



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF TRANSPORTATION
MARITIME INDUSTRY AUTHORITY

REQUEST FOR QUOTATION

Date: _____

Company/Business Name: _____

Address: _____

Business/Mayor's Permit No.: _____

TIN: _____

PhilGEPS Registration Number (required): _____

The **Maritime Industry Authority (MARINA)**, through its Bids and Awards Committee (BAC), intends to procure **PRODUCTION AND MEDIA EQUIPMENT FOR THE MARITIME INDUSTRY AUTHORITY (MARINA)** in accordance with Section 53.9 (Negotiated Procurement – Small Value Procurement) of the Updated 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184. The Approved Budget for the Contract (ABC) is **Four Hundred Thousand Pesos (Php 400,000.00)**.

Please submit your duly signed quotation addressed to the Bids and Awards Committee (BAC) Chairperson and to the given address below, on or before 12 NN of 05 November 2024, subject to the compliance with the Terms and Conditions provided on this Request for Quotation (RFQ):

Atty. MARIA ROWENA B. HUBILLA

BAC Chairperson

MARINA BAC Office, 10th Floor MARINA Building,
Bonifacio Drive cor., 20th Street, Port Area, Manila, Philippines.

Telephone No.: **+632) 8524-6518**

Email: bacsec@marina.gov.ph

Interested service provider shall also submit a copy of the **valid Mayor's/Business Permit** and **PhilGEPS Registration**, along with the quotation on or before the above specified deadline of submission of quotation.

The Supplier/ Service Provider with the Single/Lowest Calculated Quotation shall submit its **Omnibus Sworn Statement (GPPB – Prescribed forms), Income/Business Tax Return (for ABC's above Php500k)** within a non-extendible period of five (5) calendar days from the receipt of the notice of Single/Lowest Calculated Quotation.

The Head of the Procuring Entity (HoPE) of the MARINA reserves the right to reject any and all quotations, declare a failure of procurement, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

For any clarification, you may contact the BAC Secretariat at **+632) 8524-6518** or email address at bacsec@marina.gov.ph.

By the Authority of the Bids and Awards Committee:

ATTY. MARIVIC S. RAMOS

Head, Bids and Awards Committee Secretariat

INSTRUCTIONS:

Note: Failure to follow these instructions will disqualify your entire quotation.

(1) Do not alter the contents of this form in any way.

(2) *The use of this RFQ is highly encouraged to minimize errors or omissions of the required mandatory provisions.* In case of any changes, bidders must use or refer to the latest version of the RFQ, except when the latest version of the RFQ only pertains to deadline extension.

If another form is used other than the latest RFQ, the quotation shall contain all the mandatory requirements/provisions including manifestation on the agreement with the Terms and Conditions below.

In case a prospective supplier/service provider submits a filled-out RFQ with a supporting document (i.e., a price quotation in a different format), both documents shall be considered unless there will be discrepancies. In this case, provisions in the RFQ shall prevail.

(3) All technical specifications must be complied with. Failure to comply with the mandatory requirements shall render the quotation ineligible/disqualified.

(4) Quotations may be submitted through electronic mail at bacsec@marina.gov.ph.

(5) Quotations, including documentary requirements, received after the deadline shall not be accepted. For quotations submitted via electronic mail, the date and time of receipt indicated in the e-mail shall be considered.

After having carefully read and accepted the Instructions and Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

CONTRACT PACKAGE	SPECIFICATION	QTY	Statement of Compliance ("Comply" or "Not Comply")	Unit Cost (Vat Inclusive)	Total Cost (Vat Inclusive)
Aerial Drone	<ul style="list-style-type: none"> • 3-Axis Gimbal with Tri-Camera System • 20MP 5.1K Wide-Angle 4/3 CMOS Hasselblad • 166mm 12MP 7x Zoom Telephoto • 70mm 48MP 3x Zoom Medium Telephoto Lens • 7 Intelligent Flight Modes • Up to 43 Minutes of Flight Time • O3+ Transmission with 9.3-Mile Range • Omnidirectional Avoidance with APAS 5.0 • D-LOG, D-LOG M & HLG Post-Processing • Remote Included • 64gb SDXC Card 	1			
Camera	<ul style="list-style-type: none"> • Mirrorless Camera with 16-50mm Lens • 24.2MP APS-C Exmor CMOS Sensor • UHD 4K30p and Full HD 120p Video • 3.0" Side Flip-Out Touchscreen LCD • 425-Point Fast Hybrid AF • Up to 11-fps Shooting, ISO 100-32000 • Real-Time Eye AF and Tracking • Background Defocus & Face Priority AE • Directional 3-Capsule Mic and Windscreen • Headphone and Microphone Ports • E PZ 16-50mm f/3.5-5.6 OSS Lens 	1			
KVM Switch	<ul style="list-style-type: none"> • 8 Port USB VGA • Connect USB and PS/2 based computer systems 	1			

	<ul style="list-style-type: none"> • 1920 x 1440 Maximum Resolution • OS independent – No software or drivers required • Auto-scan function cycles through computers sequentially • Cascade configuration expands system capability • Front panel push-buttons and Hot-key functions allow for easy switching • On Screen Display (OSD) supports naming connected computers • USB & PS2 console interfaces for keyboard and mouse • OSD security option allows selected PCs to be password protected from unauthorized use • Rugged, all-metal 1U chassis for use in harsh environments and space-saving cabinets • Cascade configuration adds scalability and offers support for control of up to 56 computers • <i>Rugged, solid steel rack-mountable case offers durability even in harsh environments</i> • Absolutely no software or drivers required providing a completely • OS independent KVM solution 				
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	Statement of Compliance ("Comply" or "Not Comply")
<p><u>TERMS OF DELIVERY:</u> Within 30 days after the issuance of Notice to Proceed (NTP).</p>	
<p><u>TRANSFER OF TECHNOLOGY:</u> Training and technology transfer should be conducted before final project acceptance.</p>	
<p><u>TERMS OF PAYMENT:</u> The payment shall be made upon issuance of Billing Statement on a Bank-to-Bank- basis. Automatic Debit Arrangement (ADA) through Land Bank of the Philippines (LBP) facilities.</p>	

TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
3. Price quotation/s must be valid for a period of **FORTY-FIVE (45) calendar days** from the date of submission.
4. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
5. Quotations exceeding the Approved Budget for the Contract shall be rejected.
6. In case of two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the MARINA shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
7. Award of contract shall be made to the lowest quotation which complies with the technical specifications, requirements and other terms and conditions stated herein.
8. The item/s shall be delivered according to the accepted offer of the bidder.
9. Item/s delivered shall be inspected on the scheduled date and time of the MARINA. The delivery of the item/s shall be acknowledged upon the delivery to confirm the compliance with the technical specifications.
10. Payment shall be made after delivery and upon the submission of the required supporting documents, i.e. Order Slip and/or Billing Statement, by the supplier, contractor, or consultant. Our Government Servicing Bank, i.e. the Land Bank of the Philippines, shall credit the amount due to the identified bank account of the supplier, contractor, or consultant **not earlier than twenty-four (24) hours, but not later than forty-eight (48) hours**, upon receipt of our advice. Please note that the corresponding bank transfer fee, if any, shall be chargeable to the account of the supplier, contractor, or consultant in accordance with existing accounting rules and regulations. Please note that the **corresponding bank transfer fee, if any, shall be chargeable to the supplier's account.**
11. Liquidated damages equivalent to one tenth of one percent (0.1%) of value of the goods *not delivered within the prescribed delivery period shall be imposed per day of delay*. The MARINA may terminate the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract without prejudice to other courses of action and remedies open to it.
12. The Procuring Entity may cancel or terminate the contract at any time in accordance with the grounds provided under RA No. 9184 and its updated 2016 revised IRR.
13. The RFQ, Purchase Order (PO), and other related documents for the above-stated Procurement project/s shall be deemed to form part of the contract.

FINANCIAL OFFER

Terms of Payment:

Within fifteen to thirty (15-30) calendar days upon receipt of billing invoice/Statement of Account and issuance of Inspection and Acceptance report by the MARINA;

Payment Details:

Banking Institution : _____

Account Number : _____

Account Name
(should be the exact account
name as registered in the bank): _____

Bank Branch : _____

Please quote your best offer for the item/s below. Please do not leave any blank items. Indicate "0" if item being offered is for free.

PROCUREMENT OF PRODUCTION AND MEDIA EQUIPMENT FOR THE MARITIME INDUSTRY AUTHORITY (MARINA)	
Approved Budget for the Contract (ABC)	Total Offered Quotation
<p>Four Hundred Thousand Pesos only (Php 400,000.00)</p>	<p>In words: _____</p> <p>_____</p> <p>_____</p> <p>In figures: _____</p> <p>_____</p>

Signature over Printed Name

Position/Designation

Office Telephone/Fax/Mobile Nos.

Email address/es

TECHNICAL SPECIFICATIONS

PROCUREMENT OF PRODUCTION AND MEDIA EQUIPMENT FOR THE MARITIME INDUSTRY AUTHORITY (MARINA)

A. Background

The Maritime Industry Authority (MARINA) is a government agency established pursuant to Presidential Decree No. 474 and attached to the Department of Transportation (DOTr). In compliance with the Republic Act No. 9184 known as the "Government Procurement Reform Act", MARINA will be procuring ICT equipment for the official use in the MARINA Central Office and MARINA Regional Offices.

B. Objective

1. To be able to procure a drone that can shoot smooth and crisp footage, help MARINA employees push the boundaries of what was previously possible, capturing remarkable aerial shots and unique angles - quickly and easily.
2. To be able to procure a versatile camera device that offers excellent frame rates in a variety of creative modes, making it the perfect option for capturing every detail of the subject.

C. Approved Budget for the Contract (ABC)

The Approved Budget for the Contract (ABC) is Four Hundred Thousand Pesos (**Php 400,000.00**), inclusive of VAT and other applicable government taxes to be charged against the General Appropriations Act FY 2024 .

D. Mode of Procurement

The mode of procurement is Small Value Procurement (SVP).

E. Documentary Requirements

- 1) Mayor's/Business permit
- 2) Valid PhilGEPS Registration

F. Deliverables (Lot) and Technical Specifications

Item	Unit	Description	Quantity
1	pc	Aerial Drone	1
2	pc	Camera	1
3	pc	8 Port KVM Switch	1

Below are the minimum specifications of the One (1) Aerial Drone to be procured:

- 3-Axis Gimbal with Tri-Camera System
- 20MP 5.1K Wide-Angle 4/3 CMOS Hasselblad
- 166mm 12MP 7x Zoom Telephoto
- 70mm 48MP 3x Zoom Medium Telephoto Lens
- 7 Intelligent Flight Modes
- Up to 43 Minutes of Flight Time
- O3+ Transmission with 9.3-Mile Range
- Omnidirectional Avoidance with APAS 5.0
- D-LOG, D-LOG M & HLG Post-Processing
- Remote Included
- 64gb SDXC Card

Below are the minimum specifications of the One (1) Camera to be procured:

- Mirrorless Camera with 16-50mm Lens
- 24.2MP APS-C Exmor CMOS Sensor
- UHD 4K30p and Full HD 120p Video
- 3.0" Side Flip-Out Touchscreen LCD
- 425-Point Fast Hybrid AF
- Up to 11-fps Shooting, ISO 100-32000
- Real-Time Eye AF and Tracking
- Background Defocus & Face Priority AE
- Directional 3-Capsule Mic and Windscreen
- Headphone and Microphone Ports
- E PZ 16-50mm f/3.5-5.6 OSS Lens

Below are the minimum specifications of the One (1) KVM Switch to be procured:

- 8 Port USB VGA
- Connect USB and PS/2 based computer systems
- 1920 x 1440 Maximum Resolution
- OS independent – No software or drivers required
- Auto-scan function cycles through computers sequentially
- Cascade configuration expands system capability
- Front panel push-buttons and Hot-key functions allow for easy switching
- On Screen Display (OSD) supports naming connected computers
- USB & PS2 console interfaces for keyboard and mouse
- OSD security option allows selected PCs to be password protected from unauthorized use
- Rugged, all-metal 1U chassis for use in harsh environments and space-saving cabinets
- Cascade configuration adds scalability and offers support for control of up to 56 computers
- Rugged, solid steel rack-mountable case offers durability even in harsh environments
- Absolutely no software or drivers required providing a completely OS independent KVM solution

G. TERMS OF DELIVERY

Within thirty (30) days after the issuance of Notice to proceed (NTP).

H. TRANSFER OF TECHNOLOGY

1. Training and technology transfer should be conducted before final project acceptance.

I. TERMS OF PAYMENT

The payment shall be made upon issuance of Billing Statement on a Bank-to-Bank-basis. Automatic Debit Arrangement (ADA) through Land Bank of the Philippines (LBP) facilities.

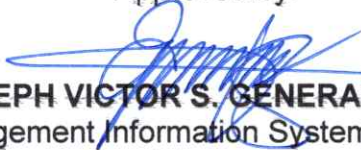
Prepared by:



ADRIAN G. RAMOS

Management Information Systems Service
OIC-Information Technology Division

Approved by:



JOSEPH VICTOR S. GENERATO PhD
Management Information Systems Service
Director