

APP-CSE 2024 FORM - Other Items
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2024 FORM - OTHER ITEMS

Introduction:

This form shall be utilized by government agencies for items that are not available in the PS-DBM catalogue but are regularly purchased from other sources. Information given in this form will serve as a survey to identify the items that may be considered as CSE by the PS-DBM.

Reminders:

- 1.0 The APP-CSE 2024 Form - Other Items must be accomplished using Microsoft Excel format ONLY. The APP-CSE Form - Other Items shall be deemed incorrect or invalid if the form used is in other than the prescribed format which is downloadable from the Downloads page of PS-DBM website (www.ps-phileps.gov.ph).
- 2.0 All information must be provided accurately.
- 3.0 To fill-out, copy the list of items indicated in the UNSPSC tab of this form. Otherwise, the item that you will input will not be accepted. Additional rows for other items may be inserted if necessary.
- 4.0 Kindly upload the soft copy of the APP-CSE Form - Other Items in Microsoft Excel format on or before the prescribed period or deadline through this link: <https://shorturl.at/noe68> (Please copy the link and paste in your browser)
- 5.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0927-8478245 (Globe) or 0918-2954426 (Smart), or email appcse.helpdesk@ps-phileps.gov.ph, or visit the PS-DBM website (www.ps-phileps.gov.ph) for the guide on how to fill-out the APP-CSE Form.

Note: The APP-CSE for FY 2024 must be submitted on or before 31 July 2023.

Department/Bureau/Office: MARITIME INDUSTRY AUTHORITY

Region: 11

Address: 2ND FLR DCP1 BLDG., DACUADO ST., AGDAO, DAVAO CITY

Agency Code/UACS: 380030300011

Organization Type: ATTACHED AGENCY

Contact Person:

Position:

E-mail:

Telephone/Mobile Nos:

SHEILA MARIE L. CONCILLADO

ADMIN. ASST. I / SUPPLY OFFICER DESIGNATE

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082 224-6228

No.	UNSPSC Code	Item Description	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																										
1	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
2	-	BALLPEN (BLACK)	piece	12			12	60.00	8			8	40.00	12			12	60.00	8			8	40.00	40	5.00	200.00
3	-	BALLPEN (BLUE)	piece	10			10	50.00	5			5	25.00	10			10	50.00	5			5	25.00	30	5.00	150.00
4	-	BALLPEN (RED)	piece	6			6	30.00	6			6	30.00	6			6	30.00				0	0.00	18	5.00	90.00
5	-	EPSON INK 003 BLACK	bottle	16			16	4,800.00	12			12	3,600.00	14			14	4,200.00	5			5	1,500.00	47	300.00	14,100.00
6	-	EPSON INK 003 YELLOW	bottle	12			12	3,600.00	2			2	600.00	8			8	2,400.00	0			0	0.00	22	300.00	6,600.00
7	-	EPSON INK 003 CYAN	bottle	12			12	3,600.00	2			2	600.00	8			8	2,400.00	0			0	0.00	22	300.00	6,600.00
8	-	EPSON INK 003 MAGENTA	bottle	12			12	3,600.00	2			2	600.00	8			8	2,400.00	0			0	0.00	22	300.00	6,600.00
9	-	BROTHER INK BT D90 Black	bottle	2			2	700.00	2			2	700.00	2			2	700.00	2			2	700.00	8	350.00	2,800.00
10	-	BROTHER INK BT 5000 Yellow	bottle	1			1	350.00	1			1	350.00	1			1	350.00	1			1	350.00	4	350.00	1,400.00
11	-	BROTHER INK BT 5000 Magenta	bottle	1			1	350.00	1			1	350.00	1			1	350.00	1			1	350.00	4	350.00	1,400.00
12	-	BROTHER INK BT 5000 Cyan	bottle	1			1	350.00	1			1	350.00	1			1	350.00	1			1	350.00	4	350.00	1,400.00
13	-	BROTHER LC3617 INK CARTRIDGE Black	cart	1			1	834.00				0	0.00	1			1	834.00				0	0.00	2	834.00	1,668.00
14	-	BROTHER LC3617 INK CARTRIDGE Yellow	cart	1			1	714.00				0	0.00				0	0.00				0	0.00	1	714.00	714.00
15	-	BROTHER LC3617 INK CARTRIDGE Cyan	cart	1			1	714.00				0	0.00				0	0.00				0	0.00	1	714.00	714.00
16	-	BROTHER LC3617 INK CARTRIDGE Magenta	cart	1			1	714.00				0	0.00				0	0.00				0	0.00	1	714.00	714.00
17	-	BROTHER LC-5350L Black Ink Cartridge	cart	1			1	557.50				0	0.00	1			1	557.50				0	0.00	2	557.50	1,115.00
18	-	BROTHER LC-5350L Yellow Ink Cartridge	cart	1			1	490.00				0	0.00				0	0.00				0	0.00	1	490.00	490.00
19	-	BROTHER LC-5350L Magenta Ink Cartridge	cart	1			1	544.00				0	0.00				0	0.00				0	0.00	1	544.00	544.00
20	-	BROTHER LC-5350L Cyan Ink Cartridge	cart	1			1	535.00				0	0.00				0	0.00				0	0.00	1	535.00	535.00
21	-	TONER CARTRIDGE, KYOCERA, TK1147	cart	1			1	7,900.00				0	0.00				0	0.00				0	0.00	1	7,900.00	7,900.00
22	-	WORKING GLOVES	pair	2			2	120.00	4			4	240.00	2			2	120.00	4			4	240.00	12	60.00	720.00
23	-	STEEL TAPE	piece	5			5	1,800.00				0	0.00	1			1	320.00				0	0.00	6	320.00	1,920.00
24	-	CAR FRESHENER	piece	2			2	400.00	2			2	400.00	2			2	400.00	2			2	400.00	8	200.00	1,600.00
25	-	FACE MASK 3D	pack	45			45	2,025.00	45			45	2,025.00	45			45	2,025.00	42			42	1,890.00	177	45.00	7,965.00
26	-	USB HUB WITH TYPE C	piece	1			1	1,000.00				0	0.00				0	0.00				0	0.00	1	1,000.00	1,000.00
27	-	WIRELESS KEYBOARD	unit	1			1	2,600.00				0	0.00				0	0.00				0	0.00	1	2,600.00	2,600.00
28	-	FRANELA CLOTH (FOR CAR)	piece	4			4	260.00				0	0.00				0	0.00				0	0.00	4	65.00	260.00
29	-	SPONGE WITH SCOURING PAD	piece	5			5	125.00				0	0.00				0	0.00				0	0.00	5	25.00	125.00
30	-	TRASH BAG, MEDIUM SIZE	pack/roll	3			3	105.00	3			3	105.00	3			3	105.00	3			3	105.00	12	35.00	420.00
31	-	MEMOGRAPHING PAPER, LONG	ream	5			5	860.00				0	0.00	5			5	860.00				0	0.00	10	172.00	1,720.00
32	-	MEMOGRAPHING PAPER, A4	ream	10			10	1,550.00				0	0.00	10			10	1,550.00				0	0.00	20	155.00	3,100.00
33	-	LAI SPECIAL PAPER	ream	1			1	1,500.00				0	0.00				0	0.00				0	0.00	1	1,500.00	1,500.00
34	-	SPECIALTY BOARD PAPER	pack	15			15	1,050.00				0	0.00	15			15	1,050.00				0	0.00	30	70.00	2,100.00
35	-	BOND PAPER, SHORT	ream	2			2	360.00				0	0.00				0	0.00				0	0.00	2	180.00	360.00
36	-						0	0.00				0	0.00				0	0.00				0	0.00	0	180.00	0.00
37	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00

No.	UNSPSC Code	Item Description	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
38	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
39	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
40	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
41	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
42	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
43	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
44	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
45	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
46	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
47	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
48	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
49	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
50	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
51	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
52	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
53	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
54	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
55	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
56	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
57	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
58	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
59	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
60	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
61	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
62	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
63	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
64	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
65	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
66	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
67	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
68	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
69	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
70	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
71	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
72	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
73	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
74	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
75	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
76	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
77	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
78	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
79	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
80	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
81	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
82	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
83	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
84	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
85	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
86	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
87	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00

No.	UNSPSC Code	Item Description	Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4			
88	-					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
89	-					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
90	-					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
91	-					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
92	-					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
93	-					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
94	-					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
95	-					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
96	-					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
97	-					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
98	-					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
99	-					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
100	-					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
A. TOTAL																						P		81,124.00	
B. ADDITIONAL PROVISION FOR INFLATION (10% OF TOTAL)																						P		8,112.40	
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																						P		-	
D. GRAND TOTAL (A + B + C)																						P		89,236.40	
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:																									