







FREEDOM OF INFORMATION PROGRAM

AGENCY : MARITIME INDUSTRY AUTHORITY
RECEIVING OFFICER : MR. RODOLFO R. DIAWA
DESIGNATION : CHIEF, GENERAL SERVICE DIVISION, MFAS
OFFICE : MANAGEMENT, FINANCIAL AND ADMINISTRATIVE SERVICE [MFAS]
RECEIVING OFFICE : RECORDS SECTION
CONTACT NO. : 8523-8660
EMAIL : mfas_recsec@marina.gov.ph

<p>STEP 1</p> <p>Go to www.foi.gov.ph to your browser's home address</p> 	<p>STEP 2</p> <p>Click the Search Button or Magnifying Glass Icon</p> 	<p>STEP 3</p> <p>Click the Make A Request Button then select the name of the agency you wish to ask.</p> 
<p>Step 4</p> <p>After selecting the desired government agency for request, click Write My Request icon and write your request.</p> 	<p>STEP 5</p> <p>The agency will evaluate your request and will notify you within <u>15 working days</u>.</p>	<p>STEP 6</p> <p>The agency will prepare the information for release, based on your desired format. It will be sent to you depending on the receipt of preference.</p>

MODE OF REQUEST

STANDARD

Submit request form with necessary personal documents

Or

eFOI

Lodge a request through the eFOI Portal (foi.gov.ph)

FOI Appeals

If you are not satisfied with the response, you may file a written appeal to the MARINA Central Appeals and Review Committee at mfas_recsec@marina.gov.ph within fifteen (15) calendar days from the date you received the response. Your review request should explain why you are dissatisfied with the response. We will complete the review of your appeal and notify you with the result within 30 calendar days from receipt thereof.



Be informed. Be engaged. Know your government better.