4 ALBERT EMBANKMENT LONDON SE1 7SR

Telephone: +44 (0)20 7735 7611 Fax: +44 (0)20 7587 3210

Circular Letter No.4555 5 May 2022

To: All IMO Members

United Nations and Specialized Agencies

Intergovernmental Organizations

Non-Governmental Organizations in Consultative Status

Subject: Global Integrated Shipping Information System (GISIS)

Database on National Facilitation Committees

- The Secretariat has developed, as approved by FAL 42, a new database in the Facilitation Module of GISIS to collect information on National Facilitation Committees and programmes, aimed at providing Member States with more comprehensive and up-to-date guidance to establish national and regional committees, in order to promote and coordinate measures to improve the facilitation of maritime transport as recognized by the Facilitation (FAL) Convention,1965, as amended.
- 2 The new GISIS platform allows Member States to upload and update information regarding national facilitation committees and programmes for sharing.
- 3 Access to this function is available to authorized users with a valid IMO Web Account. For each Member State, only the designated Administrator has the authority to create or amend entries, to minimize possible duplication of information.

Action requested of Member States

- 4 Member States are encouraged to upload and update, as appropriate, information concerning their national facilitation committees and programmes in the new database.
- 5 Brief instructions on how to manage the data on the GISIS website are set out in the annex. Should there be any technical issues while entering information, users may contact the Secretariat at gisis@imo.org
- 6 Should there be any queries, comments and recommendations regarding this module, users may contact the Secretariat at falsec@imo.org



ANNEX

INSTRUCTIONS ON ACCESS TO THE DATABASE ON NATIONAL FACILITATION COMMITTEES ON GISIS

As a module within the integrated GISIS system, the platform can be accessed via the GISIS Members Area at https://gisis.imo.org/Members

Access into GISIS requires an authorized IMO Web Account, which is managed and maintained by a designated IMO Web Account Administrator of each Member State. The Administrator should grant permissions to the IMO Web Account(s) of the authorized individual(s) within the administration who will enter and update information for the Member State. (The IMO Web Accounts system is detailed in Circular Letter No.2892 which includes the Administrator's Manual.)

When a user with the appropriate access to update information within the Platform logs into GISIS, they may create or update the National Facilitation Committee information as follows:

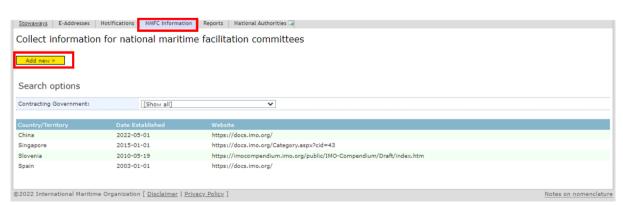
1 Access to the database

The information on *National Maritime Facilitation Committees* (NMFC) is available in the *Facilitation of International Maritime Traffic* module.



2 Browsing data within the database

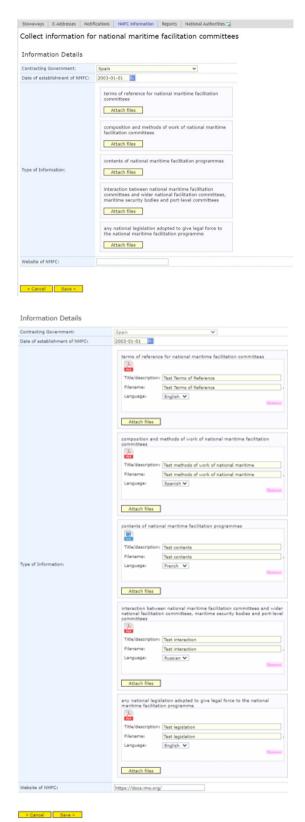
All available information will be available on the main page. The page also allows authorized users to create new data.



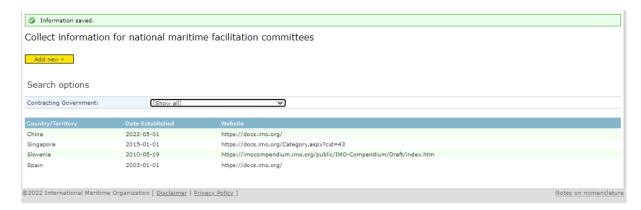
3 Creating new data

Authorized users may create new data and upload relevant documents in PDF or Word files.

Date of establishment of NMFC cannot be a future date.



Acknowledgement will be sent once information has been saved.



4 Updating existing data

Each Member State may only have one active entry. Authorized users may edit or delete the entry.

