



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF TRANSPORTATION
MARITIME INDUSTRY AUTHORITY

**PROCUREMENT OF SUBSCRIPTION OF GOOGLE WORKSPACE
BUSINESS PLUS / EMAIL HOSTING FOR THE MARITIME INDUSTRY
AUTHORITY**

1. The MARITIME INDUSTRY AUTHORITY, through the 2024 General Appropriations Act (GAA), intends to apply the sum of Two Million One Hundred Seventy-seven Thousand and Two Hundred Eighty Pesos (Php P2,177,280.00), inclusive of VAT and other applicable government taxes, being the ABC to payments under the contract for **SUBSCRIPTION OF GOOGLE WORKSPACE BUSINESS PLUS/EMAIL HOSTING**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The MARITIME INDUSTRY AUTHORITY now invites bids for the above Procurement Project. The contract period shall cover twelve (12) months, **September 26, 2024 to September 25, 2025**. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
 - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
 - b. Bidding is open to all interested bidders, whether local or foreign, subject to the conditions for eligibility provided in the 2016 revised IRR of RA No. 9184.
4. Prospective Bidders may obtain further information from MARITIME INDUSTRY AUTHORITY and inspect the Bidding Documents at the address given below during 9:00 AM to 4:00 PM.
5. A complete set of Bidding Documents may be acquired by interested Bidders from the address given below **on August 14, 2024** in the amount of **Five Thousand Pesos (Php5,000.00)**. It may also be downloaded from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and at www.marina.gov.ph. Proof of payment shall be presented prior to submission of Bids.

6. The MARITIME INDUSTRY AUTHORITY will hold a Pre-Bid Conference at the address given below on **August 22, 2024, 2:00PM**.
7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below on or before September 5, 2024, 11:00 A.M. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.
9. Bid submission and opening shall be strictly observed based on the schedule below. Bids will be opened in the presence of the Bidders limited to only one representative, who choose to attend at the address below. Late bids shall not be accepted.
10. The Schedule of Bidding Activities shall be as follows:

ACTIVITIES	DATE/TIME	VENUE
1. Posting of Bid Documents	August 14, 2024 to August 21, 2024	PhilGEPS and MARINA Website and Premises
2. Sale and Issuance of Bid Documents	August 14, 2024 to September 5, 2024 9:00 A.M. to 4:00 PM (except on 05 September 2024 which will be until 10:00 AM only)	MARINA Central Office, Port Area, Manila
3. Pre-bid Conference	August 22, 2024 - 2:00pm	7th Floor, Hearing Room MARINA Central Office, Port Area, Manila
4. Receipt of Requests for Interpretation from the Bidders	Until August 26, 2024	via email : bacsec@marina.gov.ph
5. Issuance/Posting of Supplemental/ Bid Bulletin, if any	Until August 28, 2024	PhilGEPS and MARINA website
6. Deadline of Submission of Bids	September 5, 2024 11:00am	MARINA Central Office, Port Area, Manila

7. Opening of Bid Documents	September 5, 2024 1:30pm	7th Floor, Hearing Room MARINA Central Office, Port Area, Manila
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11. The MARITIME INDUSTRY AUTHORITY reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

12. For further information, please refer to:

ATTY. MARIVIC S. RAMOS

BAC Secretariat

10th floor MARINA Building, Bonifacio Drive corner 20th Street, Port Area (South), Manila, 1018

bacsec@marina.gov.ph


(02) 8523-2950

13. You may visit the following websites:

For downloading of Bidding Documents:

www.marina.gov.ph

<https://www.philgeps.gov.ph>


Atty. MARIA ROWENA B. HUBILLA
Chairperson, Bids and Awards Committee