



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF TRANSPORTATION
MARITIME INDUSTRY AUTHORITY

**INVITATION TO BID FOR
SEAFARER'S IDENTITY DOCUMENT (SID) AND
SEAFARER'S RECORD BOOK (SRB) SOFTWARE AND
HARDWARE SUPPORT & MAINTENANCE FOR 2025**

1. The MARITIME INDUSTRY AUTHORITY, intends to apply the sum of:

Forty-Five Million Four Hundred Thousand Pesos (Php 45,000,000.00), inclusive of VAT and other applicable government taxes to be charged against the General Appropriations Act FY 2025 as the Approved Budget for the Contract (ABC);

2. The MARITIME INDUSTRY AUTHORITY now invites bids for the above Procurement Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "*pass/fail*" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is open to all interested bidders, whether local or foreign, subject to the conditions for eligibility provided in the 2016 revised IRR of RA No. 9184.

4. Prospective Bidders may obtain further information from MARITIME INDUSTRY AUTHORITY and inspect the Bidding Documents at the address given below during 9:00 AM to 4:00 PM.
5. A complete set of Bidding Documents may be acquired by interested Bidders from the address given below **on 12 December 2024** in the amount of **Twenty-Five Thousand Pesos (Php25,000.00)**. It may also be downloaded from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and at www.marina.gov.ph. Proof of payment shall be presented prior to submission of Bids.
6. The MARITIME INDUSTRY AUTHORITY will hold a Pre-Bid Conference at the address given below on **20 December 2024, 2:00 PM** and/or *through* video conferencing or webcasting *via Zoom*, which shall be open to prospective bidders.

Join Zoom Meeting:

Meeting ID: 827 6234 0660

Passcode: MARINAbac

7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below on or before **03 January 2025, 11:00 A.M.** Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.
9. Bid submission and opening shall be strictly observed based on the schedule below. Bids will be opened in the presence of the Bidders limited to only one representative, who choose to attend at the address below. Late bids shall not be accepted.
10. The Schedule of Bidding Activities shall be as follows:

ACTIVITIES	DATE/TIME	VENUE
1. Posting of Bid Documents	December 12, 2024 to December 19, 2024	PhilGEPS and MARINA Website and Premises
2. Sale and Issuance of Bid Documents	December 12, 2024 to January 03, 2025 9:00 A.M. to 4:00 P.M. (except on January 03, 2025 which will be until 10:00 AM only)	MARINA Central Office, Port Area, Manila
3. Pre-bid Conference	December 20, 2024 2:00 PM	7th Floor, Hearing Room MARINA Central Office, Port Area, Manila
4. Receipt of Requests for Interpretation from the Bidders	until December 23, 2024	via email : bacsec@marina.gov.ph
5. Issuance/Posting of Supplemental/ Bid Bulletin, if any	until December 27, 2024	PhilGEPS and MARINA website
6. Deadline of Submission of Bids	January 03, 2025 11:00 AM	MARINA Central Office, Port Area, Manila
7. Opening of Bid Documents	January 03, 2025 1:30 PM	7th Floor, Hearing Room MARINA Central Office, Port Area, Manila

11. The MARITIME INDUSTRY AUTHORITY reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

12. This procurement project is undertaken through Early Procurement Activities (EPA), hence, the award of contract to the Lowest/Single Calculated and Responsive Bidder may only be made by the Procuring Entity upon approval or enactment of the FY 2025 General Appropriations Act (GAA) pursuant to Sec 7.6 of the Updated 2016 Revised IRR of RA No. 9184 and the provisions under GPPB Circular 06-2019 dated 17 July 2019.

13. For further information, please refer to:

ATTY. MARIVIC S. RAMOS

BAC Secretariat

10th floor MARINA Building, Bonifacio Drive corner 20th Street, Port Area (South),

Manila, 1018

bacsec@marina.gov.ph

(02) 8523-2950

14. You may visit the following websites:

For downloading of Bidding Documents:

www.marina.gov.ph

<https://www.philgeps.gov.ph>



Atty. MARIA ROWENA B. HUBILLA

Chairperson, Bids and Awards Committee