ANNUAL PROCUREMENT PLAN - COMMOM-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2023 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) carried in stock by the Procurement Service – Department of Budget and Management (PS-DBM) that may be purchased by government agencies. Consistent with the DBM Circular No. 2018-10 dated 08 November 2018, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the

Reminders:

1. **The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store.**
2. **All information must be provided accurately.**
3. **Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) for the detailed technical specifications and sample photo of the items.**
4. **Do not delete, add, or revise any items or rows on the PART I of this template otherwise the form will be deemed invalid.**
5. **Additional rows for other items may be inserted in PART II, if necessary. Note that this is only applicable in the PART II of the form.**
6. **Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's Virtual Store account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.**
7. **Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.**
8. **For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 09182954426 or 09278478245, or email appcse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.**

Note: Consistent with the Memorandum Circular 2022-1 issued by the AO 25 dated 24 March 2022, the APP-CSE for FY 2023 must be submitted on or before 30 September 2022.

Department/Bureau/Office: MARITIME INDUSTRY AUTHORITYY
Region: NCR - CENTRAL OFFICE
Address: A. BONIFACIO DRIVE CORNER 20TH

Agency Code/UACS:
Organization Type:

Contact Person: MELLANIE T. BALIN
Position: Chief, Procurement Division
E-mail : marina.procurementdivision@gmail.com
Telephone/Mobile Nos: (02) 8524 - 6518

		Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																										
ALCOHOL OR ACETONE BASED ANTISEPTICS																										
1	12191601-AL-E04	ALCOHOL, Ethyl, 500 mL	bottle	2070	100	100	2270	108,619.50	2070	100	100	2270	108,619.50	2070	100	100	2270	108,619.50	2070	100	100	2270	108,619.50	9080	47.85	434,478.00
2	12191601-AL-E03	ALCOHOL, Ethyl, 1 Gallon	gallon	91	67	66	224	74,043.20	91	67	66	224	74,043.20	91	67	66	224	74,043.20	91	67	66	224	74,043.20	896	330.55	296,172.80
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
3	60121413-CB-P01	CLEARBOOK, 20 transparent pockets, A4	piece	81	36	28	145	4,771.95	55	15	77	147	4,837.77	55	15	77	147	4,837.77	50	15	25	90	2,961.90	529	32.91	17,409.39
4	60121413-CB-P02	CLEARBOOK, 20 transparent pockets, legal	piece	93	16	28	137	4,981.32	57	15	77	149	5,417.64	62	35	77	174	6,326.64	32	15	25	72	2,617.92	532	36.36	19,343.52
5	60121534-ER-P01	ERASER, plastic/ rubber	piece	91	13	45	149	666.03	89	13	20	122	545.34	66	13	40	119	531.93	66	13	20	99	442.53	489	4.47	2,185.83
6	60121524-SP-G01	SIGN PEN, Black, liquid or gel	piece	309	220	362	891	19,780.20	291	358	212	861	19,114.20	279	368	224	871	19,336.20	279	370	200	849	18,847.80	3472	22.20	77,078.40
7	60121524-SP-G02	SIGN PEN, Blue, liquid or gel	piece	296	226	382	904	20,068.80	268	384	212	864	19,180.80	276	364	244	884	19,624.80	256	384	200	840	18,648.00	3492	22.20	77,522.40
8	60121524-SP-G03	SIGN PEN, Red, liquid or gel	piece	217	119	112	448	9,945.60	199	107	112	418	9,279.60	182	132	99	413	9,168.60	194	132	87	413	9,168.60	1692	22.20	37,562.40
9	60121124-WR-P01	WRAPPING PAPER, kraft, 50 sheets per pack	pack	6	8	3	17	2,740.40	5	7	5	17	2,740.40	7	7	2	16	2,579.20	8	7	2	17	2,740.40	67	161.20	10,800.40
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																										
10	45121517-DO-C02	DOCUMENT CAMERA, 8 MP	unit	0	0	0	0	0.00	0	0	4	4	94,494.40	0	0	0	0	0.00	0	0	0	0	0.00	4	23,623.60	94,494.40
11	45111609-MM-P01	MULTIMEDIA PROJECTOR, 4000 ANSI Lumens (min.)	unit	1	1	1	3	49,764.00	2	0	5	7	116,116.00	0	0	0	0	0.00	0	0	0	0	0.00	10	16,588.00	165,880.00
BATTERIES AND CELLS AND ACCESSORIES																										
12	26111702-BT-A02	BATTERY, dry cell, size AA, Two (2) pieces per blister pack	pack	71	49	95	215	4,405.35	57	59	84	200	4,098.00	72	47	74	193	3,954.57	47	67	74	188	3,852.12	796	20.49	16,310.04
13	26111702-BT-A01	BATTERY, dry cell, size AAA, Two (2) pieces per blister pack	pack	44	59	94	197	3,612.98	44	69	84	197	3,612.98	56	57	84	197	3,612.98	46	67	84	197	3,612.98	788	18.34	14,451.92
14	26111702-BT-A03	BATTERY, dry cell, size D, Two (2) pieces per blister pack	pack	8	5	3	16	1,539.20	8	5	3	16	1,539.20	8	5	3	16	1,539.20	8	5	3	16	1,539.20	64	96.20	6,156.80
CLEANING EQUIPMENT AND SUPPLIES																										
15	47131812-AF-A01	AIR FRESHENER, Aerosol type, 150g	can	0	0	0	0	0.00	76	16	18	110	8,980.40	76	16	18	110	8,980.40	76	16	18	110	8,980.40	330	81.64	19,593.60
16	47131604-BR-S01	BROOM, Soft (Walis Tambo)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	136.24	0.00
17	47131604-BR-T01	BROOM, Stick (Walis Ting-ting)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	22.78	0.00
18	47131829-TB-C01	CLEANER, Toilet Bowl and Urinal, 900mL - 1000mL	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	41.60	0.00
19	47131805-CL-P01	CLEANSER, Scouring Powder, 350g	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23.92	0.00
20	47131811-DE-B02	DETERGENT BAR, 140g as packed	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8.30	0.00
21	47131811-DE-P03	DETERGENT POWDER, all purpose, 1kg	pouch	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	54.08	0.00
22	47131803-DS-A01	DISINFECTANT SPRAY, Aerosol type, 400g	can	0	0	0	0	0.00	80	10	5	95	13,289.55	80	10	5	95	13,289.55	80	10	5	95	13,289.55	285	139.89	39,169.20
23	47131601-DU-P01	DUST PAN, rigid non-breakable plastic	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	27.64	0.00
24	47131802-FW-P02	FLOOR WAX, paste type, red, 2kg	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	309.76	0.00
25	47131830-FC-A01	FURNITURE CLEANER, Aerosol type, 300mL	can	0	0	0	0	0.00	0	0	50	50	6,006.00	0	0	0	0	0.00	0	0	0	0	0.00	50	120.12	0.00
26	73101612-HS-L01	LIQUID HAND SOAP, 500mL	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42.95	0.00
27	47121804-MP-B01	MOP BUCKET, heavy duty, hard plastic, 30 liters capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,288.00	0.00
28	47131613-MP-H02	MOPHANDLE, heavy duty	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	124.80	0.00
29	47131619-MP-R01	MOPHEAD, made of rayon	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	122.51	0.00
30	47131501-RG-C01	RAGS, all cotton, 1 kilo per bundle	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	53.14	0.00
31	47131602-SC-N01	SCOURING PAD, 5 pieces per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.93	0.00
32	47121701-TB-P04	TRASHBAG, black, 37" x 40", XL, 10 pieces per roll or pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	144.04	0.00
33	47121702-WB-P01	WASTEBASKET, rigid plastic	piece	0	0	0	0	0.00	50	0	0	50	1,595.50	0	0	0	0	0.00	0	0	0	0	0.00	50	31.91	0.00
COLOR COMPOUNDS AND DISPERSIONS																										
34	12171703-SI-P01	INK, for stamp pad, 50mL	bottle	24	12	20	56	1,618.96	11	6	22	39	1,127.49	17	8	21	46	1,329.86	12	7	20	39	1,127.49	180	28.91	5,203.80
CONSUMER ELECTRONICS																										
35	52161535-DV-R01	DIGITAL VOICE RECORDER	unit	2	2	10	14	102,748.24	0	0	10	10	73,391.60	0	0	0	0	0.00	0	0	0	0	0.00	24	7,339.16	176,139.84
FACE MASK																										
36	42131713-SM-M06	FACE MASK, 3 ply, fifty (50) pieces per box	box	1185	156	0	1341	103,927.50	1185	156	0	1341	103,927.50	1185	156	0	1341	103,927.50	1185	156	0	1341	103,927.50	5364	77.50	367,350.00
FILMS																										
37	13111203-AC-F01	ACETATE, 50 meters	roll	1	2	5	8	7,759.04	1	1	2	4	3,879.52	1	1	4	6	5,819.28	1	1	1	3	2,909.64	21	969.88	20,367.48
38	13111201-CF-P01	CARBON FILM, A4, 100 sheets per box	box	8	3	1	12	2,652.00	2	2	1	5	1,105.00	5	2	1	8	1,768.00	2	2	1	5	1,105.00	30	221.00	6,630.00
39	13111201-CF-P02	CARBON FILM, Legal, 100 sheets per box	box	3	4	2	9	2,146.86	2	2	2	6	1,431.24	3	2	2	7	1,669.78	2	2	2	6	1,431.24	28	238.54	6,679.12
FIRE FIGHTING EQUIPMENT																										
40	46191601-FE-M01	FIRE EXTINGUISHER, dry chemical	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,144.00	0.00
41	46191601-FE-H01	FIRE EXTINGUISHER, pure HCFC	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,613.25	0.00
FLAG OR ACCESSORIES																										
42	55121905-PH-F01	PHILIPPINE NATIONAL FLAG	piece	10	1	0	11	3,133.24	2	0	0	2	569.68	10	0	0	10	2,848.40	0	0	0	0	0.00	23	284.84	6,551.32
FURNITURE AND FURNISHINGS																										
43	56101504-CM-B01	MONOBLOC CHAIR, beige	piece	2	0	0	2	694.82	0	0	0	0	0.00	2	0	0	2	694.82	0	0	0	0	0.00	4	347.41	1,389.64
44	56101504-CM-W01	MONOBLOC CHAIR, white	piece	2	0	0	2	689.84	0	0	0	0	0.00	2	0	0	2	689.84	0	0	0	0	0.00	4	344.92	1,379.68
45	56101519-TM-S01	MONOBLOC TABLE, white, 4 seater capacity	unit	20	0	0	20	24,960.00	0	0	0	0	0.00	20	0	0	20	24,960.00	0	0	0	0	0.00	40	1,248.00	49,920.00
46	56101519-TM-S02	MONOBLOC TABLE, beige, 4 seater capacity	unit	17	0	0	17	21,216.00	17	0	0	17	21,216.00	17	0	0	17	21,216.00	0	0	0	0	0.00	51	1,248.00	63,648.00
HEATING AND VENTILATION AND AIR CIRCULATION																										
47	40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,222.00	0.00

	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
48	40101604-EF-G01	ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,109.68	0.00
49	40101604-EF-S01	ELECTRIC FAN, stand type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	856.86	0.00
50	40101604-EF-W01	ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	768.56	0.00
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND																										
51	43211507-DSK001	DESKTOP, for Basic Users	unit	8	0	0	8	198,348.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8	24,793.60	198,348.80
52	43211507-DSK002	DESKTOP, for Mid-Range Users	unit	15	0	0	15	635,856.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15	42,390.40	635,856.00
53	43201827-HD-X02	EXTERNAL HARD DRIVE, 1TB	unit	60	26	62	148	413,275.20	0	0	85	85	237,354.00	0	1	5	6	16,754.40	0	0	0	0	0.00	239	2,792.40	667,383.60
54	43211503-LAP001	LAPTOP, for Mid-range Users	unit	2	0	0	2	84,760.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	42,380.00	84,760.00
55	43211503-LAP002	LAPTOP, Lightweight	unit	8	0	0	8	374,400.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8	46,800.00	374,400.00
56	43211708-MO-O01	MOUSE, OPTICAL, USB connection type	unit	48	17	23	88	13,178.88	8	3	391	402	60,203.52	8	11	8	27	4,043.52	8	8	6	22	3,294.72	539	149.76	80,720.64
57	43212102-PR-D02	PRINTER, Impact, Dot Matrix, 24 pins, 136 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	38,100.97	0.00
58	43212102-PR-D01	PRINTER, Impact, Dot Matrix, 9 pins, 80 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,189.92	0.00
59	43212105-PR-L01	PRINTER, Laser, Monochrome	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,636.89	0.00
LIGHTING AND FIXTURES AND ACCESSORIES																										
60	39101628-LB-L01	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	75.61	0.00
61	39101628-LT-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	205.82	0.00
MANUFACTURING COMPONENTS AND SUPPLIES																										
62	31201610-GL-J01	GLUE, all-purpose, 200 grams	jar	40	31	10	81	5,728.32	26	11	26	63	4,455.36	32	28	25	85	6,011.20	19	11	11	41	2,899.52	270	70.72	19,094.40
63	31151804-SW-H01	STAPLE WIRE, heavy duty (binder type), 23/13	box	16	6	3	25	563.75	8	5	3	16	360.80	10	6	3	19	428.45	3	5	3	11	248.05	71	22.55	1,601.05
64	31151804-SW-S01	STAPLE WIRE, standard	box	97	45	65	207	4,918.32	90	50	35	175	4,158.00	87	40	70	197	4,680.72	64	66	54	184	4,371.84	763	23.76	18,128.88
65	31201502-TA-E01	TAPE, electrical	roll	4	8	8	20	389.00	2	2	3	7	136.15	4	2	8	14	272.30	2	2	3	7	136.15	48	19.45	933.60
66	31201503-TA-M01	TAPE, masking, 24mm	roll	127	69	57	253	15,655.64	98	54	50	202	12,499.76	112	62	59	233	14,418.04	87	46	47	180	11,138.40	868	61.88	53,711.84
67	31201503-TA-M02	TAPE, masking, 48 mm	roll	93	52	56	201	24,353.16	76	49	49	174	21,081.84	83	47	56	186	22,535.76	60	41	41	142	17,204.72	703	121.16	85,175.48
68	31201517-TA-P01	TAPE, packaging, 48 mm	roll	133	99	104	336	7,512.96	115	97	96	308	6,886.88	128	99	101	328	7,334.08	104	94	90	288	6,439.68	1260	22.36	28,173.60
69	31201512-TA-T01	TAPE, transparent, 24mm	roll	158	125	131	414	4,628.52	126	123	126	375	4,192.50	134	120	134	388	4,337.84	122	110	115	347	3,879.46	1524	11.18	17,038.32
70	31201512-TA-T02	TAPE, transparent, 48 mm	roll	143	62	81	286	6,455.02	108	58	76	242	5,461.94	117	60	86	263	5,935.91	112	55	70	237	5,349.09	1028	22.57	23,201.96
71	31151507-TW-P01	TWINE, plastic	roll	39	7	5	51	3,397.62	33	6	29	68	4,530.16	37	7	28	72	4,796.64	33	6	3	42	2,798.04	233	66.62	15,522.46
MEASURING AND OBSERVING AND TESTING EQUIPMENT																										
72	41111604-RU-P02	RULER, plastic, 450 mm	piece	112	39	9	160	2,662.40	12	14	59	85	1,414.40	30	9	64	103	1,713.92	24	14	9	47	782.08	395	16.64	6,572.80
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
73	44121612-BL-H01	BLADE, for general purpose cutter/utility knife, 10 pieces per tube	tube	70	9	4	83	1,230.06	34	1	4	39	577.98	53	6	27	86	1,274.52	17	1	4	22	326.04	230	14.82	3,408.60
74	44101602-PB-M01	BINDING AND PUNCHING MACHINE, 50mm binding capacity	unit	1	1	0	2	19,069.44	0	0	2	2	19,069.44	0	0	0	0	0.00	0	0	0	0	0.00	4	9,534.72	38,138.88
75	44101807-CA-C01	CALCULATOR, Compact	unit	430	9	42	481	128,061.44	300	4	20	324	86,261.76	400	3	2	405	107,827.20	300	2	2	304	80,936.96	1514	266.24	403,087.36
76	44121710-CH-W01	CHALK, white enamel, 100 pieces per box	box	205	0	0	205	6,758.85	150	0	0	150	4,945.50	205	0	0	205	6,758.85	150	0	0	150	4,945.50	710	32.97	23,408.70
77	44122105-BF-C01	CLIP, backfold, 19mm	box	105	76	59	240	2,092.80	50	44	59	153	1,334.16	105	76	59	240	2,092.80	50	44	69	163	1,421.36	796	8.72	6,941.12
78	44122105-BF-C02	CLIP, backfold, 25mm	box	108	74	57	239	3,525.25	53	42	57	152	2,242.00	108	74	57	239	3,525.25	53	42	67	162	2,389.50	792	14.75	11,682.00
79	44122105-BF-C03	CLIP, backfold, 32mm	box	105	54	27	186	4,754.16	40	22	27	89	2,274.84	105	59	27	191	4,881.96	40	27	27	94	2,402.64	560	25.56	14,313.60
80	44122105-BF-C04	CLIP, backfold, 50mm	box	204	34	49	287	16,083.48	149	34	49	232	13,001.28	204	34	49	287	16,083.48	149	34	59	242	13,561.68	1048	56.04	58,729.92
81	44121801-CT-R02	CORRECTION TAPE, 8 meters	piece	214	145	156	515	5,937.95	152	119	150	421	4,854.13	165	136	156	457	5,269.21	141	114	145	400	4,612.00	1793	11.53	20,673.29
82	44121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	27	47	12	86	2,874.98	31	10	8	49	1,638.07	20	7	30	57	1,905.51	8	12	5	25	835.75	217	33.43	7,254.31
83	44111515-DF-B01	DATA FILE BOX	piece	78	48	159	285	22,002.00	50	15	157	222	17,138.40	47	16	157	220	16,984.00	32	15	157	204	15,748.80	931	77.20	71,873.20
84	44122011-DF-F01	DATA FOLDER	piece	115	121	224	460	31,574.40	112	79	225	416	28,554.24	92	99	227	418	28,691.52	82	99	222	403	27,661.92	1697	68.64	116,482.08
85	44103202-DS-M01	DATING AND STAMPING MACHINE	piece	14	7	6	27	12,256.92	0	3	3	6	2,723.76	5	3	0	8	3,631.68	0	3	0	3	1,361.88	44	453.96	19,974.24
86	44121506-EN-D01	ENVELOPE, Documentary, A4, 500 pieces per box	box	13	8	5	26	19,874.40	1	1	4	6	4,586.40	4	4	4	12	9,172.80	0	1	3	4	3,057.60	48	764.40	36,691.20
87	44121506-EN-D02	ENVELOPE, Documentary, legal, 500 pieces per box	box	9	9	4	22	21,575.84	1	1	3	5	4,903.60	5	5	4	14	13,730.08	1	1	3	5	4,903.60	46	980.72	45,113.12
88	44121506-EN-X01	ENVELOPE, Expanding, Kraft, 100 pieces per box	box	15	21	17	53	39,135.20	2	13	12	27	19,936.80	9	15	16	40	29,536.00	2	12	11	25	18,460.00	145	738.40	107,068.00
89	44121506-EN-X02	ENVELOPE, Expanding, Plastic	piece	51	21	11	83	2,530.67	37	1	1	39	1,189.11	47	1	1	49	1,494.01	16	1	1	18	548.82	189	30.49	5,762.61
90	44121506-EN-M02	ENVELOPE, Mailing, 500 pieces per box	box	15	3	3	21	9,082.92	6	2	2	10	4,325.20	4	1	2	7	3,027.64	1	1	1	3	1,297.56	41	432.52	17,733.32
91	44121504-EN-W02	ENVELOPE, Mailing, with window, 500 pieces per box	box	39	0	0	39	19,063.20	38	0	0	38	18,574.40	36	0	0	36	17,596.80	36	0	0	36	17,596.80	149	488.80	72,831.20
92	44111912-ER-B01	ERASER, felt, for blackboard/whiteboard	piece	33	10	2	45	513.45	40	2	0	42	479.22	23	2	0	25	285.25	20	0	0	20	228.20	132	11.41	1,506.12
93	44101714-FX-M01	FACSIMILE MACHINE	unit	18	0	0	18	101,556.00	18	0	0	18	101,556.00	18	0	0	18	101,556.00	18	0	0	18	101,556.00	72	5,642.00	406,224.00
94	44122118-FA-P01	FASTENER, metal, non-sharp edges, 50 sets per box	box	69	29	37	135	12,776.40	43	5	11	59	5,583.76	44	8	36	88	8,328.32	32	5	11	48	4,542.72	330	94.64	31,231.20
95	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, legal	piece	14	10	25	49	4,174.80	4	0	0	4	340.80	4	0	20	24	2,044.80	10	5	5	20	1,704.00	97	85.20	8,264.40
96	44122018-FT-D01	FILE TAB/INDEX DIVIDER, bristol board, A4	set	94	25	40	159	1,769.67	34	25	35	94	1,046.22	84	25	35	144	1,602.72	34	25	35	94	1,046.22	491	11.13	5,464.83
97	44122018-FT-D02	FILE TAB/INDEX DIVIDER, bristol board, legal	set	104	25	40	169	2,404.87	34	25	35	94	1,337.62	84	25	35	144	2,049.12	34	25	35	94	1,337.62	501	14.23	7,129.23
98	44122011-FO-F01	FOLDER, Fancy with slide, A4, 50 pieces per bundle	bundle	7	4	1	12	3,244.80	0	1	2	3	811.20	2	0	2	4	1,081.60	0	0	2	2	540.80	21	270.40	5,678.40
99	44122011-FO-F02	FOLDER, Fancy with slide, legal, 50 pieces per bundle	bundle	14	2	1	17	4,870.84	5	1	2	8	2,292.16	9	0	2	11	3,151.72	5	0	2	7	2,005.64	43	286.52	12,320.36
100	44122011-FO-L01	FOLDER, L-type, A4, 50 pieces per pack	pack	5	4	0	9	1,687.86	2	1	1	4	750.16	2	1	1	4	750.16	2	1	1	4	750.16	21	187.54	3,938.34
101	44122011-FO-L02	FOLDER, L-type, legal, 50 pieces per pack	pack	10	4	0	14	3,339.98	2	1	1	4	954.28	7	1	1	9	2,147.13	2	1	1	4	954.28	31	238.57	7,395.67
102	44122027-FO-P01	FOLDER, pressboard, 100 pieces per box	box	10	5	22	37	35,247.68	4	3	22	29	27,626.56	25	2	2	29	27,626.56	3	2	23	28	26,673.92	123	952.64	117,174.72
103	44122011-FO-T03	FOLDER with tab, A4, 100 pieces per pack	pack	8	2	8	18	5,204.16	8	2	2	12	3,469.44	5	2	3	10	2,891.20	2	2	2	6	1,734.72	46	289.12	13,299.52
104	44122011-FO-T04	FOLDER with tab, legal, 100 pieces per pack	pack	18	4	12	34	11,330.84	5	7	1	13	4,332.38	21	2	2	25	8,331.50	4	2	6	12	3,999.12	84	333.26	27,993.84
105	44122008-IT-T01	INDEX TAB, self-adhesive, transparent, 5 sets per box	box	40	20	33	93	5,869.23	13	20	9	42	2,650.62	59	20	9	88	5,553.68	13	15	9	37	2,335.07	260	63.11	16,408.60
106	44111515-MF-B02	MAGAZINE FILE BOX, Large	piece	65	19	19	103	4,284.80	14	19	19	52	2,163.20	29	19	19	67	2,787.20	14	19	19	52	2,163.20	274	41.60	11,398.40
107	44121716-MA-F01	MARKER, Flourescent, 3 colors per set	set	119	81	36	236	8,651.76	85	42	35	162	5,938.92	113	55	41	209	7,661.94	64	42	35	141	5,169.06	748	36.66	27,421.68
108	44121708-MP-B01	MARKER, Permanent, Black	piece	112	66	39	217	1,620.99	95	42	34	171	1,277.37	95	54	39	188	1,404.36	77	39	36	152	1,135.44	728	7.47	5,438.16
109	44121708-MP-B02	MARKER, Permanent, Blue	piece	102	74	39	215	1,606.05	85	50	34	169	1,262.43	90	62	34	186	1,389.42	58	47	31	136	1,015.92	706	7.47	5,273.82
110	44121708-MP-B03	MARKER, Permanent, Red	piece	94	62	37	193	1,441.71	77	38	32	147	1,098.09	88	50	32	170	1,269.90	57	40	30	127	948.69	637	7.47	4,758.39
111	44121708-MW-B01	MARKER, Whiteboard, Black	piece	103	60	41	204	1,968.60	73	36	29	138	1,331.70	90	45	26	161	1,553.65	56	33	26	115	1,109.75	618	9.65	5,963.70
112	44121708-MW-B02	MARKER, Whiteboard, Blue	piece	103	60	41	204	1,968.60	73	36	29	138	1,331.70	93	48	29	170	1,640.50	56	33	26	115	1,109.75	627	9.65	6,050.55
113	44121708-MW-B03	MARKER, Whiteboard, Red	piece	69	54	30	153	1,476.45	44	28	18	90	868.50	59	42	18	119	1,148.35	43	28	18	89	858.85	451	9.65	4,352.15
114	44122104-PC-G01	PAPER CLIP, vinly/plastic coated, 33mm	box	85	93	66	244	2,152.08	75	64	66	205	1,808.10	75	72	66	213	1,878.66	64	59	66	189	1,666.98	851	8.82	7,505.82
115	44122104-PC-J02	PAPER CLIP, vinly/plastic coated, jumbo, 50mm	box	84	92	65	241	3,320.98	73	63	65	201	2,769.78	73	71	65	209	2,880.02	63	58	65	186	2,563.08	837	13.78	11,533.86
116	44101601-PT-M01	PAPER TRIMMER/CUTTING MACHINE, table top	unit	1	1	0	2	18,595.20	0	0	5	5	46,488.00	0	0	0	0	0.00	0	0	0	0	0.00	7	9,297.60	65,083.20
117	44121706-PE-L01	PENCIL, lead/graphite, with eraser, one (1) dozen per box	box	28	10	5	43	893.97	39	5	6	50	1,039.50	41	9	6	56	1,164.24	14	5	6	25	519.75	174	20.79	3,617.46
118	44121619-PS-M01	PENCIL SHARPENER, manual, single cutter head	piece	10	9	1	20	4,257.40	10	1	0	11	2,341.57	4	3	10	17	3,618.79	2	0	0	2	425.74	50	212.87	10,643.50

	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
119	44101602-PU-P01	PUNCHER, paper, heavy duty	piece	21	14	30	65	9,802.00	2	4	0	6	904.80	30	8	0	38	5,730.40	0	3	0	3	452.40	112	150.80	16,889.60
120	44122037-RB-P10	RING BINDER, plastic, 32 mm, 10 pieces per bundle	bundle	21	0	2	23	6,307.29	10	1	2	13	3,564.99	15	0	1	16	4,387.68	0	1	2	3	822.69	55	274.23	15,082.65
121	44122101-RU-B01	RUBBER BAND No. 18, 350g	box	11	11	12	34	4,596.80	7	2	2	11	1,487.20	7	4	11	22	2,974.40	6	1	2	9	1,216.80	76	135.20	10,275.20
122	44121905-SP-F01	STAMP PAD, felt	piece	23	5	2	30	1,197.60	17	2	2	21	838.32	26	5	1	32	1,277.44	4	1	2	7	279.44	90	39.92	3,592.80
123	44121618-SS-S01	SCISSORS, symmetrical or asymmetrical	pair	98	39	23	160	5,339.20	36	8	25	69	2,302.53	27	9	21	57	1,902.09	10	5	22	37	1,234.69	323	33.37	10,778.51
124	44121615-ST-S01	STAPLER, standard type	piece	87	38	19	144	20,966.40	15	14	21	50	7,280.00	21	15	15	51	7,425.60	6	11	15	32	4,659.20	277	145.60	40,331.20
125	44121615-ST-B01	STAPLER, heavy duty (binder type), desktop	unit	13	1	1	15	13,322.40	0	6	0	6	5,328.96	0	1	0	1	888.16	0	1	0	1	888.16	23	888.16	20,427.68
126	44121613-SR-P01	STAPLE REMOVER, plier type	piece	136	43	61	240	6,688.80	15	15	36	66	1,839.42	49	11	58	118	3,288.66	8	35	10	53	1,477.11	477	27.87	13,293.99
127	44121605-TD-T01	TAPE DISPENSER, table top	piece	15	10	30	55	4,004.00	1	2	1	4	291.20	1	1	26	28	2,038.40	1	0	3	4	291.20	91	72.80	6,624.80
PAPER MATERIALS AND PRODUCTS																										
128	14111525-CA-A01	CARTOLINA, assorted colors, 20 pieces of assorted colors per pack	pack	11	9	14	34	2,846.48	8	7	3	18	1,506.96	8	5	13	26	2,176.72	9	6	3	18	1,506.96	96	83.72	8,037.12
129	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm, 2,000 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	882.55	0.00
130	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm, 2,000 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,166.88	0.00
131	14111506-CF-L22	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 378mm, 1,000 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,528.80	0.00
132	14111506-CF-L21	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 241mm, 1,000 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,026.48	0.00
133	14111506-CF-L31	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 241mm, 500 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	790.40	0.00
134	14111506-CF-L32	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 378mm, 500 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,508.00	0.00
135	14111609-LL-C01	LOOSELEAF COVER, 50 sets per bundle	bundle	0	0	3	3	2,384.88	0	0	0	0	0.00	0	0	3	3	2,384.88	0	0	0	0	0.00	6	794.96	4,769.76
136	14111514-NP-S02	NOTE PAD, stick on, 2" x 3", 100 sheets per pad	pad	157	118	101	376	13,934.56	112	133	101	346	12,822.76	119	136	91	346	12,822.76	117	133	101	351	13,008.06	1419	37.06	52,588.14
137	14111514-NP-S04	NOTE PAD, stick on, 3" x 4", 100 sheets per pad	pad	118	116	74	308	18,258.24	95	121	84	300	17,784.00	110	104	54	268	15,887.04	90	101	64	255	15,116.40	1131	59.28	67,045.68
138	14111514-NP-S03	NOTE PAD, stick on, 3" x 3", 100 sheets per pad	pad	190	148	146	484	25,168.00	127	153	116	396	20,592.00	162	136	126	424	22,048.00	122	153	116	391	20,332.00	1695	52.00	88,140.00
139	14111514-NB-S01	NOTEBOOK, stenographer	piece	180	84	145	409	4,924.36	123	84	145	352	4,238.08	172	93	145	410	4,936.40	120	84	142	346	4,165.84	1517	12.04	18,264.68
140	14111507-PP-M01	PAPER, MULTICOPY A4, 500 sheets per ream	ream	182	207	150	539	89,285.35	181	200	150	531	87,960.15	181	200	153	534	88,457.10	169	198	143	510	84,481.50	2114	165.65	350,184.10
141	14111507-PP-M02	PAPER, MULTICOPY LEGAL, 500 sheets per ream	ream	179	154	137	470	88,914.60	173	172	137	482	91,184.76	173	172	140	485	91,752.30	173	172	132	477	90,238.86	1914	189.18	362,090.52
142	14111507-PP-C01	PAPER, MULTIPURPOSE A4, 500 sheets per ream	ream	257	204	277	738	101,652.12	254	202	227	683	94,076.42	259	202	277	738	101,652.12	254	202	227	683	94,076.42	2842	137.74	391,457.08
143	14111507-PP-C02	PAPER, MULTIPURPOSE LEGAL, 500 sheets per ream	ream	245	193	275	713	113,302.83	242	191	225	658	104,562.78	247	191	275	713	113,302.83	242	191	225	658	104,562.78	2742	158.91	435,731.22
144	14111531-PP-R01	PAD PAPER, ruled	pad	18	13	4	35	753.55	4	14	5	23	495.19	14	11	5	30	645.90	4	11	5	20	430.60	108	21.53	2,325.24
145	14111503-PA-P01	PAPER, parchment, 100 sheets per box	box	3	5	7	15	1,470.75	1	2	6	9	882.45	3	2	2	7	686.35	1	2	1	4	392.20	35	98.05	3,431.75
146	14111531-RE-B01	RECORD BOOK, 300 PAGES	book	22	15	7	44	2,745.60	14	5	5	24	1,497.60	17	15	7	39	2,433.60	5	5	5	15	936.00	122	62.40	7,612.80
147	14111531-RE-B02	RECORD BOOK, 500 PAGES	book	71	37	70	178	18,512.00	37	22	68	127	13,208.00	35	27	65	127	13,208.00	24	17	63	104	10,816.00	536	104.00	55,744.00
148	14111818-TH-P02	THERMAL PAPER, 216mm	roll	1	0	0	1	55.64	0	0	1	1	55.64	0	0	1	1	55.64	0	0	1	1	55.64	4	55.64	222.56
149	14111704-TT-P04	TISSUE, INTERFOLDED PAPER TOWEL, 150 pulls per pack	pack	18	0	0	18	608.40	18	0	0	18	608.40	18	0	0	18	608.40	18	0	0	18	608.40	72	33.80	2,433.60
150	14111704-TT-P02	TOILET TISSUE PAPER, 2 ply, 12 rolls in a pack	pack	18	0	0	18	1,553.76	18	0	0	18	1,553.76	18	0	0	18	1,553.76	18	0	0	18	1,553.76	72	86.32	6,215.04
PERFUMES OR COLOGNES OR FRAGRANCES																										
151	53131626-HS-S01	LIQUID HAND SANITIZER, 500mL	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	80.85	0.00
PESTICIDES OR PEST REPELLENTS																										
152	10191509-IN-A01	INSECTICIDE, 600mL	can	120	16	18	154	21,461.44	120	16	18	154	21,461.44	120	16	18	154	21,461.44	120	16	18	154	21,461.44	616	139.36	85,845.76
PRINTED PUBLICATIONS																										
153	55101524-RA-H01	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184)	book	33	0	5	38	1,413.98	0	0	0	0	0.00	15	0	0	15	558.15	0	0	0	0	0.00	53	37.21	1,972.13
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																										
1	44103109-BR-D05	DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,947.20	0.00
2	44103105-BR-B04	INK CARTRIDGE, BROTHER LC67B, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	910.00	0.00
3	44103105-BR-B05	INK CARTRIDGE, BROTHER LC67HYBK, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,601.60	0.00
4	44103105-CA-C04	INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,126.32	0.00
5	44103105-CA-C02	INK CARTRIDGE, CANON CL-811, Colored	cart	0	0	15	15	17,674.80	0	15	0	15	17,674.80	0	0	0	0	0.00	0	0	0	0	0.00	30	1,178.32	35,349.60
6	44103105-CA-B04	INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	861.12	0.00
7	44103105-CA-B02	INK CARTRIDGE, CANON PG-810, Black	cart	0	0	15	15	13,384.80	0	15	0	15	13,384.80	0	0	0	0	0.00	0	0	0	0	0.00	30	892.32	26,769.60
8	44103105-EP-B17	INK CARTRIDGE, EPSON C13T664100 (T6641), Black	cart	36	0	38	74	18,470.40	36	0	38	74	18,470.40	36	0	38	74	18,470.40	36	0	36	72	17,971.20	294	249.60	73,382.40
9	44103105-EP-C17	INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan	cart	18	0	25	43	10,732.80	18	0	25	43	10,732.80	18	0	25	43	10,732.80	18	0	25	43	10,732.80	172	249.60	42,931.20
10	44103105-EP-M17	INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta	cart	18	0	25	43	10,732.80	18	0	25	43	10,732.80	18	0	25	43	10,732.80	18	0	25	43	10,732.80	172	249.60	42,931.20
11	44103105-EP-Y17	INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow	cart	18	0	25	43	10,732.80	18	0	25	43	10,732.80	18	0	25	43	10,732.80	18	0	25	43	10,732.80	172	249.60	42,931.20
12	44103105-HP-B40	INK CARTRIDGE, HP C2P04AA (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	852.80	0.00
13	44103105-HP-T40	INK CARTRIDGE, HP C2P06AA (HP62), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,048.32	0.00
14	44103105-HP-B09	INK CARTRIDGE, HP C9351AA (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	910.00	0.00
15	44103105-HP-T10	INK CARTRIDGE, HP C9352AA (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,053.52	0.00
16	44103105-HP-P48	INK CARTRIDGE, HP C9397A (HP72), 69ml, Photo Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,996.80	0.00
17	44103105-HP-C48	INK CARTRIDGE, HP C9398A (HP72), 69ml, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,996.80	0.00
18	44103105-HP-M48	INK CARTRIDGE, HP C9399A (HP72), 69ml, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,996.80	0.00
19	44103105-HP-Y48	INK CARTRIDGE, HP C9400A (HP72), 69ml, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,996.80	0.00
20	44103105-HP-G48	INK CARTRIDGE, HP C9401A (HP72), 69ml, Gray	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,996.80	0.00
21	44103105-HP-B48	INK CARTRIDGE, HP C9403A (HP72), 130ml, Matte Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,016.00	0.00
22	44103105-HP-B17	INK CARTRIDGE, HP CC640WA (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	880.88	0.00
23	44103105-HP-T17	INK CARTRIDGE, HP CC643WA (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,047.28	0.00
24	44103105-HP-B35	INK CARTRIDGE, HP CD887AA (HP703), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00

	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
25	44103105-HP-T35	INK CARTRIDGE, HP CD888AA (HP703), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	C	0	0	0	0.00	0	419.12	0.00
26	44103105-HX-C40	INK CARTRIDGE, HP CD972AA (HP920XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
27	44103105-HX-M40	INK CARTRIDGE, HP CD973AA (HP920XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
28	44103105-HX-Y40	INK CARTRIDGE, HP CD974AA (HP920XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
29	44103105-HX-B40	INK CARTRIDGE, HP CD975AA (HP920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,541.28	0.00
30	44103105-HP-B20	INK CARTRIDGE, HP CH561WA (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	865.28	0.00
31	44103105-HP-T20	INK CARTRIDGE, HP CH562WA (HP61), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,066.00	0.00
32	44103105-HP-B49	INK CARTRIDGE, HP CH565A (HP82), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	935.00	0.00
33	44103105-HP-C49	INK CARTRIDGE, HP CH566A (HP82), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	740.00	0.00
34	44103105-HP-M49	INK CARTRIDGE, HP CH567A (HP82), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	740.00	0.00
35	44103105-HP-Y49	INK CARTRIDGE, HP CH568A (HP82), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	740.00	0.00
36	44103105-HX-B43	INK CARTRIDGE, HP CN045AA (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,970.80	0.00
37	44103105-HX-C43	INK CARTRIDGE, HP CN046AA (HP951XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
38	44103105-HX-M43	INK CARTRIDGE, HP CN047AA (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
39	44103105-HX-Y43	INK CARTRIDGE, HP CN048AA (HP951XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
40	44103105-HP-B36	INK CARTRIDGE, HP CN692AA (HP704), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
41	44103105-HP-T36	INK CARTRIDGE, HP CN693AA (HP704), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
42	44103105-HP-B33	INK CARTRIDGE, HP CZ107AA (HP678), Black	cart	0	0	20	20	8,091.20	0	0	20	20	8,091.20	0	0	20	20	8,091.20	0	0	20	20	8,091.20	80	404.56	32,364.80
43	44103105-HP-T33	INK CARTRIDGE, HP CZ108AA (HP678), Tri-color	cart	0	0	20	20	8,091.20	0	0	20	20	8,091.20	0	0	20	20	8,091.20	0	0	20	20	8,091.20	80	404.56	32,364.80
44	44103105-HP-B42	INK CARTRIDGE, HP CZ121A (HP685A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	312.00	0.00
45	44103105-HP-C33	INK CARTRIDGE, HP CZ122A (HP685A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00
46	44103105-HP-M33	INK CARTRIDGE, HP CZ123A (HP685A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00
47	44103105-HP-Y33	INK CARTRIDGE, HP CZ124A (HP685A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00
48	44103105-HP-T43	INK CARTRIDGE, HP F6V26AA (HP680), Tri-color	cart	35	35	10	80	33,945.60	35	35	10	80	33,945.60	35	35	10	80	33,945.60	35	35	10	80	33,945.60	320	424.32	135,782.40
49	44103105-HP-B43	INK CARTRIDGE, HP F6V27AA (HP680), Black	cart	35	35	20	90	38,188.80	35	35	20	90	38,188.80	35	35	20	90	38,188.80	35	35	20	90	38,188.80	360	424.32	152,755.20
50	44103105-HP-C50	INK CARTRIDGE, HP L0S51AA (HP955), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
51	44103105-HP-M50	INK CARTRIDGE, HP L0S54AA (HP955), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
52	44103105-HP-Y50	INK CARTRIDGE, HP L0S57AA (HP955), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
53	44103105-HP-B50	INK CARTRIDGE, HP L0S60AA (HP955), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,294.80	0.00
54	44103105-HX-C48	INK CARTRIDGE, HP L0S63AA (HP955XL), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
55	44103105-HX-M48	INK CARTRIDGE, HP L0S66AA (HP955XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
56	44103105-HX-Y48	INK CARTRIDGE, HP L0S69AA (HP955XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
57	44103105-HX-B48	INK CARTRIDGE, HP L0S72AA (HP955XL), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,817.92	0.00
58	44103105-HP-C51	INK CARTRIDGE, HP T6L89AA (HP905), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
59	44103105-HP-M51	INK CARTRIDGE, HP T6L93AA (HP905), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
60	44103105-HP-Y51	INK CARTRIDGE, HP T6L97AA (HP905), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
61	44103105-HP-B51	INK CARTRIDGE, HP T6M01AA (HP905), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00
62	44103112-EP-R05	RIBBON CARTRIDGE, EPSON C13S015516 (#8750), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.43	0.00
63	44103112-EP-R13	RIBBON CARTRIDGE, EPSON C13S015632, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.94	0.00
64	44103112-EP-R07	RIBBON CARTRIDGE, EPSON C13S015531 (S015086)	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	818.48	0.00
65	44103109-BR-D06	TONER CARTRIDGE, BROTHER DR-451CL, High Yield 3000	cart	0	0	0	0	0.00	0	10	0	10	67,600.00	0	0	0	0	0.00	0	0	0	0	0.00	10	6,760.00	67,600.00
66	44103103-BR-B03	TONER CARTRIDGE, BROTHER TN-2025, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,685.28	0.00
67	44103103-BR-B04	TONER CARTRIDGE, BROTHER TN-2130, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,892.80	0.00
68	44103103-BR-B05	TONER CARTRIDGE, BROTHER TN-2150, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,685.28	0.00
69	44103103-BR-B09	TONER CARTRIDGE, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,567.20	0.00
70	44103103-BR-B11	TONER CARTRIDGE, BROTHER TN-3350, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,002.40	0.00
71	44103103-BR-B15	TONER CARTRIDGE, BROTHER TN-3478, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,575.44	0.00
72	44103103-BR-B16	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart	39	8	8	55	251,050.80	8	8	8	24	109,549.44	23	8	8	39	178,017.84	8	8	12	28	127,807.68	146	4,564.56	666,425.76
73	44103103-BR-C03	TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	cart	37	6	6	49	378,123.20	6	6	6	18	138,902.40	21	6	6	33	254,654.40	6	6	14	26	200,636.80	126	7,716.80	972,316.80
74	44103103-BR-M03	TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	cart	37	6	6	49	378,123.20	6	6	6	18	138,902.40	21	6	6	33	254,654.40	6	6	14	26	200,636.80	126	7,716.80	972,316.80
75	44103103-BR-Y03	TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	cart	37	6	6	49	378,123.20	6	6	6	18	138,902.40	21	6	6	33	254,654.40	6	6	14	26	200,636.80	126	7,716.80	972,316.80

	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																					Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
76	44103103-CA-B00	TONER CARTRIDGE, CANON CRG-324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,399.36	0.00
77	44103103-HP-B12	TONER CARTRIDGE, HP CB435A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,099.20	0.00
78	44103103-HP-B14	TONER CARTRIDGE, HP CB540A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,603.60	0.00
79	44103103-HP-B18	TONER CARTRIDGE, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,942.00	0.00
80	44103103-HP-B21	TONER CARTRIDGE, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,741.92	0.00
81	44103103-HP-B22	TONER CARTRIDGE, HP CE285A (HP85A), Black	cart	50	0	20	70	226,990.40	25	0	20	45	145,922.40	25	0	20	45	145,922.40	25	0	20	45	145,922.40	205	3,242.72	664,757.60
82	44103103-HP-B23	TONER CARTRIDGE, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,350.40	0.00
83	44103103-HP-C23	TONER CARTRIDGE, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
84	44103103-HP-Y23	TONER CARTRIDGE, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
85	44103103-HP-M23	TONER CARTRIDGE, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
86	44103103-HP-B24	TONER CARTRIDGE, HP CE320A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,192.80	0.00
87	44103103-HP-C24	TONER CARTRIDGE, HP CE321A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
88	44103103-HP-Y24	TONER CARTRIDGE, HP CE322A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
89	44103103-HP-M24	TONER CARTRIDGE, HP CE323A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
90	44103103-HP-B25	TONER CARTRIDGE, HP CE390A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,872.80	0.00
91	44103103-HP-B26	TONER CARTRIDGE, HP CE400A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,786.00	0.00
92	44103103-HP-C26	TONER CARTRIDGE, HP CE401A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60	0.00
93	44103103-HP-Y26	TONER CARTRIDGE, HP CE402A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,193.04	0.00
94	44103103-HP-M26	TONER CARTRIDGE, HP CE403A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60	0.00
95	44103103-HP-B27	TONER CARTRIDGE, HP CE410A, (HP305), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,837.60	0.00
96	44103103-HP-C27	TONER CARTRIDGE, HP CE411A, (HP305), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,011.20	0.00
97	44103103-HP-Y27	TONER CARTRIDGE, HP CE412A, (HP305), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,460.00	0.00
98	44103103-HP-M27	TONER CARTRIDGE, HP CE413A, (HP305), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,011.20	0.00
99	44103103-HP-B28	TONER CARTRIDGE, HP CE505A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,050.80	0.00
100	44103103-HX-B28	TONER CARTRIDGE, HP CE505X, Black, high cap	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,332.00	0.00
101	44103103-HP-B52	TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet	cart	0	0	20	20	57,574.40	0	0	20	20	57,574.40	0	0	20	20	57,574.40	0	0	20	20	57,574.40	80	2,878.72	230,297.60
102	44103103-HP-B53	TONER CARTRIDGE, HP CF226A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,246.80	0.00
103	44103103-HP-B55	TONER CARTRIDGE, HP CF280A, LaserJet Pro M401/M425	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,690.40	0.00
104	44103103-HP-B51	TONER CARTRIDGE, HP CF280XC	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,359.52	0.00
105	44103103-HP-B56	TONER CARTRIDGE, HP CF281A (HP81A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,800.00	0.00
106	44103103-HP-B57	TONER CARTRIDGE, HP CF283A (HP83A), LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,034.72	0.00
107	44103103-HX-B51	TONER CARTRIDGE, HP CF283XC (HP83X), Black Contract L	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,796.00	0.00
108	44103103-HP-B58	TONER CARTRIDGE, HP CF287A (HP87), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,828.00	0.00
109	44103103-HX-B52	TONER CARTRIDGE, HP CF325XC (HP25X), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,728.00	0.00
110	44103103-HP-B60	TONER CARTRIDGE, HP CF350A, Black Laserjet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,574.00	0.00
111	44103103-HP-C60	TONER CARTRIDGE, HP CF351A, Cyan Laserjet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
112	44103103-HP-Y60	TONER CARTRIDGE, HP CF352A, Yellow Laserjet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
113	44103103-HP-M60	TONER CARTRIDGE, HP CF353A, Magenta Laserjet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
114	44103103-HP-B61	TONER CARTRIDGE, HP CF360A (HP508A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,030.40	0.00
115	44103103-HP-C61	TONER CARTRIDGE, HP CF361A (HP508A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00
116	44103103-HP-Y61	TONER CARTRIDGE, HP CF362A (HP508A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00
117	44103103-HP-M61	TONER CARTRIDGE, HP CF363A (HP508A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00
118	44103103-HP-B62	TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,099.20	0.00
119	44103103-HP-C62	TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00
120	44103103-HP-Y62	TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00
121	44103103-HP-M62	TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00
122	44103103-HP-B63	TONER CARTRIDGE, HP CF410A (HP410A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,900.00	0.00
123	44103103-HX-B54	TONER CARTRIDGE, HP CF410XC (HP410XC), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,848.40	0.00
124	44103103-HP-C63	TONER CARTRIDGE, HP CF411A (HP410A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80	0.00
125	44103103-HX-C54	TONER CARTRIDGE, HP CF411XC (HP410XC), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.00	0.00
126	44103103-HP-Y63	TONER CARTRIDGE, HP CF412A (HP410A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80	0.00
127	44103103-HX-Y54	TONER CARTRIDGE, HP CF412XC (HP410XC), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.80	0.00
128	44103103-HP-M63	TONER CARTRIDGE, HP CF413A (HP410A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80	0.00
129	44103103-HX-M54	TONER CARTRIDGE, HP CF413XC (HP410XC), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.80	0.00
130	44103103-HP-B34	TONER CARTRIDGE, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,744.00	0.00
131	44103103-HP-B48	TONER CARTRIDGE, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,680.00	0.00
132	44103103-SA-B03	TONER CARTRIDGE, SAMSUNG ML-D2850B, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,116.80	0.00
133	44103103-SA-B06	TONER CARTRIDGE, SAMSUNG MLT-D101S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,484.00	0.00
134	44103103-SA-B07	TONER CARTRIDGE, SAMSUNG MLT-D103S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,689.44	0.00
135	44103103-SA-B08	TONER CARTRIDGE, SAMSUNG MLT-D104S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,454.40	0.00

	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
136	44103103-SA-B09	TONER CARTRIDGE, SAMSUNG MLT-D105L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,380.00	0.00
137	44103103-SA-B14	TONER CARTRIDGE, SAMSUNG MLT-D108S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,289.52	0.00
138	44103103-SA-B21	TONER CARTRIDGE, SAMSUNG MLT-D203E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,304.40	0.00
139	44103103-SA-B18	TONER CARTRIDGE, SAMSUNG MLT-D203L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,956.16	0.00
140	44103103-SA-B20	TONER CARTRIDGE, SAMSUNG MLT-D203U, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,442.80	0.00
141	44103103-SA-B12	TONER CARTRIDGE, SAMSUNG MLT-D205E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,321.14	0.00
142	44103103-SA-B05	TONER CARTRIDGE, SAMSUNG MLT-D205L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,533.36	0.00
143	44103103-SA-B10	TONER CARTRIDGE, SAMSUNG SCX-D6555A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,066.40	0.00
SOFTWARE																										
1	43231513-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
3	43232004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
4	43232107-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
5	43232202-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
6	43232304-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
7	43232402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
8	43232505-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
9	43232603-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
10	43233501-SFT-016	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
11	43232701-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
12	43232802-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
13	43232905-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
14	43233004-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
15	43233205-SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
16	43233405-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																										
		9 volts battery	Piece	1	0	0	1	96.25	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	96.25	96.25
		Acetate A4 100pcs/pack	Pack	0	0	1	1	350.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	350.00	350.00
		Acetate Legal 100pcs/pack	Pack	0	0	1	1	450.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	450.00	450.00
		Ballpen, Black / 50pcs per Box	Box	1	17	0	18	2,430.00	1	17	0	18	2,430.00	17	0	0	17	2,295.00	1	17	0	18	2,430.00	71	135.00	9,585.00
		Ballpen, Blue / 50pcs per Box	Box	1	17	0	18	2,430.00	1	17	0	18	2,430.00	17	0	0	17	2,295.00	1	17	0	18	2,430.00	71	135.00	9,585.00
		Ballpen, Red / 50pcs per Box	Box	1	17	0	18	2,430.00	1	17	0	18	2,430.00	17	0	0	17	2,295.00	1	17	0	18	2,430.00	71	135.00	9,585.00
		Cmos Battery	Piece	1	0	0	1	600.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	600.00	600.00
		CORRUGATED FILE BOX	*Pieces*	*95*	*50*	*40*	*185*	*11,100.00*	*95*	*540*	*40*	*675*	*40,500.00*	*95*	*40*	*40*	*175*	*10,500.00*	*95*	*30*	*40*	*165*	*9,900.00*	1200	60.00	72,000.00
		Cups, saucer, spoon and fork	Doz	2	0	0	2	3,400.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	1,700.00	3,400.00
		Document Luggage	Units	0	0	0	0	0.00	4	4	2	10	5,000.00	0	0	0	0	0.00	0	0	0	0	0.00	10	500.00	5,000.00
		Double Sided Tape	roll	0	10	0	10	350.00	0	0	0	0	0.00	0	10	0	10	350.00	0	0	0	0	0.00	20	35.00	700.00
		Duct Tape	roll	0	10	0	10	2,500.00		0	0	0	0.00	0	10	0	10	2,500.00	0	0	0	0	0.00	20	250.00	5,000.00
		Epson Ink 003 (black)	bottle	76	0	0	76	26,600.00	76	0	0	76	26,600.00	76	0	0	76	26,600.00	76	0	0	76	26,600.00	304	350.00	106,400.00
		Epson Ink 003 (yellow)	bottle	38	0	0	38	13,300.00	38	0	0	38	13,300.00	38	0	0	38	13,300.00	38	0	0	38	13,300.00	152	350.00	53,200.00
		Epson Ink 003 (yellow)	bottle	38	0	0	38	13,300.00	38	0	0	38	13,300.00	38	0	0	38	13,300.00	38	0	0	38	13,300.00	152.00	350.00	53200.00
		Expanding Folder	piece	24	12	12	48	1,200.00	24	12	12	48	1,200.00	24	12	12	48	1,200.00	24	12	12	48	1,200.00	192	25.00	4,800.00
		Flash Drive 16GB	pc	0	0	0	0	0.00	0	220	0	220	44,000.00	0	0	0	0	0.00	0	0	0	0	0.00	220	200.00	44,000.00
		FLASH DRIVE 32Gig	piece	0	25	0	25	8,750.00	0	0	0	0	0.00	0	25	0	25	8,750.00	0	0	0	0	0.00	50	350.00	17,500.00
		Headset with microphone (with noise cancellation)	*Pieces*	*20*	*13*	*0*	*33*	*45,705.00*	*0*	*0*	*0*	*0*	*0.00*	*0*	*0*	*0*	*0*	*0.00*	*0*	*0*	*0*	*0*	*0.00*	33	*1,385.00*	45,705.00
		Inflatable Lifejacket	Pcs	0	15	0	15	37,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15	2,500.00	37,500.00
		Ink for 3-in-1 printer (Ink Tank), black	bottle	435	0	0	435	108,750.00	1300	0	0	1300	325,000.00	435	0	0	435	108,750.00	1300	0	0	1300	325,000.00	3,470.00	250.00	867500.00
		Ink for 3-in-1 printer (Ink Tank), cyan	bottle	35	0	0	35	8,750.00	100	0	0	100	25,000.00	35	0	0	35	8,750.00	100	0	0	100	25,000.00	270.00	250.00	67500.00
		Ink for 3-in-1 printer (Ink Tank), magenta	bottle	35	0	0	35	8,750.00	100	0	0	100	25,000.00	35	0	0	35	8,750.00	100	0	0	100	25,000.00	270.00	250.00	67500.00
		Ink for 3-in-1 printer (Ink Tank), yellow	bottle	35	0	0	35	8,750.00	100	0	0	100	25,000.00	35	0	0	35	8,750.00	100	0	0	100	25,000.00	270.00	250.00	67500.00
		Keyboard	*Piece*	*2*	*0*	*0*	*2*	*2,000.00*	*0*	*0*	*0*	*0*	*0.00*	*0*	*0*	*0*	*0*	*0.00*	*0*	*0*	*0*	*0*	*0.00*	2	*1,000.00*	2,000.00
		Large Format Scanner - Heavy Duty	Pcs	1			1	150,000.00				0	0.00				0	0.00				0	0.00	1	150,000.00	150,000.00
		Light Bulb, LED 12W (cooldaylight)	piece	20	0	0	20	4,000.00	20	0	0	20	4,000.00	20	0	0	20	4,000.00	20	0	0	20	4,000.00	80.00	200.00	16000.00
		Light Bulb, LED 18W (cooldaylight)	piece	10	0	0	10	2,500.00	10	0	0	10	2,500.00	10	0	0	10	2,500.00	10	0	0	10	2,500.00	40.00	250.00	10000.00
		MARINA Flag with Stand	Pieces	1	0	0	1	3,400.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	3,400.00	3,400.00
		MARINA logo with sash	Pieces	50	0	0	50	35,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	700.00	35,000.00
		Network Tester	*Piece*	*2*	*0*	*0*	*2*	*4,000.00*	*0*	*0*	*0*	*0*	*0.00*	*0*	*0*	*0*	*0*	*0.00*	*0*	*0*	*0*	*0*	*0.00*	2	*2,000.00*	4,000.00
		Numbering Machine 12 digit	*Pc*	*2*	*1*	*0*	*3*	*4,440.00*	*0*	*0*	*0*	*0*	*0.00*	*0*	*0*	*0*	*0*	*0.00*	*0*	*0*	*0*	*0*	*0.00*	3	*1,480.00*	4,440.00
		Paper Shredder - Heavy Duty	*unit*	*4*	*0*	*0*	*4*	*60,000.00*	*1*	*0*	*0*	*1*	*15,000.00*	*0*	*0*	*0*	*0*	*0.00*	*0*	*0*	*0*	*0*	*0.00*	5	*15,000.00*	75,000.00
		Paper, Mimeo, Groundwood, A4	ream	5	0	0	5	750.00	0	100	0	100	15,000.00	0	0	0	0	0.00	0	0	0	0	0.00	105	150.00	15,750.00
		Paper, Mimeo, Groundwood, Legal	ream	3	0	0	3	525.00	0	100	0	100	17,500.00	0	0	0	0	0.00	0	0	0	0	0.00	103	175.00	18,025.00
		Philippine Flag with Stand (3X6)	Pieces	1	0	0	1	3,400.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	3,400.00	3,400.00
		Philippine Map with MROs	Pieces	1	0	0	1	1,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	1,000.00	1,000.00
		Philippine Map with Nautical Route	Pieces	1	0	0	1	2,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	2,000.00	2,000.00
		PILOT V10 SIGN PEN BLACK	Pcs	12	12	12	36	2,448.00	12	12	12	36	2,448.00	12	12	12	36	2,448.00	12	12	12	36	2,448.00	144	68.00	9,792.00
		PILOT V10 SIGN PEN BLUE	Pcs	12	12	12	36	2,448.00	12	12	12	36	2,448.00	12	12	12	36	2,448.00	12	12	12	36	2,448.00	144	68.00	9,792.00
		Power supply 550 watts	*Piece*	*2*	*0*	*0*	*2*	*18,000.00*	*0*	*0*	*0*	*0*	*0.00*	*0*	*0*	*0*	*0*	*0.00*	*0*	*0*	*0*	*0*	*0.00*	2	*9,000.00*	18,000.00
		Redstone Paste	piece	15	0	0	15	900.00	15	0	0	15	900.00	15	0	0	15	900.00	15	0	0	15	900.00	60	60.00	3,600.00
		Scanner, Flatbed	*piece*	*3*	*0*	*0*	*3*	*45,000.00*	*1*	*1*	*0*	*2*	*30,000.00*	*0*	*0*	*0*	*0*	*0.00*	*0*	*0*	*0*	*0*	*0.00*	5	*15,000.00*	75,000.00
		Sign pen, Black, V10 0.7m	*Pieces*	*7*	*10*	*0*	*17*	*1,530.00*	*7*	*10*	*0*	*17*	*1,530.00*	*7*	*10*	*0*	*17*	*1,530.00*	*7*	*10*	*0*	*17*	*1,530.00*	68	*90.00*	6,120.00
		Sign pen, Blue, V10 0.7m	*Pieces*	*7*	*10*	*0*	*17*	*1,530.00*	*7*	*10*	*0*	*17*	*1,530.00*	*7*	*10*	*0*	*17*	*1,530.00*	*7*	*10*	*0*	*17*	*1,530.00*	68	*90.00*	6,120.00
		SPECIAL PAPER (COLOR: PALE CREAM) SIZE: 8.5X11) 200 GSM	PACK	25	0	0	25	750.00	25	0	0	25	750.00	0	0	0	0	0.00	0	0	0	0	0.00	50	30.00	1,500.00
		Steel Tape	Pieces	0	0	0	0	0.00	0	0	0	0	0.00	0	0	8	8	6,000.00	0	0	0	0	0.00	8	750.00	6,000.00
		Step Ladder	Pc	0	0	0	0	0.00	0	1	0	1	2,500.00	0	0	0	0	0.00	0	0	0	0	0.00	1	2,500.00	2,500.00
		Sticker Paper, A4	pack	2	0	0	2	300.00	2	50	0	52	7,800.00	2	0	0	2	300.00	2	0	0	2	300.00	58	150.00	8,700.00

		Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
		Toner, HP19A Original Imaging Drum (CF219A)	cart	0	0	0	0	0.00	0	80	0	80	240,000.00	0	0	0	0	0.00	0	0	0	0	0.00	80	3,000.00	240,000.00
		Toner, HP204A, Black, Original Laserjet Toner (CF510A)	cart	0	0	0	0	0.00	0	25	0	25	75,000.00	0	0	0	0	0.00	0	0	0	0	0.00	25	3,000.00	75,000.00
		Toner, HP204A, Cyan, Original Laserjet Toner (CF511A)	cart	0	0	0	0	0.00	0	25	0	25	80,000.00	0	0	0	0	0.00	0	0	0	0	0.00	25	3,200.00	80,000.00
		Toner, HP204A, Magenta, Original Laserjet Toner (CF513A)	cart	0	0	0	0	0.00	0	25	0	25	80,000.00	0	0	0	0	0.00	0	0	0	0	0.00	25	3,200.00	80,000.00
		Toner, HP204A, Yellow, Original Laserjet Toner (CF512A)	cart	0	0	0	0	0.00	0	25	0	25	80,000.00	0	0	0	0	0.00	0	0	0	0	0.00	25	3,200.00	80,000.00
		VELLUM BOARD (COLOR: P. CREAM) (SIZE: 8 1/2 X 13) 220 GSM	PACK	25	0	0	25	1,250.00	25	0	0	25	1,250.00	0	0	0	0	0.00	0	0	0	0	0.00	50	50.00	2,500.00
		Wall Mount Acrylic Frame Clear (ISO Cert, Vision & Mission)	pc	0	0	30	30	90,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	3,000.00	90,000.00
		Webcam with Built-in microphone Full HD	unit	6	0	5	11	16,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	11	1,500.00	16,500.00
		Western Digital Blue 1TB Hard drive	Pc	1	0	0	1	4,800.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	4,800.00	4,800.00

A. TOTAL	**16,208,324.70**
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)	**1,620,832.47**
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)	**0.00**
D. GRAND TOTAL (A + B+ C)	**17,829,157.17**
E. APPROVED BUDGET BY THE AGENCY HEAD	***Seventeen Million Eight Hundred Twenty-Nine Thousand One Hundred Fifty-Seven & 17/100 Pesos***

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by PROCUREMENT DIVISION & BAC		Certified Funds Available / Certified Appropriate Funds Available	Recommending Approval		Approved by
9/15/22 **MELLANIE T. BALIN** Chief, Procurement Division-MFAS	9/15/22 **ATTY. LAURES L. FULGAON** Head, BAC Secretariat	**Atty. MARIVIC S. RAMOS** Chief, Budget Division - MFAS	**ARSENIO F. LINGAD II** Director II, PPS and Chairperson, BAC	9/16/22 **NENITA S. ATIENZA** Director II, MFAS	**Atty. HERNANI N. FABIA** Administrator