



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF TRANSPORTATION  
MARITIME INDUSTRY AUTHORITY

**MS. ERICA NAVERA**  
Sales Manager  
Amada Enterprises  
Sitio Itum Yuta Lorega San Miguel  
Cebu City  
Email Address: erica\_navera@yahoo.com

**SUBJECT: NOTICE TO PROCEED**

Dear **Ms. Navera**:

Notice is hereby given to **Amada Enterprises** to proceed with the "*Procurement of Various Ink and Toner Cartridges for the 3<sup>rd</sup> Quarter of CY 2024*".

Further, your company shall be responsible for performing the required services under the terms and conditions of Purchase Order No. 2024-10-138 dated 22 October 2024.

Thank you

Very truly yours

*10/28/24*  
**SONIA B. MALALUAN**  
Administrator  
*10/28/24*

*me 10/28/24*

*Erica Navera*  
*10/29/2024*

*will be done in accordance and time of the time...*

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