS	MIDP	GAD	Remarks
PROPOSED PLANS AND BUDGET FOR CY 2021									
MANDATORY REQUIREMENTS									
a. Mandatory Requirements	AFD	2021	1,176,930.62	1,844,000.00	3,020,930.62				
b. MOOE for entitled official	AFD	2021	109,927.54	60,000.00	169,927.54				
c. Manpower Requirements	AFD	2021	832,538.30	580,000.00	1,412,538.30				
d. Contingency Expense	AFD	2021	-	18,000.00	18,000.00				
Sub-Total			2,119,396.46	2,502,000.00	4,621,396.46				
MARITIME SAFETY IMPLEMENTATIONS/SEAFARERS CERTIFICATION									
a. MSAB	MSS	2021	-	42,000.00	42,000.00		X	X	
b. Registration	MSS	2021	-	15,000.00	15,000.00		X		
c. Safety Inspection	MSS	2021	15,000.00	5,000.00	20,000.00		X		
d. Monitoring	MSS	2021	10,000.00	5,000.00	15,000.00		X		
e. Investigation	MSS	2021	-	10,000.00	10,000.00		X		
f. Certification	MSS	2021	-	10,000.00	10,000.00		X		
g. Oplan Biyaheng Ayos	MSS	2021	-	10,000.00	10,000.00		X		
Sub-Total			25,000.00	97,000.00	122,000.00				
MARINA WIDE ACTIVITIES									
a. Seafarers' Day	MDS/ STCW	2nd Qtr	17,618.95	-	17,618.95				
b. National Maritime Week	ALL SECTORS	3rd Qtr	-	55,000.00	55,000.00				
c. MARINA Anniversary	ALL SECTORS	2nd Qtr	16,125.00	-	16,125.00				
Sub-Total			33,743.95	55,000.00	88,743.95				

MEETINGS/ CONFERENCES/ WORKSHOPS/ TRAININGS/ CONVENTIONS									
a.	Staff Meetings	ALL SECTORS	2021	10,859.00	10,000.00	20,859.00			
b.	RDC Meetings	RD	2021	-	10,000.00	10,000.00			
c.	Inter-Agency Meetings	RD	2021	1,900.00	3,000.00	4,900.00			
d.	Trainings/Workshops	ALL SECTORS	2021	8,500.00	30,000.00	38,500.00			
e.	MARINA PCG PPA FORUM	RD/MSS/DSS/FS	2021	-	10,000.00	10,000.00			
Sub-Total				21,259.00	63,000.00	84,259.00			
OFFICE SPECIFIC ACTIVITIES									
a.	National Women's Month	ALL SECTORS	1st Qtr	21,024.00	-	21,024.00			
b.	Relaunching of OSSCO	MDS/ADMIN	2nd Qtr	9,500.00	-	9,500.00			
c.	MidYear Office Performance Assessment	ALL SECTORS	2nd Qtr	39,400.00	-	39,400.00			
d.	YearEnd Office Performance Assessment	ALL SECTORS	4th Qtr	-	73,000.00	73,000.00			
e.	MRO12 30th Anniversary	ALL SECTORS	4th Qtr	-	70,000.00	70,000.00			
f.	GAD and GST	ALL SECTORS	2nd Sem	-	57,000.00	57,000.00			
Sub-Total				69,924.00	200,000.00	269,924.00			
TOTAL				2,269,323.41	2,917,000.00	5,186,323.41			

FY 2021 PLANNING OF ACTIVITIES

Office: MRO REGIONAL OFFICE XIII (CARAGA)

Approved NEP for CY 2021 5,211,000.00

Less: Obligation incurred as of 31 July 2021 2,700,651.51

Less: Budgetary Requirements for August to December 2021 3,323,197.84

Savings/Deficit -812,849.35

P/A/Ps	Division	Timelines	Actual Obligation (Jan- July)	Budget Requirement (Aug-Dec)	Total Annual Budget	PGS	MIDP	GAD	Remarks
PROPOSED PLANS AND BUDGET FOR CY 2021									
MANDATORY REQUIREMENTS									
a. Mandatory Expense	AFD	2021	2,639,897.21	2,308,947.84	4,948,845.05				
b. MOOE for entitled officials (EME)	AFD	2021	103,317.89	75,000.00	178,317.89				
c. Health PPEs	AFD	2021	43,000.00	27,000.00	70,000.00				
d. C.N.A. 2021	AFD	2021	-	406,250.00	406,250.00				
e. Gratuity Pay	AFD	2021	-	60,000.00	60,000.00				
f. Service Recognition Incentive	AFD	2021	-	130,000.00	130,000.00				
Sub-Total			2,786,215.10	3,007,197.84	5,793,412.94				
MARITIME SAFETY IMPLEMENTATIONS/SEAFARERS CERTIFICATION									
a. Multi-Sectoral Advisory Board	ALL UNIT	2021	15,000.00	7,000.00	22,000.00				
b. OPLAN Biyaheng Ayos	MSSU/ES	2021	107,420.80	75,000.00	182,420.80				
c. Registration & Certification	DFU	2021	13,240.00	12,000.00	25,240.00				
d. Inspection	MSSU/ES	2021	-	-	-				
e. Monitoring	MSSU/ES	2021	14,250.00	12,000.00	26,250.00				
Sub-Total			149,910.80	106,000.00	255,910.80				
MARINA WIDE ACTIVITIES									
a. National Seafarer's Day Celebration	MDS	2nd Qtr	47,411.01	-	47,411.01				
b. National Maritime Week Celebration	ALL UNIT	3rd Qtr	-	100,000.00	100,000.00				
Sub-Total			47,411.01	100,000.00	147,411.01				

CAPABILITY TRAININGS									
a.	CO-Initiated training	ALL UNIT	2021	-	-	-			
Sub-Total				-	-	-			
OFFICE SPECIFIC ACTIVITIES									
a.	Mid-Year Office Performance Assessment and Target Setting Workshop	ALL UNIT	2nd Qtr	9,984.00	-	9,984.00			
b.	Year-End Office Performance Assessment and Target Setting Workshop	ALL UNIT	4th Qtr	-	100,000.00	100,000.00			
c.	Hatid Tulong Initiative (LSIs & ROFs)	MDS	2021	18,393.75	10,000.00	28,393.75			
Sub-Total				28,377.75	110,000.00	138,377.75			
TOTAL				3,011,914.66	3,323,197.84	6,335,112.50			



PUBLISHED BY:

PLANNING AND POLICY SERVICE & PUBLIC AFFAIRS AND DIGITAL MEDIA OFFICE

31 AUGUST 2021