



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF TRANSPORTATION
MARITIME INDUSTRY AUTHORITY

INVITATION TO BID

**PROCUREMENT OF A SERVICE PROVIDER FOR THE
COMPREHENSIVE PREVENTIVE MAINTENANCE AND REPAIR
SERVICE (CPMRS) OF THE ESCALATORS AND ELEVATORS
OF THE MARINA CENTRAL OFFICE BUILDING
For F.Y. 2025**

1. The MARITIME INDUSTRY AUTHORITY, through the Republic Act No. 12116 also known as the General Appropriations Act FY 2025 intends to apply the sum of **One Million Five Hundred Thousand pesos (Php 1,500,000.00)** inclusive of all government taxes, other fees and charges, being the ABC to payments under the contract for **Procurement of a Service Provider for the Comprehensive Preventive Maintenance and Repair Service (CPMRS) of the Escalators and Elevators for F.Y. 2025**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **MARITIME INDUSTRY AUTHORITY** now invites bids for the above Procurement Project. Delivery of the Goods is required by **Section VI. Schedule of Requirements**. Bidders should have completed, within **five (5) years** from the date of the bid opening, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from **MARINA Bids and Awards Committee (BAC) Secretariat** and inspect the Bidding Documents at the MARINA website and the address given below from Monday to Friday, 09:00A.M. to 04:00P.M.
5. A complete set of Bidding Documents may be acquired by interested Bidders from the address given below on **January 17, 2025 to February 10, 2025** in the amount of **Five Thousand Pesos (Php5,000.00)**. It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and at www.marina.gov.ph, however, the Bidder shall pay the Bid Documents based on the table below. Proof of payment shall be presented prior to submission of Bids.

6. The **MARITIME INDUSTRY AUTHORITY** will hold a Pre-Bid Conference at **MARINA Central Office, Port Area, Manila** on **January 27, 2025** and/or *through* video conferencing or webcasting *via* Zoom with details below, which shall be open to prospective bidders.

Join Zoom Meeting

Meeting ID: 886 0892 7561

Passcode: MARINAbac

7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below on or before **February 10, 2025, 11:00 A.M.** Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 14.**
9. Bid submission and opening shall be strictly observed based on the schedule below. Bids will be opened in the presence of the Bidders limited to only one representative, who choose to attend at the address below. Late bids shall not be accepted.
10. The Schedule of Bidding Activities shall be as follows:

| ACTIVITIES | DATE/TIME | VENUE |
|--|---|---|
| 1. Posting of Bid Documents | January 17, 2025 to February 10, 2025 | PhilGEPS and MARINA Website and Premises |
| 2. Sale and Issuance of Bid Documents | January 17, 2025 to February 10, 2025 9:00 A.M. to 4:00 P.M. (except on February 10, 2025 which will be until 10:00 A.M. only) | 10th floor, MARINA Central Office, Port Area, Manila |
| 3. Pre-bid Conference | January 27, 2025 2:00 P.M. | MARINA Central Office, Port Area, Manila and via zoom |
| 4. Deadline of Receipt of Requests for Interpretation from the Bidders | until January 30, 2025 | via email : bacsec@marina.gov.ph |
| 5. Issuance/Posting of Supplemental/Bid Bulletin, if any | February 3, 2025 | PhilGEPS and MARINA website |
| 6. Deadline of Submission of Bids | February 10, 2025 11:00 A.M. | MARINA Central Office, Port Area, Manila |
| 7. Opening of Bids | February 10, 2025 1:30 P.M. | MARINA Central Office, Port Area, Manila |

11. The **MARITIME INDUSTRY AUTHORITY** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.


12. For further information, please refer to:

MARINA BAC Secretariat
10th floor MARINA Building, Bonifacio Drive corner 20th Street
Port Area (South), Manila, 1018
bacsec@marina.gov.ph
(02) 8523-2950

13. You may visit the following websites for downloading of Bidding Documents:

www.marina.gov.ph

<https://www.philgpeps.gov.ph>


ATTY. MARIA ROWENA B. HUBILLA
Chairperson, Bids and Awards Committee