

[My PhilGEPS](#)[My Organization](#)[My Profile](#)[Opportunities](#)[Catalogue](#)[Directory](#)[About PhilGEPS](#)[Pending Task](#) | [Notices](#) | [Award Notices](#)

Wednesday, October 27, 2021 10:52 AM

VADM Rene Medina AFP (Ret)

[» Log-out](#)

Bid Supplement Abstract

Reference Number **8110083**

Title PROCUREMENT OF SUPPLY, DELIVERY, INSTALLATION AND CONFIGURATION OF BLOCKCHAIN ENABLED AUTOMATED CERTIFICATION SYSTEM

Category Information Technology

Type Addendum

Bid Supplement No. 8110083-04

Title PROCUREMENT OF SUPPLY, DELIVERY, INSTALLATION AND CONFIGURATION OF BLOCKCHAIN ENABLED AUTOMATED CERTIFICATION SYSTEM

Area of Delievery/Location Metro Manila

Delivery Period/Contract Duration 7 Month

Contact Person VADM Rene V. Medina AFP (Ret)

Description Addendum: List of Application
(Supplemental Bid Bulletin No. 1)

Note: Click the document name to view the attachment.

Document Name	Document Type	Content	Format
Addendum: List of Application	Electronic	Supporting Documents	A4

[Back](#)

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.



MARITIME INDUSTRY AUTHORITY

PROCUREMENT OF SUPPLY, DELIVERY, INSTALLATION AND CONFIGURATION OF BLOCKCHAIN ENABLED AUTOMATED CERTIFICATION SYSTEM

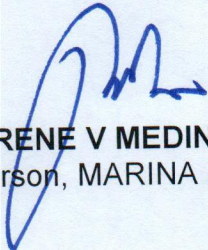
Public Bidding No. 2021-02

SUPPLEMENTAL BID BULLETIN NO. 1

The MARINA Bids and Awards Committee (BAC) hereby amends/clarifies/modifies the following provisions relative to the above-mentioned project:

REFERENCE	AMENDMENT/CLARIFICATION/MODIFICATION
TERMS OF REFERENCE	The following attached document shall be annexed to the Terms of Reference and shall be considered an integral part thereof.

Amendments/clarifications/modifications made herein shall be considered as amending the other parts of the Bidding Documents referring to or relating to the same matter and shall be considered an integral part of the Bidding Documents.


VADM RENE V MEDINA AFP (Ret)
Chairperson, MARINA Bids and Awards Committee





www.marina.gov.ph

LIST OF APPLICATIONS

BLOCKCHAIN ENABLED

AUTOMATED

CERTIFICATION SYSTEM

I. Domestic Shipping Service	Page 1-5
II. Enforcement Service	Page 6
III. Franchising Service	Page 7-14
IV. Overseas Shipping Service	Page 15-16
V. Shipyard Regulations Service	Page 17-20
VI. Maritime Safety Service	Page 21-25
VII. Manpower Development Service	Page 26
VIII. Legal Service	Page 27
IX. Management, Financial and Administrative Service	Page 27
X. STCW - Examination and Assessment Division	Page 28
XI. STCW - Certification Division	Page 29-31
XII. STCW – Accreditation Division	Page 32-34

I. DOMESTIC SHIPPING SERVICE (DSS)

1. Vessel Acquisition/Bareboat Charter (BBC)/ Extension/ Renewal of BBC/ Importation/Exercise Option to Purchase/Lease Purchase/LIP Scheme of Vessel

- a. Vessel 10 years old and below
- b. Vessel over 10 years old
- c. High Speed Craft
- d. Fishing Vessels
 - 10 years old and below
 - Over 10 years old

2. Sub-Charter of BBC Vessel

3. Local Sale / Local Purchase

- a. Imported Vessel
- b. Local Vessel
 - Steel-Hulled/Aluminum-hulled/ Fiberglass-hulled Vessels or Combination of both or any other type of hull
 - Wooden-Hulled Vessels
 - 35 GT and above
 - Below 35 GT

4. Authority to Export/ Renewal of Authority to Export

5. Extension of Validity of MARINA authority to acquire/export vessels/ Renewal of Authority to Export.

6. Amendment of mode of acquisition of vessel

7. Amendment of any Provision of Charter Contract under PDs 760/866

8. Pre-Termination of BBC of Vessel

9. Accreditation under MC No. 186

- a. Corporation
- b. Partnership
- c. Single Proprietorship

10. Issuance/Renewal of Accreditation under MC No. 2006-003

- a. Corporation
- b. Cooperative
- c. Partnership
- d. Single Proprietorship

11. Surcharge for the late filing of renewal of Accreditation under MC 2006-003

- a. Corporation
- b. Cooperative
- c. Partnership
- d. Single Proprietorship
- e. Motorbanca Operators

12. Reissuance of Certificate of Accreditation, Accreditation under MC 2006-003 and No. 186 due to:

- a. Change of Corporate/ Company Name
- b. Change of business name (for single proprietorships)

13. Indorsements

- a. BOI Indorsement for Company's Registration
- b. BOI Indorsement for Vessel/ Availment of Tax-Free importation
- c. DFA indorsement for Issuance of Provisional Certificate of Philippine Registry (PCPR)
- d. Indorsement to Department of Labor and Employment (DOLE) for issuance of AEP
- e. Other indorsement to other Government Agencies

14. Application for Declaration as Missionary Operator under R.A 9295

15. Special Permit for foreign-owned/registered vessel and Philippine registered overseas vessel to temporarily operate in the domestic trade

- a. Philippine-registered overseas vessel
- b. Foreign-registered vessel

16. Amendment of Special Permit (SP)

- a. Philippine-registered overseas vessel
- b. Foreign-registered vessel (MC 2011-04)

17. Employment of Supernumerary

18. Issuance/ Renewal of Certificate Insurance or Other Financial Security in respect of Civil Liability for Oil Pollution (CLC 1992)

19. Issuance of Continuous Synopsis Record (CSR) under MC 200, as amended

- a. Initial Issuance
- b. Amendment of CSR
- c. Re-issuance due to loss or damage
- d. Further request due to loss or damage

20. Transfer of rights and obligations over a vessel

- a. Vessels 10 years old & below
- b. Vessels over 10 years old
- c. High Speed Craft

21. Issuance/ Renewal of Certificate of Philippine Registry (CPR)

- a. 3.00 GT & below
- b. 3.01 GT – 14.99 GT
- c. 15.00 GT – 34.99 GT
- d. 35.00 GT – 99.99 GT
- e. 100.00 GT - 249.99 GT
- f. 250.00 GT – 499.99 GT
- g. 5000.00 GT and above

22. Issuance of Certificate of Ownership (CO)

- a. 3.00 GT & below
- b. 3.01 GT – 14.99 GT
- c. 15.00 GT – 34.99 GT
- d. 35.00 GT – 99.99 GT
- e. 100.00 GT - 249.99 GT
- f. 250.00 GT – 499.99 GT
- g. 5000.00 GT and above

23. Re-issuance of CO and/or CPR

NOTE: This application covers re-issuance of CO and due to the following instances/circumstances:

- a. Change of Ownership
- b. Change of Vessel's Name
- c. Change of Homeport
- d. Change of Engine
- e. Change of Ship's Particulars
- f. Change of Trading Area
- g. Change of Type of Ship/Service
- h. Change of Business Name/Address
- i. Ship Alternation
- j. Corrections of erroneous entries in the CO and CPR due to omission of the applicant

Vessel Gross Tonnage

- 3.00 GT & below
- 3.01 GT – 14.99 GT
- 15.00 GT – 34.99 GT
- 35.00 GT – 99.99 GT
- 100.00 GT - 249.99 GT
- 250.00 GT – 499.99 GT
- 5000.00 GT and above

24. Re-issuance of CO and/or CPR due to the following instances/circumstances

- a. Lost or damaged certificates
- b. No more space for annotation/Cancellation or mortgage
- c. Corrections or erroneous entries in the CO and CPR due to omission of the concerned applicant
- d. Other circumstances such as to indicate Call Sign, IMO No., etc

25. Records of Changes

25.1 For Registered Ships

- a. Change of Ownership
 - Ships below 35.00 GT
 - Ships 35.00 GT and above
- b. Change of Vessel Name
 - Steel-hulled ships
 - Ships below 35.00 GT
 - Ships 35.00 GT and above
 - Steel/Aluminum/Fiberglass hulled or combination of both or any other type of hull
 - Ships below 35.00 GT
 - Ships 35.00 GT and above
 - Wooden-hulled Ships
 - Ships below 35.00 GT
 - Ships 35.00 GT and above
- c. Change of Homeport
 - Ships below 35.00 GT and above
 - Ships below 35.00 GT
- d. Change of Ship's Particulars
 - Ships below 35.00 GT and above
 - Ships below 35.00 GT
- e. Change of Engine
- f. Change of Trading Area/ Trading Status
- g. Change of Type of Ship/ Service
- h. Change of Owner's/ Company Name
- i. Change of Business Address

26. Issuance/Renewal if Coastwise License (CWL)

- a. Power Driven Ships
- b. Non-Power Driven Ships

27. Issuance/Renewal of Bay and River License (BRL)

- a. Power Driven Ships
- b. Non-Power Driven Ships

28. Issuance/ Renewal of Pleasure Yacht License (PYL)

29. Pleasure Yacht Registration

- a. Powered
 - Below 15.00 GT
 - 15.00 GT to 49.99 GT
 - 50.00 GT to 99.99 GT
 - 100.00 GT and above
- b. Without Power
 - Below 15.00 GT
 - 15.00 GT to 49.99 GT
 - 50.00 GT to 99.99 GT
 - 100.00 GT and above

c. With Sail and Emergency Power

- Below 15.00 GT
- 15.00 GT to 49.99 GT
- 50.00 GT to 99.99 GT
- 100.00 GT and above

30. Energy Tax shall be imposed on all motorized speedboats, yachts, launches and other watercraft designed and/or used for pleasure and recreation whether operated for profit or not, and shall be paid upon issuance/renewal of Pleasure Yacht License (PYL) pursuant to PD No. 845 and MC No. 102

- 5.00 meters and below
- More than 5 meters but not more than 15 meters
- More than 15 meters but not more than 25 meters
- More than 25 meters but not more than 35 meters
- More than 35 meters but not more than 45 meters
- More than 45 meters but not more than 55 meters
- More than 55 meters but not more than 65 meters
- More than 65 meters but not more than 75 meters
- More than 75 meters but not more than 85 meters
- More than 85 meters but not more than 95 meters
- More than 95 meters

31. Issuance of Certificate of Deletion from Philippine Registry

- 3.00 GT & below
- 3.01 GT – 14.99 GT
- 15.00 GT – 34.99 GT
- 35.00 GT – 99.99 GT
- 100.00 GT - 249.99 GT
- 250.00 GT – 499.99 GT
- 5000.00 GT and above

32. Registration of Deck and Engine Logbook/ Roll Book and Other Books

33. Registration / Annotation of Ship Mortgage

- Below ₱ 5,000.00
- ₱ 5,000.00 to ₱ 25,000.00
- Over ₱ 25, 000.00

34. Registration of Cautionary Notice of Mortgages

35. Cancellation of Registered Ship Mortgages & Liens

36. Issuance of Certification

37. Surcharge for late renewal of certificate/license

II. ENFORCEMENT SERVICE (ES)

1. Filing fee for adoption of deregulated passenger rates for Reclining Seats Accommodation

2. Issuance/Re-issuance of COC under MC No.65/65A

3. Inspection Fees (under MC 65/65-A)

a. Within Metro Manila or Area of Jurisdiction for Regional Offices

- 35 to 100 GRT
- Above 100 to 250 GRT
- Above 250 to 350 GRT
- Above 350 to 500 GRT
- Above 500 to 1000 GRT
- Above 1000 to 5000 GRT
- Above 5000 GRT

b. Outside Metro Manila or Outside the Area of Jurisdiction for Regional Offices

- 35 to 100 GRT
- Above 100 to 250 GRT
- Above 250 to 350 GRT
- Above 350 to 500 GRT
- Above 500 to 1000 GRT
- Above 1000 to 5000 GRT
- Above 1000 to 5000 GRT

4. Filing of Marine Protest/ Incident Report

III. FRANCHISING SERVICE (FS)

1. Issuance/ Extension/ Renewal of CPC

a. Issuance/ Extension

- **Liner**
Steel Hull, Aluminum Hull, Fiber Glass Hull or Combination of both or any other type of hull material except wood
 - **Steel Hull**
 - 100 GT and below
 - 101 GT to 250 GT
 - 251 GT to 500 GT
 - Above 500 GT
 - **Wooden Hull**
 - 35 GT or less
 - 35 GT to 100 GT
 - 101 GT to 250
 - 251 GT to 500 GT
 - Above 500 GT
- **Tramp**
Steel Hull, Aluminum Hull, Fiber Glass Hull or Combination of both or any other type of hull material except wood
 - **Steel Hull**
 - 100 GT and below
 - 101 GT to 250 GT
 - 251 GT to 500 GT
 - **Wooden Hull**
 - 35 GT or less
 - 35 GT to 100 GT
 - GT to 250
 - 251 GT to 500 GT
 - Above 500 GT

B. Extension/Renewal

- **Liner**
Steel Hull, Aluminum Hull, Fiber Glass Hull or Combination of both or any other type of hull material except wood
 - **Steel Hull**
 - 100 GT and below
 - 101 GT to 250 GT
 - 251 GT to 500 GT
 - Above 500 GT
 - **Wooden Hull**
 - 35 GT or less
 - 35 GT to 100 GT
 - 101 GT to 250
 - 251 GT to 500 GT
 - Above 500 GT

- Tramp
Steel Hull, Aluminum Hull, Fiber Glass Hull or Combination of both or any other type of hull material except wood
 - Steel Hull
 - 100 GT and below
 - 101 GT to 250 GT
 - 251 GT to 500 GT
 - Above 500 GT
 - Wooden Hull
 - 35 GT or less
 - 35 GT to 100 GT
 - 101 GT to 250
 - 251 GT to 500 GT
 - Above 500 GT

2. Amendment of CPC

a. Change in Sailing Frequencies/ Schedule of Trips

Steel Hull, Aluminum Hull, Fiber Glass Hull or Combination of both or any other type of hull material except wood

- Steel Hull
 - 100 GT and below
 - 101 GT to 250 GT
 - 251 GT to 500 GT
 - Above 500 GT
- Wooden Hull
 - 35 GT or less
 - 35 GT to 100 GT
 - 101 GT to 250
 - 251 GT to 500 GT
 - Above 500 GT

b. Permanent Addition or Deletion of a Route/Port/Link

Steel Hull, Aluminum Hull, Fiber Glass Hull or Combination of both or any other type of hull material except wood

- Steel Hull
 - 100 GT and below
 - 101 GT to 250 GT
 - 251 GT to 500 GT
 - Above 500 GT
- Wooden Hull
 - 35 GT or less
 - 35 GT to 100 GT
 - 101 GT to 250
 - 251 GT to 500 GT
 - Above 500 GT

C. Permanent Addition/ Reduction of Dropping/ Replacement of Ship/Fleet

Steel Hull, Aluminum Hull, Fiber Glass Hull or Combination of both or any other type of hull material except wood

- Steel Hull
 - 100 GT and below
 - 101 GT to 250 GT
 - 251 GT to 500 GT
 - Above 500 GT
- Wooden Hull
 - 35 GT or less
 - 35 GT to 100 GT
 - 101 GT to 250
 - 251 GT to 500 GT
 - Above 500 GT

D. Change in Ship's Name

Steel Hull, Aluminum Hull, Fiber Glass Hull or Combination of both or any other type of hull material except wood

- Steel Hull
 - 100 GT and below
 - 101 GT to 250 GT
 - 251 GT to 500 GT
 - Above 500 GT
- Wooden Hull
 - 35 GT or less
 - 35 GT to 100 GT
 - 101 GT to 250
 - 251 GT to 500 GT
 - Above 500 GT

E. Change in the Type of Cargo to be Carried

Steel Hull, Aluminum Hull, Fiber Glass Hull or Combination of both or any other type of hull material except wood

- Steel Hull
 - 100 GT and below
 - 101 GT to 250 GT
 - 251 GT to 500 GT
 - Above 500 GT
- Wooden Hull
 - 35 GT or less
 - 35 GT to 100 GT
 - 101 GT to 250
 - 251 GT to 500 GT
 - Above 500 GT

F. Change in the Hull of the Ship and Other Ship Particulars

Steel Hull, Aluminum Hull, Fiber Glass Hull or Combination of both or any other type of hull material except wood

- Steel Hull
 - 100 GT and below
 - 101 GT to 250 GT
 - 251 GT to 500 GT
 - Above 500 GT
- Wooden Hull
 - 35 GT or less
 - 35 GT to 100 GT
 - 101 GT to 250
 - 251 GT to 500 GT
 - Above 500 GT

g. Change in the Contract Period of Bareboat Chartered Ships

Steel Hull, Aluminum Hull, Fiber Glass Hull or Combination of both or any other type of hull material except wood

- Steel Hull
 - 100 GT and below
 - 101 GT to 250 GT
 - 251 GT to 500 GT
 - Above 500 GT
- Wooden Hull
 - 35 GT or less
 - 35 GT to 100 GT
 - 101 GT to 250
 - 251 GT to 500 GT
 - Above 500 GT

h. Other Type of Amendment

Steel Hull, Aluminum Hull, Fiber Glass Hull or Combination of both or any other type of hull material except wood

- Steel Hull
 - 100 GT and below
 - 101 GT to 250 GT
 - 251 GT to 500 GT
 - Above 500 GT
- Wooden Hull
 - 35 GT or less
 - 35 GT to 100 GT
 - 101 GT to 250
 - 251 GT to 500 GT
 - Above 500 GT

3. Re-issuance/ Revalidation of CPC (Only within the period of the Transitory Period of the 2014 Amendments to the Revised Rules and Regulations Implementing RA No. 9295)

a. Re-issuance of CPC

- Big Company with 5 ships and above without Amendment in CPC
- Big Company with less than 5 ships without amendment in CPC
- Application accompanied with Amendment to CPC
- Small Operator of Wooden Hulled without Amendment
- Small Operator of Wooden Hulled with Amendment

4. Special Permit

a. Issuance Special Permit

Steel Hull, Aluminum Hull, Fiber Glass Hull or Combination of both or any other type of hull material except wood

- Steel Hull
 - 100 GT and below
 - 101 GT to 250 GT
 - 251 GT to 500 GT
 - Above 500 GT
- Wooden Hull
 - 35 GT or less
 - 35 GT to 100 GT
 - 101 GT to 250
 - 251 GT to 500 GT
 - Above 500 GT

b. Extension of Special Permit

Steel Hull, Aluminum Hull, Fiber Glass Hull or Combination of both or any other type of hull material except wood

- Steel Hull
 - 100 GT and below
 - 101 GT to 250 GT
 - 251 GT to 500 GT
 - Above 500 GT
- Wooden Hull
 - 35 GT or less
 - 35 GT to 100 GT
 - 101 GT to 250
 - 251 GT to 500 GT
 - Above 500 GT

c. Expedite Processing of SP (Half of the SPT)

5. Provisional Authority

6. Filing formal Complaints Regarding Any Matter Involving Violations of the Provision of RA 9295 or its IRR (to qualify)

7. Motions for Resolution/ Decision/ Ruling

8. Filing of Administrative Appeal on Order/ Decision/ Ruling Relative to CPC Application and Complaint Case

9. Certification of All Types of Documents

10. Opposition

11. Petitions

a. Sale & Transfer

Steel Hull, Aluminum Hull, Fiber Glass Hull or Combination of both or any other type of hull material except wood

- Steel Hull

- 100 GT and below
- 101 GT to 250 GT
- 251 GT to 500 GT
- Above 500 GT

- Wooden Hull

- 35 GT or less
- 35 GT to 100 GT
- 101 GT to 250
- 251 GT to 500 GT
- Above 500 GT

B. Exemption from CPC

Personal/Company Use

Steel Hull, Aluminum Hull, Fiber Glass Hull or Combination of both or any other type of hull material except wood

- Steel Hull

- 100 GT and below
- 101 GT to 250 GT
- 251 GT to 500 GT
- Above 500 GT

- Wooden Hull

- 35 GT or less
- 35 GT to 100 GT
- 101 GT to 250
- 251 GT to 500 GT
- Above 500 GT

Ships expressly exempted under Section 7.14.1 to 7.14.11 of the 2014 Amendments

12. For reopening/ reconsideration of Disapproved Petitions or Applications

Steel Hull, Aluminum Hull, Fiber Glass Hull or Combination of both or any other type of hull material except wood

- Steel Hull
 - 100 GT and below
 - 101 GT to 250 GT
 - 251 GT to 500 GT
 - Above 500 GT
- Wooden Hull
 - 35 GT or less
 - 35 GT to 100 GT
 - 101 GT to 250
 - 251 GT to 500 GT
 - Above 500 GT

13. Authorization for Temporary Stoppage

Steel Hull, Aluminum Hull, Fiber Glass Hull or Combination of both or any other type of hull material except wood

- Steel Hull
 - 100 GT and below
 - 101 GT to 250 GT
 - 251 GT to 500 GT
 - Above 500 GT
- Wooden Hull
 - 35 GT or less
 - 35 GT to 100 GT
 - 101 GT to 250
 - 251 GT to 500 GT
 - Above 500 G

14. Other Motions

(e.g. Motion for Extension of Time to File Answer, Cancellation of CPC, Amendment of Sailing Schedule/Frequency, Dismissal of Application, Suspension of Operation)

IV. OVERSEAS SHIPPING SERVICE

- 1. Ship Charter / Extension of Charter Period / Novation on Bareboat Charter Contract**
- 2. Amendment of MARINA approval due to change in any provision of charter contract under**
PD 760 /866 /1711 and Executive Order No. 438
- 3. Extension of validity period of MARINA approval on importation/ bareboat chartering projects**
- 4. Change of original registry of bareboat chartered ship**
- 5. Issuance of Certificate of Philippine Registry (CPR)/ Certificate of Ownership (CO)**
- 6. Extension of ship's Certification of Philippine Registry (CPR) for less than one (1) year**
- 7. Re-issuance/ Amendment of CPR/ Full term CPR**
- 8. Manning Certificate**
 - Initial issuance / reissuance upon request or company for Special Permit in the overseas trade
 - Full Term
 - Re-issuance for compliance of Special Permit in the overseas trade
- 9. Employment of Expatriate Officer under PD 760, as amended/ Supernumerary**
- 10. Amendment of Supernumerary permit due to change in period/ route/replacement and others**
- 11. Special Permit for temporary utilization of domestic ships in overseas trade / operation (maximum of three months per issuance)**
 - Tramping Operation
 - Liner Operation
 - Amendment of Special Permit (domestic to overseas)
- 12. Amendment of Special Permit**
- 13. Accreditation of Overseas Shipping Companies under MC No. 181**
- 14. Re-Issuance of Certificate of Accreditation of Company due to amendment during the validity of Certificate**

15. Accreditation under MC No. 186 based on the following categories:

- Single proprietorship
- Partnership / Corporation
- Cooperatives

16. Changes of Ship's Name

17. Importation/ Purchase of Ship for Overseas Use

18. Authority to export/ sell ships from Filipinos to foreign nationals

19. Deletion from Philippine registry

20. Amendment of application for deletion of ship from the Philippine Registry

21. Indorsement to authorized agent banks AAB's of the Monetary Authority for foreign exchange requirements of shipping companies (Sec. 6.01(a) R & R of RA No. 7471)

22. Indorsement to the Secretary of Finance for exemption from import duties and taxes (Sec. 6.01(a) R & R of RA No. 7471)

- Ship Importation
- Spare Parts

23. Construction of Ships for Overseas Use

24. Indorsement to BOI Registration

25. Indorsement to the Secretary of Finance for availment of supplier's tax credit

(Sec. 6.01(a) R & R of RA No. 7471)

26. Registration of Logbook

- Deck and Engine
- Other books

27. Letter to Class

28. Annotation of Ship Mortgage (owned ship) and Transfer of Rights and other Encumbrances of Ships

- ₱ 5, 000.00 – ₱ 25, 000.00
- Over ₱25, 000.00

29. Cancellation of Mortgages

30. Letter authorization to recognize organizations for statutory/ ISM Certification

- 31. Reservation of ship's name**
- 32. Registration/Recording of Cautionary Notice of Mortgages (for bareboat chartered ships)**
- 33. Change of officers and stockholders of accredited overseas shipping companies**
- 34. Permanent conversion of ships trading status from domestic to overseas**
- 35. Application for the Issuance of Civil Liability Convention (CLC) Certificate**
- 36. Issuance of Continuous Synopsis Record (CSR) under MC 200, as amended**
 - initial Issuance**
 - Amendment of CSR
 - Re-issuance due to loss or damage
 - Further request due to loss or damage
- 37. Issuance of original CSR or private shipping company abroad**
- 38. Letter approval for the registration of ship under Philippine Flag**
- 39. Letter of consent for the registration of ship under Philippine Flag**
- 40. Other Certification**
- 41. Expedite Processing of Applications**

V. SHIPYARD REGULATIONS SERVICE (SRS)

1. Licensing of Shipbuilders, Ship repairs, Afloat Repairer, Boat Builders and Shipbreaker

a. License Fees / Renewal

- Shipbreaker
- SBSR A
- SBSR B
- SBSR C
- AF/SR C
- Boatbuilder A
- Boatbuilder

b. Annual Shipyard Inspection/ Endorsement

- Shipbreaker
- SBSR A
- SBSR B
- SBSR C
- AF/SR C
- Boatbuilder A
- Boatbuilder B

2. Application for Indorsement to BOI

- For Registration
- For Availment of Incentives

3. Filing fee for processing of application for Exemption under PD No. 1221

4. Issuance of Authority to Acquire Vessels for Scrapping Purposes

a. Below 1000 GT

- Less than 10 years old
- 11-14 years old
- 15-20 years old
- Above 20 years old

b. 1000 GT and above

- Less than 10 years old
- 11-14 years old
- 15-20 years old
- Above 20 years old

5. Authority to acquire ship thru Local Construction

6. Tonnage Measurement Certificate

a. Issuance of Domestic Tonnage Measurement Certificate

- 3.00 GT & below
- 3.01 GT – 14.99 GT
- 15.00 GT – 34.99 GT
- 35 GT – 99.99 GT
- 100 GT – 249.99 GT
- 250 GT – 499.99 GT
- 500 GT & above
- Re-issuance of Domestic Tonnage Measurement

b. Issuance of international Tonnage Measurement Certificate (ITC)

- Below 50.00 GT
- 50 GT – 99.99 GT
- 100 GT – 249.99 GT
- 250 GT – 499.99 GT
- 500 GT – 999.99 GT
- 1, 000 GT – 1, 499.99 GT
- 1, 500 GT & above
- Re-issuance of Domestic Tonnage Measurement

7. Approval of Vessel Plans

8. Domestic Load Line Certificate

a. Issuance of Domestic Load Line Certificate

- Under 200 GT (with at least 24 meters in length)
- 200 GT and under 400 GT
- 400 GT and under 700 GT
- 700 GT and under 1000 GT
- 1000 GT and under 1500 GT
- 1500 GT and under 2500 GT
- 2500 GT and under 3500 GT
- 3500 GT and under 5000 GT
- 5000 GT and under 6500 GT
- 6500 GT and under 8000 GT
- 8000 GT and under 10000 GT
- 10000 GT and under 12000 GT
- 12000 GT and under 15000 GT
- 15000 GT and over

b. Annual Endorsement of Domestic Load Line (Certificate regardless of Tonnage)

c. Re-issuance of Domestic Load Line Certificate regardless of Tonnage)

9. International Load Line Certificate

- a. Issuance international Load Line Certificate
- b. Issuance of Extension and Provisional International Load Line Certificate for a period, which shall not exceed five (5) months
- c. Annual Endorsement of International Load Line Certificate (due to change of vessel name, MARINA Official No.)

10. In case where the Accredited Load Line Assignor will perform the survey, assignment and marking under supervision of MARINA Technical Personnel

- a. 35.00 GT to 99.99 GT
- b. 100.00 GT to 249.99 GT
- c. 250.00 GT to 499.99 GT
- d. 500.00 GT to 999.99 GT
- e. 1000.00 GT to 1499.99 GT
- f. 1500.00 GT to 1999.99 GT
- g. 2000.00 GT to 2999.99 GT
- h. 3000.00 GT to 4999.99 GT
- i. 5000.00 GT and above

11. Conduct of inclining Test/ Lightweight Survey by the MARINA (inclusive of related evaluations and calculations)

- a. Under 35 GT
- b. 35 GT and under 200 GT
- c. 200 GT and under 400 GT
- d. 400 GT and under 700 GT
- e. 700 GT and under 1000 GT
- f. 1000 GT and under 1500 GT
- g. 1500 GT and under 2500 GT
- h. 2500 GT and under 3500 GT
- i. 3500 GT and under 5000 GT
- j. 5000 GT and under 6500 GT
- k. 6500 GT and under 8000 GT
- l. 8000 GT and under 10000 GT
- m. 10000 GT and under 12000 GT
- n. 12000 GT and under 15000 GT
- o. 15000 GT and over

12. Supervision of Inclining Test/ Experiment

- a. 50 GT or less
- b. Over 50 GT to 500 GT
- c. above 500 Gt – 1, 500 GT
- d. above 1, 500 GT

13. Approval of Stability Calculation
 - a. 50 GT or less
 - b. Over 50 GT to 500 GT
 - c. above 500 Gt – 1, 500 GT
 - d. above 1, 500 GT
14. Issuance of Stability/Indorsement without Lightweight Survey
15. Issuance of Exemption Certificate
16. Accreditation of Load Line Assigning Authority
 - a. Issuance
 - b. Renewal
17. Examination for Load Line Assignor
18. Accreditation of Load Line Assignor
 - a. Issuance
 - b. Renewal
19. Accreditation for Authority to Conduct Inclining Experiment & Preparation of Stability Calculation
 - a. Issuance
 - b. Renewal
20. Inspection in compliance with PD 1059
21. Issuance of Construction Certificate under PD 1059

VI. MARITIME SAFETY SERVICE (MSS)

1. Ship Survey/Inspection Fee (Domestic & International)

a. If Survey/inspection conducted within the MARINA Central Office (MCO)/Maritime Regional Office (MRO) work Station location

- Hull/Structural, LSA/FF Equip., & Navigational/ Comm. System Sections
 - 3.00 GT & below
 - 3.01 GT – 14.99 GT
 - 15.00 GT – 34.99 GT
 - 35 GT – 99.99
 - GT100 GT – 249.99 GT
 - 250 GT – 499.99 GT
 - 500 GT to 499.99 GT
 - 1000 GT to 1499.99 GT
 - 1500 GT to 1999.99 GT
 - 2000 GT to 2999.99 GT
 - 3000 GT to 4999.99 GT
 - 5000.00 and above
- For Liquid Cargo
- Machinery and Electrical System Sections
 - 15 KW and below
 - Over 15 KW
 - 100 KW and below
- Boilers including Donkey Boilers
 - 3, 000 sq. ft. of heating surface and below
 - Over 3, 000 sq. ft. of heating surface
- Air Compressor
- Refrigeration or Machinery & Chambers

b. Additional charges for ship survey/inspection conducted outside work station of the surveyor/inspector

c. Additional charges for survey/ Inspection within jurisdiction of the Central Office or MRO's (per inspector per inspection)

- Within 25 km radius from work station
- Beyond 25 km

2. Supervision Fee for Underwater Inspection (UWI)

- within working station
- outside territorial jurisdiction

3. Lay-up of Vessels (MC 156)

- 50, 000 DWT and below
- Above 50, 000 DWT to 150, 000 DWT
- Above 150, 000 DWT

4. Special Permit to Navigate (SPN) for Drydocking/Conduction Purposes & Sea Trial
5. Dispensation Permit for Seafarers on board vessels operating in the domestic trade
(MC 138)
 - New Issuance
 - First Renewal
 - Second Renewal
6. Ship Safety Certificates
7. Special Permit to Load Dangerous Cargoes
8. Surcharge for the late renewal expired certificates
 - Safety Certificate
 - Short International Voyage
 - Manning Certificate
 - Exemption Certificate
 - Dispensation Permit
9. Implementation of ISM Code in the Domestic Shipping (MC 143)
 - a. Full-Term Document of Compliance (DOC) issued by the MARINA / interim DOC issued by MARINA
 - b. Full-Term Safety Management Certificate (SMC) / Interim Safety Management Certificate (SMC) issued by MARINA
 - c. Audit (conducted by MARINA)
 - Company
 - Category I – Small (with 20 employees and below)
 - Category II – Medium (between 21 and 50 employees)
 - Category III – Large (more than 50 employees)
 - Ship
 - Category I
 - Oil tankers, gas carries, bulk carries and other cargo ships of 500 GT and above; and
 - Passenger ships and high speed craft carrying less than 300 passengers
 - Category II
 - Passenger ships and high speed craft carrying less than 300 passengers; and
 - Chemical tankers
 - Category III
 - Passenger ships carrying 1, 500 passengers and above
 - d. Additional charges for audit conducted outside work station of the Auditor(s)
 - e. Document Review

10. Adoption of NSM Code in the Domestic Shipping

a. NSM Manual

b. Certificates

- interim NSM DOC
- Short-term NSM DOC
- Full-term NSM DOC
- Short-term NSM SMC
- Interim NSM SSM
- Full term NSM SMC

c. Certification Process

- For companies operating ships 250 GT and above
 - Document Review
 - Within Working Station
 - Initial Visit (for new company)
 - Within Working Station
 - Outside Working Station
 - Central Office / Maritime Regional Office
 - Company Audit
 - Within Working Station
 - Outside Working Station
 - Central Office / Maritime Regional Office
 - Ship Audit
 - Within Working Station
 - Outside Working Station
 - Central Office / Maritime Regional Office

11. For companies operating ships 150 to 249.99 GT

- Document Review
 - Within Working Station
- Initial Visit (for new company)
 - Within Working Station
 - Outside Working Station
 - Central Office / Maritime Regional Office
- Company Audit
 - Within Working Station
 - Outside Working Station
 - Central Office / Maritime Regional Office
- Ship Audit
 - Within Working Station
 - Outside Working Station
 - Central Office / Maritime Regional Office

12. For companies operating ships 50 to 149.99 GT

- Document Review
 - Within Working Station
- Initial Visit (for new company)
 - Within Working Station
 - Outside Working Station
 - Central Office / Maritime Regional Office
- Company Audit
 - Within Working Station
 - Outside Working Station
 - Central Office / Maritime Regional Office
- Ship Audit
 - Within Working Station
 - Outside Working Station
 - Central Office / Maritime Regional Office

13. For companies operating ships 15 to 49.99 GT

- Document Review
 - Within Working Station
- Initial Visit (for new company)
 - Within Working Station
 - Outside Working Station
 - Central Office / Maritime Regional Office
- Company Audit
 - Within Working Station
 - Outside Working Station
 - Central Office / Maritime Regional Office
- Ship Audit
 - Within Working Station
 - Outside Working Station
 - Central Office / Maritime Regional Office

14. For companies operating ships less than 15 GT

- Document Review
 - Within Working Station
- Initial Visit (for new company)
 - Within Working Station
 - Outside Working Station
 - Central Office / Maritime Regional Office
- Company Audit
 - Within Working Station
 - Outside Working Station
 - Central Office / Maritime Regional Office
- Ship Audit
 - Within Working Station
 - Outside Working Station
 - Central Office / Maritime Regional Office

15. Issuance of Certificate of Accreditation to Classification Societies and Entities for the purpose of Classification of ships in the domestic trade (MC 165)

16. Minimum Safe Manning Certificate (MC 2010-01)

a. Issuance / Renewal of Minimum Safe Manning Certificate

- Over 1, 600 GT
- Over 1, 000 Gt to 1, 600 GT
- Over 500 GT to 1, 000 GT
- Over 250 GT to 500 GT
- Over 100 GT to 250 GT
- Over 35 GT to 100 GT
- 35 GT and below

b. Re-issuance of Minimum Safe Manning Certificate

17. Expedite Processing of Applications

18. Affidavit of loss of MARINA issued certificates/ Licenses/ Permits

19. Exemption Certificate for Conduction Purposes

20. Cargo Securing Manual

a. Review and Evaluation of CSM

- 5, 000 GT and above
- 1, 000 GT to below 5, 000 GT
- 250 GT to below 1, 000 GT
- 150 GT to below 250 Gt
- 50 GT to below 150 GT
- 15 GT to below 50 GT
- less than 15 GT

b. Issuance of CSM Compliance Certificate

c. Annual endorsement of CSM Compliance Certificate

21. Accreditation of Manufacturers/ Suppliers/ Servicing Entities of Life-Saving and Other Safety Related Appliances/Equipment (MC 2006-01)

a. Processing Fee

- Manufacturer
- Suppliers
- Servicing Entity
- Combination of Manufacturer/ Supplier/ Servicing Entity

b. Accreditation Certificate

- Manufacturer
- Suppliers
- Servicing Entity
- Combination of Manufacturer/ Supplier/ Servicing Entity

c. Type Approval (Inclusive of design approval & prototype testing)

d. Quality Systems Approval

e. Inspection Fee

VII. MANPOWER DEVELOPMENT SERVICE (MDS)

1. Application for Harbor Pilot Examination and Issuance of license

- Examination Fee
- Special Examination Fee
- Harbor Pilot License
- Replacement of Lost/ Damaged License

2. Issuance of D-COC

- Issuance/Renewal/Repla
- cement of Lost/ Damaged D-COC
- On-site Application / Expedite Processing

3. Application for Examination and Issuance of License to Major/ Minor Patrons, Boat Captain and Marine Diesel Mechanics, Motorman

- Examination Fee
 - Written
 - Oral
- Issuance of Certificate of Marine Profession (CMP)
 - New Passers
 - For holders of licenses issued under MC 170
 - Replacement of Lost
 - Replacement of Damaged
- Issuance of License/ID
 - New / Renewal
 - Replacement of Lost
 - Replacement of Damaged

4. Training fee for the Recurrency Training on SAFENAV and COLREG for Masters and Chief Mates of navigating ships for domestic voyages

5. Accreditation of Maritime Training Centers in the conduct of Training Programs for Domestic Seafarers

- Filing Fee
- Inspection Fee
- Re-inspection Fee
- Accreditation Fee

6. Registration of Trainees Logbook

7. Certificate attesting to validity/ genuineness of certificate

8. Authentication of Training Certificates Issued by MARINA-accredited training organizations / centers (Flag Administration advisory No. 30)

VIII. LEGAL SERVICE (LS)

1. Indorsement for incorporation of Maritime Enterprises

- SEC
- POEA / DOLE
- DOF
- DTI
- CDA
- Other government agencies

2. Certification

3. Legal Clearance

IX. MANAGEMENT, FINANCIAL AND ADMINISTRATIVE SERVICE (MFAS)

Type of Application

1. Certification of all types of documents

X. STCW - EXAMINATION AND ASSESSMENT DIVISION

1. Application for Assessment of Competence (Theoretical Examination) of the Following:

- Deck Operational Level
- Engine Operational Level
- Deck Management Level
- Engine Management Level
- GMDSS Radio Operator
- Electro-Technical Officer

2. Application for Practical Assessment

3. Issuance of Certificate of Passing the Theoretical Examination

4. Issuance of Authenticated Copy of Theoretical Examination Result Formerly Administered by The Professional Regulation Commission (PRC)

XI. STCW-CERTIFICATION DIVISION

1. Application/Revalidation/Replacement of Certificate of Proficiency (COP)

- a. Advance Fire Fighting (AFF)
- b. Advance Liquefied Gas Tanker Cargo Operations (ATLGTCO)
- c. Advance Training for Chemical Tanker Cargo Operations (ATCTCO)
- d. Advance Training for Oil Tanker Cargo Operations (ATOTCO)
- e. Advance Training for Ships Operating in Polar Waters (ATSSIC)
- f. Advance Training For Ships Subject to the IGF Code (ATSSIC)
- g. Basic Training (BT)
- h. Basic Training for First Time Job Seekers (RA 11261)
- i. Basic Training for Liquefied Gas Tanker Cargo Operations (BTLGTCO)
- j. Basic Training for Oil and Chemical Tanker Cargo Operations (BTOCTCO)
- k. Basic Training for Ships Operating in Polar Waters
- l. Basic Training for Ships Subject to the IGF Code (BTSSIC)
- m. Electro-Technical Ratings (ETR)
- n. Medical Care (MeCa)
- o. Medical First Aid (MeFA)
- p. Proficiency in Fast Rescue Boat (PFRB)
- q. Proficiency in Survival Craft and Rescue Boat (PSCRB)
- r. Ratings as Able Seafarer Deck (AB DECK-II/5)
- s. Ratings as Able Seafarer Deck (AB DECK-II/5) (For Officer)
- t. Ratings as Able Seafarer Engine (AB ENGINE-III/5)
- u. Ratings as Able Seafarer Engine (AB ENGINE-III/5) (For Officer)
- v. Ratings Forming Part of a Navigational Watch (RFPNW-II/4)
- w. Ratings Forming Part of a Navigational Watch (RFPNW-II/4) (For Officer)
- x. Ratings Forming Part of an Engineering Watch (RFPEW-III/4)
- y. Ratings Forming Part of an Engineering Watch (RFPEW-III/4) (For Officer)
- z. Security Awareness Training or Security Training for Seafarers with Designated Security Duties (SDSD)
- aa. Security Awareness Training or Security Training for Seafarers with Designated Security Duties (SDSD) for first time job seeker (RA 11261)
- bb. Ship Security Officer (SSO)

2. Application/Revalidation/Replacement of Certificate of Competency (COC)

- a. Master Mariner (MM)
- b. Second Engineer (2E)
- c. Chief Engineer (CE)
- d. Officer-In-Charge Navigational Watch (OIC-NW)
- e. Officer-In-Charge Engineering Watch (OIC-EW)
- f. Chief Mate (C/M)
- g. Electro-Technical Officer (ETO)
- h. Master Mariner (M/M)
- i. Second Engineer (2/E)
- j. Chief Engineer (C/E)

3. Application/Revalidation/Replacement of Certificate of Endorsement (COE)

- a. Master Mariner (MM)
- b. Second Engineer (2E)
- c. Chief Engineer (CE)
- d. Officer-In-Charge Navigational Watch (OIC-NW)
- e. Officer-In-Charge Engineering Watch (OIC-EW)
- f. Chief Mate (C/M)
- g. Electro-Technical Officer (ETO)
- h. Master Mariner (M/M)
- i. Second Engineer (2/E)
- j. Chief Engineer (C/E)

4. Application/Revalidation/Replacement Global Maritime Distress and Safety System (GMDSS) Radio Operator

XII. STCW - ACCREDITATION DIVISION

1. Application and Renewal for Accreditation (Maritime Training Institute)

- a. Basic Training (BT)
- b. Advanced Fire Fighting
- c. Medical First Aid
- d. Medical Care
- e. Basic Training for Oil and Chemical Tanker Cargo Operation
- f. Basic Training for Liquefied Gas Tanker Cargo Operation
- g. Advanced Training for Oil Tanker Cargo Operations
- h. Advanced Training for Chemical Tanker Cargo Operation
- i. Advanced Training for Liquefied Gas Tanker Cargo Operation
- j. Ratings Forming Part of a Navigational Watch
- k. Ratings Forming Part of an Engineering Watch
- l. Radar Navigation, Radar Plotting and Use of ARPA
- m. Radar, ARPA, Bridge Teamwork and Search and Rescue
- n. Consolidated MARPOL 73/78, Annexes I-VI
- o. Ship Simulator and Bridge Teamwork
- p. Prevention of Alcohol and Drug Abuse in the Maritime Sector
- q. Engine Room Simulator
- r. Operational Use of Electronic Chart Display and In
- s. Management Level Course for Marine Deck Officers
- t. Management Level Course for Marine Engineer Office
- u. Ship Security Officers
- v. Electro-Technical Officer
- w. Electro-Technical Rating
- x. Updating Training for Officers in Charge of an Engine Watch
- y. Updating Training for Officers in Charge of a Navigational Watch
- z. Passenger Ship Crowd Management Training
- aa. Safety Training for Personnel Providing Direct Service to Passenger Spaces, Crowd Management and Human Behavior on All Passenger Ships
- bb. GMDSS Radio Operators
- cc. Passenger Ship Crisis Management and Human Behavior
- dd. Passenger Safety, Cargo Safety and Hull Integrity
- ee. Refresher Course on Basic Training
- ff. Refresher Course on Advanced Fire Fighting
- gg. Ratings Forming Part of a Watch in a Manned Engine
- hh. Basic Training for Ships Subject to the IGF Code
- ii. Survival Craft and Rescue Boats other than fast re
- jj. Fast Rescue Boats
- kk. Security Awareness Training for Seafarers with Designated Security Duties
 - a. Refresher Course on Survival Craft and Rescue Boat
 - b. Refresher Course on Fast Rescue Boats

2. Application and Renewal for Accreditation (Instructor/Assessor/Supervisor)

- a. Basic Training (BT)
- b. Advanced Fire Fighting
- c. Medical First Aid
- d. Medical Care
- e. Basic Training for Oil and Chemical Tanker Cargo Operation
- f. Basic Training for Liquefied Gas Tanker Cargo Operation
- g. Advanced Training for Oil Tanker Cargo Operations
- h. Advanced Training for Chemical Tanker Cargo Operation
- i. Advanced Training for Liquefied Gas Tanker Cargo Operation
- j. Ratings Forming Part of a Navigational Watch
- k. Ratings Forming Part of an Engineering Watch
- l. Radar Navigation, Radar Plotting and Use of ARPA
- m. Radar, ARPA, Bridge Teamwork and Search and Rescue
- n. Consolidated MARPOL 73/78, Annexes I-VI
- o. Ship Simulator and Bridge Teamwork
- p. Prevention of Alcohol and Drug Abuse in the Maritime Sector
- q. Engine Room Simulator
- r. Operational Use of Electronic Chart Display and In
- s. Management Level Course for Marine Deck Officers
- t. Management Level Course for Marine Engineer Office
- u. Ship Security Officers
- v. Electro-Technical Officer
- w. Electro-Technical Rating
- x. Updating Training for Officers in Charge of an Engine Watch
- y. Updating Training for Officers in Charge of a Navigational Watch
- z. Passenger Ship Crowd Management Training
- aa. Safety Training for Personnel Providing Direct Service to Passenger Spaces, Crowd Management and Human Behavior on All Passenger Ships
- bb. GMDSS Radio Operators
- cc. Passenger Ship Crisis Management and Human Behavior
- dd. Passenger Safety, Cargo Safety and Hull Integrity
- ee. Refresher Course on Basic Training
- ff. Refresher Course on Advanced Fire Fighting
- gg. Ratings Forming Part of a Watch in a Manned Engine
- hh. Basic Training for Ships Subject to the IGF Code
- ii. Survival Craft and Rescue Boats other than fast re
- jj. Fast Rescue Boats
- kk. Security Awareness Training for Seafarers with Designated Security Duties
- c. Refresher Course on Survival Craft and Rescue Boat
- d. Refresher Course on Fast Rescue Boats

3. Application and Renewal for Accreditation (Assessment Center)

- a. Officer in Charge Navigational Watch
- b. Officer in Charge Engineering Watch
- c. Management Level Marine Deck Officers
- d. Management Level Marine Engineer Officers
- e. Able Seafarer Deck
- f. Able Seafarer Engine
- g. Electro-Technical Officer
- h. Electro-Technical Rating
- i. Ratings Forming Part of a Navigational Watch
- j. Ratings Forming Part of an Engineering Watch
- k. GMDSS Radio Operators

Prepared by:


LUISITO U DELOS SANTOS

Officer-in-Charge

Management Information and Systems Service

APPROVED/DISAPPROVED


VADM ROBERT A EMPEDRAD AFP (Ret)
Administrator