

APP-CSE 2024 FORM - Other Items
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2024 FORM - OTHER ITEMS

Introduction:

This form shall be utilized by government agencies for items that are not available in the PS-DBM catalogue but are regularly purchased from other sources. Information given in this form will serve as a survey to identify the items that may be considered as CSE by the PS-DBM.

Reminders:

- 1.0 The APP-CSE 2024 Form - Other Items must be accomplished using Microsoft Excel format ONLY. The APP-CSE Form - Other Items shall be deemed incorrect or invalid if the form used is in other than the prescribed format which is downloadable from the Downloads page of PS-DBM website (www.ps-philgeps.gov.ph).
- 2.0 All information must be provided accurately.
- 3.0 To fill-out, copy the list of items indicated in the UNSPSC tab of this form. Otherwise, the item that you will input will not be accepted. Additional rows for other items may be inserted if necessary.
- 4.0 Kindly upload the soft copy of the APP-CSE Form - Other Items in Microsoft Excel format on or before the prescribed period or deadline through this <https://shorturl.at/hoas8> (Please copy the link and paste in your browser)
- 5.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0927-8478245 (Globe) or 0918-2954426 (Smart), or email appcse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE Form.

Note: The APP-CSE for FY 2024 must be submitted on or before 31 July 2023.

Department/Bureau/Office: MARITIME INDUSTRY AUTHORITY

Region: NCR - CENTRAL OFFICE

Address: A. BONIFACIO DRIVE, CORNER 20TH STREET, PORT AREA, MANILA

Agency Code/UACS: _____

Organization Type: _____

Contact Person: _____

Position: _____

E-mail: _____

Telephone/Mobile Nos: _____

MS. MELANIE T. BALIN

CHIEF, PROCUREMENT DIVISION

marina.procurementdivision@gmail.com

(02) 8524-6518

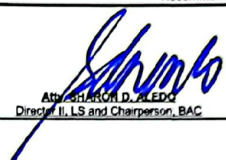
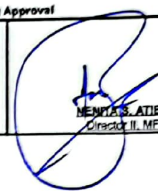
No.	UNSPSC Code	Item Description	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year			
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT						
OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																													
1	-	Epson Ink 003 (Black)	Bottle	65	27	66	158	39,500.00	47	57	36	140	35,000.00	55	27	66	148	37,000.00	47	57	33	137	34,250.00	583	250.00				145,750.00
2	-	Epson Ink 003 (Cyan)	Bottle	50	21	53	124	31,000.00	35	46	27	108	27,000.00	50	46	27	123	30,750.00	35	46	27	108	27,000.00	463	250.00				115,750.00
3	-	Epson Ink 003 (Magenta)	Bottle	45	21	53	119	29,750.00	35	46	27	108	27,000.00	50	21	53	124	31,000.00	35	46	27	108	27,000.00	459	250.00				114,750.00
4	-	Epson Ink 003 (Yellow)	Bottle	44	21	47	112	28,000.00	29	46	21	96	24,000.00	44	21	47	112	28,000.00	29	46	21	96	24,000.00	416	250.00				104,000.00
5	-	TONER, HP19A, ORIGINAL IMAGING DRUM (CF219A)	Cart	0	0	15	15	72,090.00	0	0	15	15	72,090.00	0	0	15	15	72,090.00	0	0	15	15	72,090.00	60	4,806.00				288,360.00
6	-	TONER, HP204A, BLACK, 1GINAL LASERJET TONER (CF510A)	Cart	0	0	5	5	20,480.00	0	0	5	5	20,480.00	0	0	5	5	20,480.00	0	0	5	5	20,480.00	20	4,096.00				81,920.00
7	-	TONER, HP204A, CYAN, ORIGINAL LASERJET TONER (CF511A)	Cart	0	0	5	5	22,640.30	0	0	5	5	22,640.30	0	0	5	5	22,640.30	0	0	5	5	22,640.30	20	4,528.06				90,561.20
8	-	TONER, HP204A, YELLOW, ORIGINAL LASERJET TONER (CF512A)	Cart	0	0	5	5	22,640.40	0	0	5	5	22,640.40	0	0	5	5	22,640.40	0	0	5	5	22,640.40	20	4,528.08				90,561.60
9	-	TONER, HP204A, MAGENTA, ORIGINAL LASERJET TONER (CF513A)	Cart	0	0	5	5	22,640.40	0	0	5	5	22,640.40	0	0	5	5	22,640.40	0	0	5	5	22,640.40	20	4,528.08				90,561.60
14	-	BROTHER BT 5000 - MAGENTA	Bottle	0	2	0	2	948.00	0	2	0	2	948.00	0	2	0	2	948.00	0	2	0	2	948.00	8	474.00				3,792.00
15	-	BROTHER BT 5000 - CYAN	Bottle	0	2	0	2	948.00	0	2	0	2	948.00	0	2	0	2	948.00	0	2	0	2	948.00	8	474.00				3,792.00
16	-	BROTHER BT 5000 - YELLOW	Bottle	0	2	0	2	948.00	0	2	0	2	948.00	0	2	0	2	948.00	0	2	0	2	948.00	8	474.00				3,792.00
17	-	BROTHER D60 - BLACK	Bottle	0	2	0	2	948.00	0	2	0	2	948.00	0	2	0	2	948.00	0	2	0	2	948.00	8	474.00				3,792.00
18	-	BROTHER BT6000BK INK BLACK	Cart	8	8	8	24	11,232.00	8	8	8	24	11,232.00	8	8	8	24	11,232.00	8	8	8	24	11,232.00	96	468.00				44,928.00
19	-	BROTHER BT5000C INK CYAN	Cart	8	8	8	24	11,376.00	8	8	8	24	11,376.00	8	8	8	24	11,376.00	8	8	8	24	11,376.00	96	474.00				45,504.00
20	-	BROTHER BT5000M INK MAGENTA	Cart	8	8	8	24	11,376.00	8	8	8	24	11,376.00	8	8	8	24	11,376.00	8	8	8	24	11,376.00	96	474.00				45,504.00
21	-	BROTHER BT5000Y INK YELLOW	Cart	8	8	8	24	11,376.00	8	8	8	24	11,376.00	8	8	8	24	11,376.00	8	8	8	24	11,376.00	96	474.00				45,504.00
22	-	BALLPEN, Black	Pieces	49	519	19	587	4,109.00	49	519	19	587	4,109.00	49	519	19	587	4,109.00	49	519	19	587	4,109.00	2348	7.00				16,436.00
23	-	BALLPEN, Blue	Pieces	49	519	19	587	4,109.00	49	519	19	587	4,109.00	49	519	19	587	4,109.00	49	519	19	587	4,109.00	2348	7.00				16,436.00
24	-	BALLPEN, Red	Pieces	7	157	7	171	1,197.00	7	157	7	171	1,197.00	7	157	7	171	1,197.00	7	157	7	171	1,197.00	684	7.00				4,788.00
25	-	STICKER PAPER	Pack	2	0	0	2	134.00	0	0	0	0	0.00	2	50	0	52	3,224.00	0	0	0	0	0.00	54	62.00				3,348.00
26	-	ACETATE A4 15pcs/pack	Pack	0	0	1	1	150.00	0	0	0	0	0.00	1	0	0	1	150.00	0	0	0	0	0.00	2	150.00				300.00
27	-	ACETATE LEGAL 15pcs/pack	Pack	0	0	1	1	200.00	0	0	0	0	0.00	1	0	0	1	200.00	0	0	0	0	0.00	2	200.00				400.00
28	-	PASTE	Jar	10	10	10	30	900.00	10	10	10	30	900.00	10	10	10	30	900.00	10	10	10	30	900.00	120	30.00				3,600.00
29	-	PUSH PIN	Pack	5	5	5	15	225.00	5	5	5	15	225.00	5	5	5	15	225.00	5	5	5	15	225.00	60	15.00				900.00
30	-	SPECIAL PAPER SIZE: 8x11 200GSM	Pack	10	61	20	91	33,306.00	35	10	10	55	20,130.00	10	10	10	30	10,980.00	10	10	10	30	10,980.00	206	366.00				75,396.00

301	VELLUM BOARD (Size: 8 1/2 x 13) 220 GSM	Pack	50	10	0	60	25,390.00	25	0	0	25	10,595.00	0	0	0	0	0.00	0	0	0	0	0.00	85	425.00	25,795.00
302	PRINTER PAPER, GLOSSY, A4 200GSM/CM	Pack	0	0	0	0	0.00	15	15	20	50	3,800.00	0	0	0	0	0.00	0	0	0	0	0.00	50	78.00	3,878.00
303	PAPER, MINED, GROUNDWOOD, A4	Ream	0	0	0	0	0.00	0	10	0	10	3,990.00	0	0	0	0	0.00	0	0	0	0	0.00	10	300.00	3,990.00
304	PAPER, MINED, GROUNDWOOD, LEGAL	Ream	0	0	0	0	0.00	0	10	0	10	3,000.00	0	0	0	0	0.00	0	0	0	0	0.00	10	300.00	3,000.00
305	DOUBLE SIDED TAPE	Roll	0	10	0	10	600.00	0	0	0	0	0.00	0	10	0	10	600.00	0	0	0	0	0.00	20	60.00	1,200.00
306	DUCK TAPE	Roll	0	10	0	10	780.00	0	0	0	0	0.00	0	10	0	10	780.00	0	0	0	0	0.00	20	78.00	1,560.00
307	CORRUGATED BOX	Pieces	170	40	20	230	18,400.00	45	520	25	590	47,200.00	95	40	20	155	12,400.00	45	15	30	90	7,200.00	1065	95.00	95,200.00
308	FLASHDRIVE (16GB)	Pieces	0	0	0	0	0.00	0	200	0	200	30,940.00	0	0	0	0	0.00	0	0	0	0	0.00	200	154.00	30,940.00
309	EXTENSION CORD	Pieces	5	3	0	8	3,840.00	0	1	0	1	480.00	0	1	0	1	480.00	0	1	0	1	480.00	11	480.00	5,280.00
400	SCANNER, COLORED DOUBLE SIDED, FEEDER TYPE	Unit	3	0	0	3	45,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	15,000.00	45,000.00
401	PRINTER, MULTI FUNCTION INK	Unit	0	0	0	0	0.00	0	3	0	3	45,000.00	0	0	0	0	0.00	0	0	0	0	0.00	3	15,000.00	45,000.00
402	UPS	Unit	7	0	0	7	21,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	7	3,000.00	21,000.00
403	STEP LADDER	Piece	0	0	1	1	2,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	2,500.00	2,500.00
404	LIGHT BULB, LED 12W (COOL DAYLIGHT)	Piece	20	0	0	20	5,160.00	20	0	0	20	5,160.00	20	0	0	20	5,160.00	20	0	0	20	5,160.00	80	258.00	20,640.00
405	LIGHT BULB, LED 18W (COOL DAYLIGHT)	Piece	10	0	0	10	3,580.00	10	0	0	10	3,580.00	10	0	0	10	3,580.00	10	0	0	10	3,580.00	40	358.00	14,320.00
406	NUMBERING MACHINE 12 DIGITS	Piece				0	0.00		1		1	2,500.00				0	0.00				0	0.00	1	2,500.00	2,500.00
407	STEP LADDER	Piece	0	0	1	1	2,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	2,500.00	2,500.00
408	LIGHT BULB, LED 12W (COOL DAYLIGHT)	Piece	20	0	0	20	5,160.00	20	0	0	20	5,160.00	20	0	0	20	5,160.00	20	0	0	20	5,160.00	80	258.00	20,640.00
409	LIGHT BULB, LED 18W (COOL DAYLIGHT)	Piece	10	0	0	10	3,580.00	10	0	0	10	3,580.00	10	0	0	10	3,580.00	10	0	0	10	3,580.00	40	358.00	14,320.00
50	NUMBERING MACHINE 12 DIGITS	Piece				0	0.00		1		1	2,500.00				0	0.00				0	0.00	1	2,500.00	2,500.00
51						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
52						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
53						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
54						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
55						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
56						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
57						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
58						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
59						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
60						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
61						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
62						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
63						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
64						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
65						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
66						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
67						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
68						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
69						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
70						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
71						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00

72						0	0.00				0	0.00				0	0.00			0	0.00	0	0.00	0.00
73						0	0.00				0	0.00				0	0.00			0	0.00	0	0.00	0.00
74						0	0.00				0	0.00				0	0.00			0	0.00	0	0.00	0.00
75						0	0.00				0	0.00				0	0.00			0	0.00	0	0.00	0.00
76						0	0.00				0	0.00				0	0.00			0	0.00	0	0.00	0.00
77						0	0.00				0	0.00				0	0.00			0	0.00	0	0.00	0.00
78						0	0.00				0	0.00				0	0.00			0	0.00	0	0.00	0.00
79						0	0.00				0	0.00				0	0.00			0	0.00	0	0.00	0.00
80						0	0.00				0	0.00				0	0.00			0	0.00	0	0.00	0.00
81						0	0.00				0	0.00				0	0.00			0	0.00	0	0.00	0.00
82						0	0.00				0	0.00				0	0.00			0	0.00	0	0.00	0.00
83						0	0.00				0	0.00				0	0.00			0	0.00	0	0.00	0.00
84						0	0.00				0	0.00				0	0.00			0	0.00	0	0.00	0.00
85						0	0.00				0	0.00				0	0.00			0	0.00	0	0.00	0.00
86						0	0.00				0	0.00				0	0.00			0	0.00	0	0.00	0.00
87						0	0.00				0	0.00				0	0.00			0	0.00	0	0.00	0.00
88						0	0.00				0	0.00				0	0.00			0	0.00	0	0.00	0.00
89						0	0.00				0	0.00				0	0.00			0	0.00	0	0.00	0.00
90						0	0.00				0	0.00				0	0.00			0	0.00	0	0.00	0.00
91						0	0.00				0	0.00				0	0.00			0	0.00	0	0.00	0.00
92						0	0.00				0	0.00				0	0.00			0	0.00	0	0.00	0.00
93						0	0.00				0	0.00				0	0.00			0	0.00	0	0.00	0.00
94						0	0.00				0	0.00				0	0.00			0	0.00	0	0.00	0.00
95						0	0.00				0	0.00				0	0.00			0	0.00	0	0.00	0.00
96						0	0.00				0	0.00				0	0.00			0	0.00	0	0.00	0.00
97						0	0.00				0	0.00				0	0.00			0	0.00	0	0.00	0.00
98						0	0.00				0	0.00				0	0.00			0	0.00	0	0.00	0.00
99						0	0.00				0	0.00				0	0.00			0	0.00	0	0.00	0.00
100						0	0.00				0	0.00				0	0.00			0	0.00	0	0.00	0.00

A. TOTAL		P	1,301,144.48
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)		P	130,114.44
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)		P	
D. GRAND TOTAL (A + B + C)		P	1,431,258.92
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:			

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by PROCUREMENT DIVISION & BAC		Certified Funds Available / Certified Appropriate Funds Available	Recommending Approval		Approved by
 MS. MELLENIE T. BALIN Chief, Procurement Division-MFAS 7/26/23	 Atty. MARIVIC S. RAMOS Head, BAC Secretariat js	 Atty. MARIVIC S. RAMOS Chief, Budget Division - MFAS H	 Atty. EDUARDO D. ALEDO Director II, LS and Chairperson, BAC	 HENRIQUEZ ATIENZA Director II, MFAS	FOR:  Atty. HERNANI N. FARRA Administrator 7/27/23