

**GUIDELINES ON MARINA'S SEARCH FOR  
OUTSTANDING MARITIME ENTITIES AND INDIVIDUALS  
"TIMONEL AWARD PROGRAM"**

**I. OBJECTIVE OF THE PROGRAM**

To recognize outstanding and exemplary achievements and remarkable contributions of private/ public entities or individuals in the maritime industry who have made significant contributions to the safety of life and property at sea and the protection of the marine environment at the national, regional, or international level.

**II. SCOPE OF THE PROGRAM**

The Program shall cover all persons or entities who are engaged in maritime-related activities, whether in the public or private sector. This includes officers and employees of shipping companies/entities, shipbuilding, ship repair, and boatbuilding companies/entities, maritime training centers, overseas or domestic deck or engine officers/crew, and government agencies, with maritime-related functions.

**III. DESCRIPTION OF AWARD:**

*Timonel for Outstanding Maritime Entity or Individual (TOMEI) Award* shall be conferred to an individual or entity that obtains the highest ratings or a total of 90% and above for exceptional or extraordinary contribution or achievement that has a national, regional, or international significance.

**IV. QUALIFICATIONS FOR NOMINATION**

The nominated individual or entity must meet the following qualifications:

**A. Individuals**

1. Must be of legal age;
2. Must be a Filipino citizen;
3. Must have at least 7 years of employment or service in the maritime industry;
4. Must have no pending administrative /criminal case and has never been administratively penalized for the last 7 years.

**B. Maritime Entities**

1. Must be accredited by the MARINA;
2. Must have been engaged in the maritime business in the last 7 years;
3. Has not been involved in any major maritime incident/accident in the last 7 years;

4. Has not been administratively penalized for the last 7 years and has no pending administrative /criminal case involving its Officers and/or Board of Directors for maritime-related or other violations.

**V. CRITERIA FOR EVALUATION**

**\*The evaluation shall cover a period of seven (7) years reckoned from 01 July 2016 to 30 June 2023**

**A. Shortlisting of nominated entities**

1. More than seven (7) years of operation;
2. No Show Cause Order issued;
3. Safety Performance (ships not involved in any serious or very serious maritime accidents/incidents);
4. Most notable achievement of national/ regional/ international significance. [submission of award received]

**B. Maritime professionals and workforce**

The nomination must describe in detail the exemplary achievement or contribution of the nominees to the maritime industry contributing to the safety of life and property at sea and the protection of the marine environment. The nominee shall be judged based on the following criteria:

<b>SELECTION CRITERIA</b>	<b>RATINGS</b>
1. Relevance of the achievement or contribution to the overall interest of the maritime industry	20%
2. Impact of the achievement or contribution to the safety of life and property at sea, and the protection of the marine environment	40%
3. Impact of the achievement or contribution to the maritime stakeholders	40%

**\*No shortlisting as to nominated individuals**

**C. Domestic Shipping Company/Entity**

<b>SELECTION CRITERIA</b>	<b>RATINGS</b>
1. Safety Performance (ships not involved in any serious or very serious maritime accident/incident);	30%
2. With the least number of violations and penalties based on MARINA records;	15%

3. Profile of ships being operated; Having contributed to the ship modernization program of the government by acquiring newly built ships through: ➤ Importation; or ➤ Local construction.	15 %
4. Providing linkages to advance island economies by opening up routes and provision of maritime services through its missionary initiatives or services. [DSS/MROs]	15%
5. Economic contribution to the regional/national economy (no. of workers employed; capitalization infused taxes paid, etc.)	25%

**D. Overseas Shipping Company/Entity**

<b>SELECTION CRITERIA</b>	<b>RATINGS</b>
1. With no record of detentions by Port State Control in foreign ports	35%
2. Profile of ships being operated (number of ships and/or GRT).	15%
3. Economic contribution to the national economy (employment; capitalization; taxes paid; etc.)	25%
4. Most notable achievement with national/regional/international significance.	25%

**E. Shipbuilding/ Ship repair/ Boatbuilding Company/Entity**

<b>SELECTION CRITERIA</b>	<b>RATINGS</b>
1. Investments made for modernization/ upgrading/ expansion of facilities and operations in the past 2 years.	25%
2. Shipbuilding and ship repair projects undertaken in the past 2 years (Number, size of ships, and Value).	10%
3. Least number of violations and penalties from government entities.	10%
4. Safety performance record (no accidents/minimal accidents occurring in facilities)	10%
5. Economic contribution to the regional/national economy (no. of workers employed; capitalization infused; taxes paid; etc.)	20%
6. Most notable achievement of regional/national significance [Shipbuilding contract]	25%

#### **D. Maritime Training Center /Assessment Centers**

<b>SELECTION CRITERIA</b>	<b>RATINGS</b>
1. Accreditation and certification records	20%
2. Efforts and financial investments made to upgrade and modernize curricula, facilities and equipment.	20%
3. Number of training offered and trainees graduated for the past seven years. [with records from STCWO]	30%
4. Most notable achievement with regional/national significance [submission of awards]	30%

#### **VI. WHO MAY NOMINATE**

Any individual or entity in the maritime industry such as government officials/employees, private entities/persons, associations, seafarers, or Non-Governmental Organizations may submit a nomination for the TOMEI.

#### **VII. REQUIRED NOMINATION DOCUMENTS**

The following documents are to be submitted:

1. Properly accomplished nomination form for Domestic, Overseas, SBSR entities, Maritime Training Centers, and for Maritime Individuals;
  - a. **Nomination form link:**  
<https://forms.gle/iwYGgBdenRZCFXcXA>
2. Copy of the Identification Card (ID) of the nominating person;
3. Copies of documents regarding the nominees for evaluation purposes supporting information /data.

**\*Questions/inquiries about the required documents may be sent to the following email address:**

[geevangelista@marina.gov.ph](mailto:geevangelista@marina.gov.ph) / [timonel2024@marina.gov.ph](mailto:timonel2024@marina.gov.ph)

#### **VIII. PROCEDURE FOR NOMINATION, EVALUATION, AND AWARD**

1. The Program shall be posted on the MARINA website, including the downloadable nomination forms.

2. The deadline for submission of nomination shall be on 15 March 2024.
3. All data/information provided for the nominations shall be validated and evaluated by MARINA through a Committee created for the purpose.
4. Winners/Awardees shall be chosen by a **Panel of Judges** to be composed of the following: [by invitation]

Chairperson: DOTr or MARINA Official

Members: Representatives from PCG, PPA, DFA, DOT, and former MARINA Administrator

5. Nominees shall be rated based on the criteria and % weight specified in Item V, hereof. Nominees with a total rating of 90% and above shall be declared as Awardee of the Timonel for Outstanding Maritime Entity or Individual.
6. Declaration and awarding of winners shall be during the 50<sup>th</sup> Anniversary Celebration on 01 June 2024.
7. Winners shall be posted on the MARINA website.

## **IX. FORMS OF REWARDS AND INCENTIVES**

The TOMEI Awardees shall receive a “Timonel” with citation and cash reward of Php 50,000 and Php 10,000 for maritime entity and individual, respectively.