



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 8423524
Procuring Entity MARITIME INDUSTRY AUTHORITY (MARINA)
Title PROCUREMENT OF ICT EQUIPMENT-SYSTEMS MAINTENANCE AND UPGRADING
Area of Delivery Metro Manila

Solicitation Number:	2022-02-052	Status	Pending
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	1
Classification:	Goods		
Category:	Information Technology Parts & Accessories & Perip	Bid Supplements	0
Approved Budget for the Contract:	PHP 250,000.00		
Delivery Period:	30 Day/s	Document Request List	0
Client Agency:			
Contact Person:	VADM Rene V. Medina AFP (Ret) The BAC Chairperson c/o BAC Office, 10th Floor, MARINA Bldg. A. Bonifacio Drive cor. 20th Street, Port Area Manila Metro Manila Philippines 1018 63-2-85246518 bacsec@mail.marina.gov.ph	Date Published	12/02/2022
		Last Updated / Time	11/02/2022 12:20 PM
		Closing Date / Time	15/02/2022 13:00 PM
Description PROCUREMENT OF ICT EQUIPMENT-SYSTEMS MAINTENANCE AND UPGRADING Please see attached file. You may visit our website at marina.gov.ph (under transparency tab) Other Information Only original RFQ with fresh signature is acceptable by BAC. RFQ with price quotation and bears fresh signature must be received by the BAC before closing date & time. RFQ submitted after closing date & time is automatically disqualified.			

Created by VADM Rene V. Medina AFP (Ret)
Date Created 11/02/2022

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Republic of the Philippines
DEPARTMENT OF TRANSPORTATION



MARITIME INDUSTRY AUTHORITY
REQUEST FOR QUOTATION

DATE: _____

Name of Company : _____

Address : _____

Business Permit Number : _____

Company TIN Number : _____

PhilGEPS Registration Number (required): _____

Name of Representative & Designation : _____

The **Standards of Training, Certification and Watchkeeping Office (STCWO)** through its Bids and Awards Committee (BAC), intends to procure the **ICT EQUIPMENT-SYSTEMS MAINTENANCE AND UPGRADING** for CY 2022 in accordance with Section 53.9 (Negotiated Procurement – Small Value Procurement) of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184. The Approved Budget for the Contract (ABC) is **Two Hundred Fifty Thousand Pesos only (P250,000.00)**. The period for the performance of the obligations shall not go beyond of the appropriations for this Procurement Project.

Please quote your **best offer** for the item/s described herein, **subject to the Terms and Conditions** provided at the last page of this Request for Quotation (RFQ). Submit your quotation duly signed by your representative **not later than 15 of February 2022** at the MARINA BAC Office located at 10th Floor MARINA Building, Bonifacio Drive cor., 20th Street, Port Area, Manila, Philippines.

A copy of your **2022 Business/Mayor's Permit**¹, **PhilGEPS Registration Number**, **Omnibus Sworn Statement**² and **Latest Income Tax Return**³ are required to be submitted along with your signed quotation/proposal.

Qualification of the Supplier: The supplier **must be legally registered**, has **atleast two (2) experience within the last three (3) years in supplying computer hardware or computer peripherals**⁴ and should **submit at least two (2) Client Satisfactory Certificates**.

For any clarification, you may contact Ms. Mira Daguio or Ms. Maricel Cabailo at telephone no. **(+632) 8524-6518** or email address at bacsec@mail.marina.gov.ph

(Sgd.)
ATTY. KORINA MAE V. PIMENTEL
Head, BAC Secretariat

¹ In case of recently expired Mayor's/Business permit, it shall be accepted together with its official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted after award of contract but before payment in accordance with item 6.2 of Government Procurement Policy Board (GPPB) Resolution No. 09-2020.

² In case of Unnotarized Omnibus Sworn Statement, it shall be accepted, provided that the notarized Omnibus Sworn Statement shall be submitted after award of contract but before payment in accordance with item 6.3 of GPPB No. 09-2020

³Manually filed tax returns or filed through the EFPS

⁴ Submit clear copy of atleast one certificate or any proof of experience

BIDS AND AWARDS COMMITTEE

A. Bonifacio Avenue corner 20th Ave. corner Railroad Street, South Harbor, Port Area, Manila

(+632) 8524-6518 | marina.gov.ph | 2021marinabac@gmail.com

INSTRUCTIONS:

- (1) Accomplish this RFQ correctly and accurately.
- (2) Do not alter the content of this form in any way.
- (3) All technical specifications are mandatory. Failure to comply with any of the mandatory requirements will disqualify your quotation.
- (4) Failure to follow these instructions will disqualify your entire quotation.

Supplier's must state here either **"Comply"** or **any equivalent term** in the column "Supplier's Statement of Compliance" against each of the individual parameters of each specification. Please quote your **best offer** for the item/s below. Please do not leave any blank items. Indicate **"0"** if item being offered is for free.

After having carefully read and accepted the Terms and Conditions in the Request for Quotation, hereunder is our quotation for the item/s as follows:

T E C H N I C A L S P E C I F I C A T I O N

PROCUREMENT OF ICT EQUIPMENT-SYSTEMS MAINTENANCE AND UPGRADING						
No.	Item	Description	Quantity	Supplier's Statement of Compliance	Unit Cost (Vat Inclusive)	Total Cost (Vat Inclusive)
1	Network Switch (16 Port)	16 x 10/100/1000Mbps RJ45 Ports Network Media 10BASE-T: UTP category 3, 4, 5 cable (maximum 100m) 100BASE-TX/1000BASE-T: UTP category 5, 5e or above cable (maximum 100m) Switching Capacity 32Gbps Packet Forwarding Rate 23.8Mpps	2			
2	Network Switch (8 Port)	8 x 10/100/1000Mbps Ports Auto-Negotiation Auto-MDI/MDIX	2			
3	Router	802.11ac AC4000 WiFi (750 + 1625 + 1625) Simultaneous Tri-Band WiFi - Tx/Rx 3x3 (2.4GHz) + 3x3 (5GHz) + 3x3 (5GHz) Five (5) 10/100/1000 Mbps Gigabit Ethernet ports (1 WAN & 4 LAN) Two (2) USB ports (1 USB 3.0 & 1 USB 2.0)	2			
4	CAT 5E UTP Cable	Frequency 100 MHz Return Loss (Min. at 100MHz) 20.1dB Characteristic Impedance 100 ohms ± 15%Attenuation (Min. at 100 MHz) 22 dB Next (Min. at 100MHz) 35.3 dB PS-Next (Min. at 100MHz) 32.3 dB ELFEXT (Min. at 100 MHz) 23.8 dB PS-ELFEXT (Min. at 100 MHz) 20.8 dB Delay Skew (Max. per 100 m) 45 ns	2			
5	Mouse (Wireless)	• Connection Type - 2.4 GHz wireless connection • DPI – 1,000 • With Nano Reciever	5			
6	Mouse (Wired)	• Tracking Technology – Optical • Sensor Resolution – 1000 • Interface – USB	10			

7	External Hard Disk (1TB)	1TB HDD 7200 RPM 3.5" SATA 6Gb/s 64MB Cache	10			
8	Monitor	• 21.5-inch 1080p • Narrow bezel • HDMI and VGA inputs • Dual speakers	6			
9	Patch Cord	• RJ45 Plug: 8P8C, 50u" • Insulation Resistance: 500m (min.) • Contact Resistance: 20m (max.) • Current Rating: 1.5 Amps • DC Resistance: 0.1 (max.) • Withstanding Voltage: 1000 VAX RMS @ 60Hz/1min • Cord Measurement : 5 ft.	30			
10	Uninterrupted Power Supply	• 530 VA • Back-up Time 15 to 25 mins • Spike Protection – Atelast480 Joules, 2ms	10			
11	RJ45 Extender Female to Female Network Connector	• RJ45 Coupler Female Network Cable LAN Connector Extender	20			
12	HDMI Cable	5 Meters	2			
13	CMOS Battery	• Battery Size: CR2032 • Output Voltage: 3V • Capacity: 220mAh • Size: 20 x 3.2mm • Chemistry: Li-MnO2	8			
14	LAN Tester	• Test continuity of twisted cables, like Cat3, Cat5e, Cat6 and Coaxial Cable. Support connection of RJ11, RJ12, RJ45 and BNC. • 9 LED light on both master and remote to indicate to connection on PIN 1, 2, 3, 4, 5, 6, 7, 8 and Ground(Shield). • Can easily identify cable continuity, cross wire, open and short, up to 1000ft. • Auto scanning function for rapid testing. • Operate with one 9V battery	2			
15	Data Cabinet	• 6U/1 Ft • (W=600mm* D=450mm) • Tempered Door w/ Key Detachable Sides • 2pc 220V Exhaust Fan • With sets of DynaBolts • With Sets of CageNuts	3			
16	Cable Cover	1m Cable Cover (PVC)	10			
17	Laptop Memory	16 gb (1x16gb) DDR4	2			
18	Desktop Memory	8 gb 3200mhz (1x16 gb) DDR4	2			

*The above quoted prices are inclusive of all costs and applicable taxes.

Signature over Printed Name

Position/Designation

The delivery schedule expressed as week/months stipulates hereafter a delivery date which is the date to the project site.

SCHEDULE OF REQUIREMENTS

PROCUREMENT OF ICT EQUIPMENT-SYSTEMS MAINTENANCE AND UPGRADING				
Item	Description	Quantity	Delivery Date	Bidders Statement of Compliance in Delivery Date
1	Network Switch (16 Port)	2	Thirty (30) Calendar Days upon Receipt of Purchase Order/Noti ce to Proceed.	
2	Network Switch (8 Port)	2		
3	Router	2		
4	CAT 5E UTP Cable	2		
5	Mouse (Wireless)	5		
6	Mouse (Wired)	10		
7	External Hard Disk (1TB)	10		
8	Monitor	6		
9	Patch Cord	30		
10	Uninterrupted Power Supply	10		
11	RJ45 Extender Female to Female Network Connector	20		
12	HDMI Cable	2		
13	CMOS Battery	8		
14	LAN Tester	2		
15	Data Cabinet	3		
16	Cable Cover	10		
17	Laptop Memory	2		
18	Desktop Memory	2		

Signature over Printed Name

Position/Designation

Office Telephone No.

Fax/Mobile No.

Email Address/es

F I N A N C I A L O F F E R

PROCUREMENT OF ICT EQUIPMENT-SYSTEMS MAINTENANCE AND UPGRADING	
Approved Budget for the Contract (ABC)	Total Offered Quotation
<i>Two Hundred Fifty Thousand Pesos only (P250,000.00).</i>	In words: _____ _____ _____ _____ In figures: _____ _____ _____ _____

Terms of Payment:

The payment shall be made upon issuance of the Billing Statement on a Bank-to-Bank basis. Automatic Debit Arrangement (ADA) through Land Bank of the Philippines (LBP) facilities, for other Commercial Bank, applicable bank charges shall be for the account of the supplier. The supplier shall submit bank details together with the billing statement/invoice for ready reference.

Payment Details:

Banking Institution : _____

Account Number : _____

Account Name : _____

Branch : _____

Signature over Printed Name

Position/Designation

Office Telephone No.

Fax/Mobile No.

Email Address/es

TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotation/s must be valid for a period of *thirty (30) calendar days* from the date of submission.
3. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. **All submissions in response to this RFQ shall be in hard copy only. Soft copies will not be entertained.**
6. Award of contract shall be made to lowest calculated and responsive quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
7. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
8. The item/s shall be delivered according to the requirements specified in the Technical Specifications.
9. The MARINA shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
10. In case two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the MARINA-BAC shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
11. **Payment shall be processed after delivery and upon the submission of the required supporting documents, in accordance with existing accounting rules and regulations. Please note that the corresponding bank transfer fee, if any, shall be chargeable to the supplier's account.**
12. Liquidated damages equivalent to one tenth of one percent (0.1%) of value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The MARINA shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract. Without prejudice to other courses of action and remedies open to it.

Signature over Printed Name

Position/Designation

TERMS OF REFERENCE
PROCUREMENT OF ICT EQUIPMENT-SYSTEMS
MAINTENANCE AND UPGRADING

I. Approved Budget Contract

The supplier shall bid for all items described in this Terms of reference, which shall not exceed the Approved Budget Contract (ABC) in the amount of Two Hundred Fifty Thousand Pesos (250,000.00), inclusive of all applicable government charges.

II. Deliverables

	ITEM	QUANTITY	PRICE PER ITEM
1	Network Switch (16 Port)	2	10,000.00
2	Network Switch (8 Port)	2	6,000.00
3	Router	2	12,000.00
4	CAT 5E UTP Cable	2	7,500.00
5	Mouse (Wireless)	5	800.00
6	Mouse (Wired)	10	600.00
7	External Hard Disk (1TB)	10	3,500.00
8	Monitor	6	7,000.00
9	Patch Cord	30	180.00
10	Uninterrupted Power Supply	10	2,700.00
11	RJ45 Extender Female to Female Network Connector	20	100.00
12	HDMI Cable	2	700.00
13	CMOS Battery	8	150.00
14	LAN Tester	2	4,000.00
15	Data Cabinet	3	4,000.00
16	Cable Cover	10	500.00
17	Laptop Memory	2	10,000.00
18	Desktop Memory	2	5,000.00

III. Technical Specifications

No.	Item	Specification
1	Network Switch (16 Port)	16 x 10/100/1000Mbps RJ45 Ports Network Media 10BASE-T: UTP category 3, 4, 5 cable (maximum 100m) 100BASE-TX/1000BASE-T: UTP category 5, 5e or above cable (maximum 100m) Switching Capacity 32Gbps Packet Forwarding Rate 23.8Mpps
2	Network Switch (8 Port)	8 x 10/100/1000Mbps Ports Auto-Negotiation Auto-MDI/MDIX

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6.	Mouse (Wired)	• Tracking Technology – Optical • Sensor Resolution – 1000 • Interface - USB
7	External Hard Disk (1TB)	1TB HDD 7200 RPM 3.5" SATA 6Gb/s 64MB Cache
8	Monitor	• 21.5-inch 1080p • Narrow bezel • HDMI and VGA inputs • Dual speakers
9	Patch Cord	• RJ45 Plug : 8P8C, 50u" • Insulation Resistance : 500m (min.) • Contact Resistance : 20m (max.) • Current Rating : 1.5 Amps • DC Resistance : 0.1 (max.) • Withstanding Voltage : 1000 VAX RMS @ 60Hz/1min • Cord Measurement : 5 ft.
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12	HDMI Cable	• 5 Meters
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15	Data Cabinet	• 6U/1 Ft • (W=600mm* D=450mm) • Tempered Door w/ Key Detachable Sides • 2pc 220V Exhaust Fan • With sets of DynaBolts With Sets of CageNuts
16	Cable Cover	• 1m Cable Cover (PVC)
17	Laptop Memory	• 16 gb (1x16gb) DDR4
18	Desktop Memory	• 8 gb 3200mhz (1x16 gb) DDR4

IV. Delivery

- Thirty (30) Calendar Days upon Receipt of Purchase Order/Notice to Proceed.

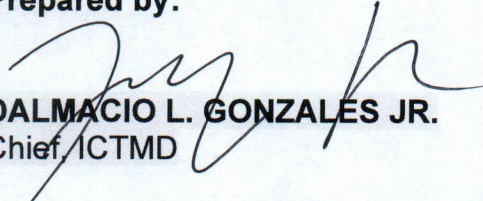
V. Qualification of the Supplier

- The supplier must be legally registered, has atleast two (2) experience within the last three (3) years in supplying computer hardware or computer peripherals and should submit at least two (2) Client Satisfactory Certificates.

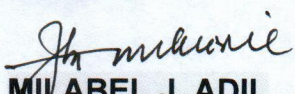
VI. Payment

- The payment shall be made upon issuance of the Billing Statement on a Bank-to-Bank basis. Automatic Debit Arrangement (ADA) through Land Bank of the Philippines (LBP) facilities, for other Commercial Bank, applicable bank charges shall be for the account of the supplier. The supplier shall submit bank details together with the billing statement/ invoice for ready reference.

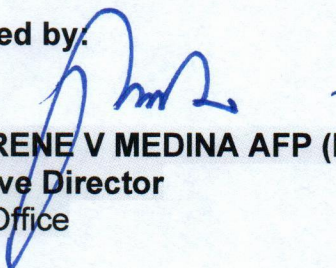
Prepared by:


DALMACIO L. GONZALES JR.
Chief, ICTMD

Noted By:


MILABEL J. ADIL
Officer-In-Charge
Administrative Services Division

Approved by:


VADM RENE V MEDINA AFP (Ret)
Executive Director
STCW Office

Version 1 – January 26, 2022



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF TRANSPORTATION

MARITIME INDUSTRY AUTHORITY



PURCHASE REQUEST

Office: STCW OFFICE

Division/Section: ICTMD

Date Request: January 26, 2022

PR No. : 2022-02-052

SAI No. : FEB 02 2022

Item No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
		PROCUREMENT OF ICT EQUIPMENT-SYSTEM MAINTENANCE AND UPGRADING			250,000.00
*****	*****	*****	*****	*****	*****

Requisitioning Officer

Signature:

Printed Name:

VADM RENE V MEDINA AFP (Ret)

Designation

Executive Director
STCW Office

Purpose:

To be used for the maintenance of IT Assets of STCW Office

CERTIFICATION

☒
☐

FUNDS AVAILABLE
NO FUNDS AVAILABLE

ATTY. MARIVIC S. RAMOS

Chief, Budget Division

☒ Approved

☐ Disapproved

PR Approver

Signature:

Printed Name:

VADM ROBERT A EMPEDRAD AFP (Ret)

Designation

Administrator

Note:

2/08/2022 m 2/8/22

Omnibus Sworn Statement (Revised)

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the

BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20__ at _____, Philippines.

*[Insert NAME OF BIDDER OR ITS AUTHORIZED
REPRESENTATIVE]
[Insert signatory's legal capacity]
Affiant*

[Jurat]
[Format shall be based on the latest Rules on Notarial Practice]