



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF TRANSPORTATION  
MARITIME INDUSTRY AUTHORITY

## **REQUEST FOR QUOTATION**

DATE: \_\_\_\_\_

Name of Company : \_\_\_\_\_

Address : \_\_\_\_\_

Business Permit Number : \_\_\_\_\_

Company TIN Number : \_\_\_\_\_

PhilGEPS Registration Number (required): \_\_\_\_\_

Name of Representative & Designation : \_\_\_\_\_

The Standards of Training, Certification and Watchkeeping Office (STCWO) through its Bids and Awards Committee (BAC), intends to procure **SECURE SOCKET LAYER CERTIFICATES SUBSCRIPTION FOR WEBSITE DOMAIN SECURITY AND CLOUDFLARE (BUSINESS PLAN SUBSCRIPTION) CONTENT DELIVERY NETWORK (CDN)** for CY 2024 in accordance with Section 53.9 (Negotiated Procurement - Small Value Procurement) of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184. The Approved Budget for the Contract (ABC) is **Two Hundred Fifty Thousand Pesos only (Php250,000.00)** inclusive of all applicable government charges. The period for the performance of the obligations shall not go beyond the appropriations for this Procurement Project.

Please quote your **best offer** for the item/s described herein, **subject to the Terms and Conditions** provided at the last page of this Request for quotation (RFQ). Submit your quotations duly signed by your representative **not later than 23 February 2024** at the MARINA BAC Office located at 10<sup>th</sup> Floor MARINA Building, Bonifacio Drive cor., 20<sup>th</sup> Street, Port Area, Manila, Philippines

A copy of your 2023 **Business/Mayor's Permit<sup>1</sup>**, **PhilGEPS Registration Number** and **Omnibus Sworn Statement** are required to be submitted along with your signed quotation/proposal.

For any clarification, you may contact Ms. Ellerie Torrente or Ms. Kristen Nicole Velasco at telephone no. **(+632) 8524-6518** or email address at [bacsec@marina.gov.ph](mailto:bacsec@marina.gov.ph)

  
ATTY. SHARON L. DE CHAVEZ-ALEDO

BAC Chairperson

<sup>1</sup> In case of recently expired Mayor's/Business permit, it shall be accepted together with its official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted after award of contract but before payment in accordance with item 6.2 of Government Procurement Policy Board (GPPB) Resolution No. 09-2020.

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### **BIDS AND AWARDS COMMITTEE**

A. Bonifacio Avenue corner 20th Ave. corner Railroad Street, South Harbor, Port Area, Manila

(+632) 8524-6518 | [marina.gov.ph](http://marina.gov.ph) | [bacsec@marina.gov.ph](mailto:bacsec@marina.gov.ph)

**INSTRUCTIONS:**

- (1) Accomplish this RFQ correctly and accurately.
- (2) Do not alter the content of this form in any way.
- (3) All technical specifications are mandatory. Failure to comply with any of the mandatory requirements will disqualify your quotation.
- (4) Failure to follow these instructions will disqualify your entire quotation.

Supplier's must state here either **"Comply"** or any equivalent term in the column "Supplier's Statement of Compliance@ against each of the individual parameters of each specifications. Please quote your **best offer** for the item/s below. Please do not leave any blank items. Indicate "0" if item being offered is for free.

After having carefully read and accepted the Terms and Conditions in the Request for Quotation, hereunder is our quotation for the item/s as follows:

**TECHNICAL SPECIFICATION**

<b>SECURE SOCKET LAYER CERTIFICATES SUBSCRIPTION FOR WEBSITE DOMAIN SECURITY AND CLOUDFLARE (BUSINESS PLAN SUBSCRIPTION) CONTENT DELIVERY NETWORK (CDN)</b>				
<b>Item</b>	<b>Description</b>	<b>Supplier's Statement of Compliance</b>	<b>Unit Cost (Vat Inclusive)</b>	<b>Total Cost (Vat Inclusive)</b>
<b>A</b>	<b>Technical Specifications</b>			
	<p><b>1. SECURE SOCKET LAYER CERTIFICATES SUBSCRIPTION FOR WEBSITE DOMAIN SECURITY</b></p> <p>The service provider should be able to provide SSL Certificate Subscription for One (1) main domain and Seventeen (17) Sub Domains for one (1) Year with the following Specification:</p> <ul style="list-style-type: none"> <li>- Extended Validation</li> <li>- Turns the address Bar Green and Company name Display on the Browser</li> <li>- 2048-bit future proof SSL Certificates</li> <li>- Signature algorithm strength is SHA-256</li> <li>- Universal Compatibility with all browsers and devices</li> </ul>			

	<ul style="list-style-type: none"> <li>- Secure both <u>www.domain.com</u> and domain.com</li> <li>- Secure Site Seal</li> <li>- Provides secure authentication between the web browser and server as well as server to server authentication.</li> <li>- Vendors should have local technical support.</li> <li>- With technical support assistance.</li> </ul>			
<b>B</b>	<b>2. CLOUDFLARE (BUSINESS PLAN SUBSCRIPTION) CONTENT DELIVERY NETWORK (CDN)</b> <ul style="list-style-type: none"> <li>- With Advanced Distributed Denial of Service (DDoS) protection</li> <li>- With Advanced Web Application Firewall (WAF) and at least 25 custom rulesets</li> <li>- Can upload Custom SSL Certificate</li> <li>- Compliant to latest Payment Card Industry Data Security Standards (PCI DSS)</li> <li>- Accelerate delivery of dynamic content</li> <li>- With technical support assistance.</li> </ul>			
<b>C</b>	<b>3. Warranty</b> The warranty shall be for a period of One (1) year.			
<b>D</b>	<b>4. Support</b> <ul style="list-style-type: none"> <li>-The Bidder shall provide daily 8 by 5 phone, email, and remote support with critical level onsite assistance</li> <li>- The Bidder must have access to high-level of support via the principal for critical level concerns</li> <li>-The Bidder must provide professional implementation services</li> <li>-The Bidder must provide a monthly health check during the subscription period to ensure that the product is properly working</li> </ul>			
<b>E</b>	<b>5. Qualification of the Supplier</b> <ul style="list-style-type: none"> <li>- The supplier must be legally registered, has at least 3 years experience in supplying anti-virus and Cloudflare solutions and should submit at least two (2) Client Satisfactory Certificates for the last two (2) years.</li> </ul>			
<b>UNIT COST</b>		<b>TOTAL COST</b>		

\*The Above quoted prices are inclusive of all costs and applicable taxes\*

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Signature over Printed Name

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Position/Designation

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Office Telephone No.

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Fax/Mobile No.

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Email Address/es

The Delivery schedule expressed as weeks/months stipulates hereafter a delivery date, which is the date to the project site.

<b>SECURE SOCKET LAYER CERTIFICATES SUBSCRIPTION FOR WEBSITE DOMAIN SECURITY AND CLOUDFLARE (BUSINESS PLAN SUBSCRIPTION) CONTENT DELIVERY NETWORK (CDN)</b>			
<b>Item</b>	<b>Description</b>	<b>Delivery Term</b>	<b>Bidders Statement of Compliance in Delivery Date</b>
	<b>Technical Specifications</b>  <b>1. SECURE SOCKET LAYER CERTIFICATES SUBSCRIPTION FOR WEBSITE DOMAIN SECURITY</b>  The service provider should be able to provide SSL Certificate Subscription for One (1) main domain and Seventeen (17) Sub Domains for one (1) Year with the following Specification: <ul style="list-style-type: none"> <li>- Extended Validation</li> <li>- Turns the address Bar Green and Company name Display on the Browser</li> <li>- 2048-bit future proof SSL Certificates</li> <li>- Signature algorithm strength is SHA-256</li> <li>- Universal Compatibility with all browsers and devices</li> <li>- Secure both <u>www.domain.com</u> and domain.com</li> <li>- Secure Site Seal</li> <li>- Provides secure authentication between the web browser and server as well as server to server authentication.</li> <li>- Vendors should have local technical support.</li> <li>- With technical support assistance.</li> </ul>	<b>Twenty (20) Working Days upon the Receipt of Purchase Order.</b>	
	<b>2. CLOUDFLARE (BUSINESS PLAN SUBSCRIPTION) CONTENT DELIVERY NETWORK (CDN)</b> <ul style="list-style-type: none"> <li>- With Advanced Distributed Denial of Service (DDoS) protection</li> <li>- With Advanced Web Application Firewall (WAF) and at least 25 custom</li> </ul>		

	rulesets - Can upload Custom SSL Certificate - Compliant to latest Payment Card Industry Data Security Standards (PCI DSS) - Accelerate delivery of dynamic content With technical support assistance.		
	<b>3. Warranty</b> The warranty shall be for a period of One (1) year.		
	<b>4. Support</b> - The Bidder shall provide daily 8 by 5 phone, email, and remote support with critical level onsite assistance - The Bidder must have access to high-level of support via the principal for critical level concerns - The Bidder must provide professional implementation services - The Bidder must provide a monthly health check during the subscription period to ensure that the product is properly working		

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Position/Designation

\_\_\_\_\_  
Office Telephone No.

\_\_\_\_\_  
Fax/Mobile No.

\_\_\_\_\_  
Email Address/es

## FINANCIAL OFFER

<b>SECURE SOCKET LAYER CERTIFICATES SUBSCRIPTION FOR WEBSITE DOMAIN SECURITY AND CLOUDFLARE (BUSINESS PLAN SUBSCRIPTION) CONTENT DELIVERY NETWORK (CDN)</b>	
<b>Approved Budget for the Contract (ABC)</b>  <div style="text-align: center;"> <b>Two-Hundred Fifty Thousand Pesos only (P250,000.00)</b> </div>	<b>Total Offered Quotation</b> <div style="border-bottom: 1px solid black; padding: 2px;">In words:</div> <div style="border-bottom: 1px solid black; height: 15px; margin: 2px;"></div> <div style="border-bottom: 1px solid black; height: 15px; margin: 2px;"></div> <div style="border-bottom: 1px solid black; padding: 2px;">In figures:</div> <div style="border-bottom: 1px solid black; height: 15px; margin: 2px;"></div> <div style="border-bottom: 1px solid black; height: 15px; margin: 2px;"></div>

<b>Terms of Payment:</b>  - The payment can be made a one-time fee annually upon issuance of the Billing Statement on a Bank-to-bank basis. Automatic Debit Arrangement (ADA) through Land Bank of the Philippines (LBP) facilities, for other Commercial Bank, applicable bank charges shall be for the account of the supplier. The supplier shall submit bank details together with the billing statement/ invoice for ready reference.
<b><u>Payment Details:</u></b>
<i>Banking Institution :</i> _____
<i>Account Number :</i> _____
<i>Account Name :</i> _____
<i>Branch :</i> _____

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Position/Designation

\_\_\_\_\_  
Office Telephone No.

\_\_\_\_\_  
Fax/Mobile No.

\_\_\_\_\_  
Email Address/es

### TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotation/s must be valid for a period of *thirty (30) calendar days* from the date of submission.
3. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. Award of contract shall be made to lowest calculated and responsive quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
7. The item/s shall be delivered according to the requirements specified in the Technical Specifications.
8. The MARINA shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
9. In case two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the MARINA-BAC shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
10. **Payment shall be processed after delivery and upon the submission of the required supporting documents, in accordance with existing accounting rules and regulations. Please note that the corresponding bank transfer fee, if any, shall be chargeable to the supplier's account.**
11. Liquidated damages equivalent to one tenth of one percent (0.1%) of value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The MARINA shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract. Without prejudice to other courses of action and remedies open to it.

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Position/Designation



**REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF TRANSPORTATION  
MARITIME INDUSTRY AUTHORITY**

~~0157~~ 0167

## PURCHASE REQUEST

[illegible]

**TERMS OF REFERENCE**  
**SECURE SOCKET LAYER CERTIFICATES SUBSCRIPTION FOR WEBSITE**  
**DOMAIN SECURITY AND CLOUDFLARE (BUSINESS PLAN SUBSCRIPTION)**  
**CONTENT DELIVERY NETWORK (CDN)**

**I. Approved Budget Contract**

The supplier shall bid for all items described in this Terms of reference, which shall not exceed the Approved Budget Contract (ABC) in the amount of Two Hundred Fifty Thousand Pesos (250,000.00), inclusive of all applicable government charges.

**II. Technical Specifications**

**1. SECURE SOCKET LAYER CERTIFICATES SUBSCRIPTION FOR WEBSITE DOMAIN SECURITY**

The service provider should be able to provide SSL Certificate Subscription for One (1) main domain and Seventeen (17) Sub Domains for one (1) Year with the following Specification:

- Extended Validation
- Turns the address Bar Green and Company name Display on the Browser
- 2048-bit future proof SSL Certificates
- Signature algorithm strength is SHA-256
- Universal Compatibility with all browsers and devices
- Secure both www.domain.com and domain.com
- Secure Site Seal
- Provides secure authentication between the web browser and server as well as server to server authentication.
- Vendors should have local technical support.
- With technical support assistance.

**2. CLOUDFLARE (BUSINESS PLAN SUBSCRIPTION) CONTENT DELIVERY NETWORK (CDN)**

- With Advanced Distributed Denial of Service (DDoS) protection
- With Advanced Web Application Firewall (WAF) and at least 25 custom rulesets
- Can upload Custom SSL Certificate
- Compliant to latest Payment Card Industry Data Security Standards (PCI DSS)
- Accelerate delivery of dynamic content
- With technical support assistance.

### **III. Warranty**

The warranty shall be for a period of One (1) year.

### **IV. Support**

- The Bidder shall provide daily 8 by 5 phone, email, and remote support with critical level onsite assistance
- The Bidder must have access to high-level of support via the principal for critical level concerns
- The Bidder must provide professional implementation services
- The Bidder must provide a monthly health check during the subscription period to ensure that the product is properly working

### **V. Delivery**

- Twenty (20) Working Days upon the Receipt of Purchase Order.

### **VI. Qualification of the Supplier**

- The supplier must be legally registered, has at least 3 years experience in supplying anti-virus and Cloudflare solutions and should submit at least two (2) Client Satisfactory Certificates for the last two (2) years.

### **VII. Payment**

- The payment can be made a one-time fee annually upon issuance of the Billing Statement on a Bank-to-bank basis. Automatic Debit Arrangement (ADA) through Land Bank of the Philippines (LBP) facilities, for other Commercial Bank, applicable bank charges shall be for the account of the supplier. The supplier shall submit bank details together with the billing statement/ invoice for ready reference.

#### **Prepared by:**

  
**DALMACIO L. GONZALES JR.**  
Chief, ICTMD

#### **Recommending Approval:**


  
**SAMUEL L. BATALLA**  
Executive Director,  
STCW Office

  
**JOSEPH VICTOR S. GENERATO PhD**  
Officer-In-Charge  
Management Information Systems Service

Reviewed by:




**JOHN E. GUARDAYA**  
Head, TWG for IT



**Atty. SHARON D. ALEDO**  
Chairperson, MARINA BAC

**APPROVED / ~~DISAPPROVED~~**



**SONIA B. MALALUAN**  
Administrator

Version 1

*me 2/14/24*  
**January 19, 2024**

## Omnibus Sworn Statement (Revised)

*[shall be submitted with the Bid]*

REPUBLIC OF THE PHILIPPINES )  
CITY/MUNICIPALITY OF \_\_\_\_\_ ) S.S.

### AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

*[If a sole proprietorship:]* I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

*[If a partnership, corporation, cooperative, or joint venture:]* I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

*[If a sole proprietorship:]* As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

*[If a partnership, corporation, cooperative, or joint venture:]* I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

*[If a sole proprietorship:]* The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical

Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*[If a partnership or cooperative:]* None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*[If a corporation or joint venture:]* None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
  - a. Carefully examining all of the Bidding Documents;
  - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
  - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
  - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_ day of \_\_\_, 20\_\_ at \_\_\_\_\_, Philippines.

*[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]*

*[Insert signatory's legal capacity]*  
Affiant

***[Jurat]***

*[Format shall be based on the latest Rules on Notarial Practice]*