



TECHNICAL SPECIFICATIONS

<p>Project Description</p>	<p>LEASE/RENTAL OF MULTI-FUNCTION PRINTERS & MONOCHROME AND COLORED JET PRINTERS WITH FREE CONSUMABLES</p>
<p>Approved Budget for the Contract</p>	<p>The Approved Budget for the Contract is Php <u>3,384,000.00</u> inclusive of all applicable taxes, chargeable against the Fiscal Year 2025 Regular Agency Budget of MARINA Central Office.</p>
<p>Specifications/ Deliverables <i>(Ex. Size, color, materials used and other specs requirements)</i></p>	<p>Forty (40) Brand New units of Colored Multi-function Printers with the following specifications: <u>ALL-IN-ONE PRINTER:</u></p> <ul style="list-style-type: none"> - Print/Copy Speed: up to 11ppm - Print Resolution: 1200 x 1200 dpi - Scan size maximum Flatbed: 216 x 297 mm - Scan File Format: JPG, BMP, TIFF, PDF, RTF, TXT, PNG - Copy speed black (ISO): Up to 10cpm; color (ISO): Up to 2 CPM - Maximum number of copies: Up to 99 copies - Standard connectivity: Hi-Speed USB 2.0 - Processor Speed 800 MHz - Duty cycle Monthly: letter: Up to 1,000 pages - Borderless Printing: Yes (up to 8.5 x 11 in, 210 x 297 mm) <p><u>OTHERS:</u></p> <ul style="list-style-type: none"> - Ink Capacity Bk – 6,000 prints per bottle and CYM 8,000 prints per bottle - The ink being offered must be original - Certification that the printers being offered are brand new from the distributor <p>Sixteen (16) units of Monochrome Laser Jet Printers (copier, printer, and scanner) with the following specifications:</p> <ul style="list-style-type: none"> - Print/Copy Speed: up to 34ppm - Print Resolution: 1200 x 1200 dpi - Duty Cycle: 35,000 pages - Scan size maximum Flatbed: 216 x 297 mm - Scan File Format: TIFF, JPEG, PDF - Scan modes: E-mail, Folder, FTP, USB - Maximum number of copies: up to 99 copies - Standard interface: Ethernet 10 base-T/100 base-TX, USB 2.0 - Memory:256mb

	<ul style="list-style-type: none"> - Duplex: Yes - Paper Input: standard 250 sheets + 50 sheets (bypass) <p><u>OTHERS:</u></p> <ul style="list-style-type: none"> - Toner Black – 10,000 prints per cartridge - The toner being offered must be original - Certification that the printers being offered are brand new from the distributor <p>Nine (9) units of Colored LaserJet Printers with the following specifications:</p> <ul style="list-style-type: none"> - Print/Copy Speed: up to 22ppm - Print Resolution: up to 1200 x 1200 dpi - Scan File Format: JPEG, TIFF, PDF, Compact PDF, PDF (OCR) - Scan Mode: SMB, E-mail, FTP - Copy speed black (ISO): up to 1cpm; color (ISO): up to 2cpm - Maximum number of copies: up to 999 copies - Standard connectivity: USB 2.0 high speed, 10 base-T/100 base-TX/1000base-T, Wifi 802.11b/g/n - Memory: 1GB - Duty cycle monthly: up to 30,000 pages - Duplex: Automatic - ADF: 50 sheets - Multi-purpose tray: 1 sheet - Cassette Tray: 250 sheets <p><u>OTHERS:</u></p> <ul style="list-style-type: none"> - Toner Black 8,900 print per cartridge and CYM 6,900 prints per cartridge - The toner being offered must be original - Certification that the printers being offered are brand new from the distributor
<p>General Scope of Services</p>	<ol style="list-style-type: none"> 1. The Service Provider shall supply, deliver, and install/configure brand new multifunction printers/LaserJet printers' machines to each user/division identified by the STCW Office/MISS. 2. The Service Provider must complete the installation of all the required units within Thirty (30) days upon receipt of the Notice to Proceed (NTP). 3. The Bidder must be an authorized reseller, dealer, or distributor of the brand being offered. A valid and current certification must be submitted as part of the technical compliance. 4. The bidder must be an authorized Service Center of the brand being offered. A current and valid certification as to its being an Authorized Service Provider of the manufacturer shall be submitted as part of the technical compliance. The said certification must be issued by the service provider participating in the bidding.

	<ol style="list-style-type: none"> 5. In case of service breakdown, the Service Provider, at its expense, shall send a qualified technician to repair the equipment within the day from receipt of notification from the user. In the event of faulty equipment or when the equipment needs repair, the Service Provider must pull out and provide a replacement or service unit within the next business day from receipt of the request through phone or email. The replacement unit must have the same qualifications or higher than the original unit. 6. The Service Provider shall provide the name and contacts of at least two (2) personnel who shall act as a focal person for official communications pertaining to the services. The focal person shall be available at all times during official working hours. 7. The Service Provider shall assign a specific person who will be responsible for the weekly supply of consumables and maintenance of the equipment.
<p style="text-align: center;">Period of Implementation</p>	<p>The lease shall take effect for one (1) year.</p>
<p>Payment Terms <i>(Government terms 15-30 CD)</i></p>	<ol style="list-style-type: none"> 1. Send Bill Arrangement. 2. Within fifteen to thirty (15-30) calendar days upon receipt of billing invoice/Statement of Account (monthly basis). 3. Payment shall be made through the List of Due and Demandable Accounts Payable with Advice to Debit Account (LDDAP-ADA). 4. The supplier shall provide the bank Account wherein payment will be credited. Preferably Landbank Account otherwise, bank charges shall be borne by the supplier.
<p>Documentary Requirements <i>(per RA9184)</i></p>	<ol style="list-style-type: none"> 1. The BIDDERS must submit a valid PHILGEPS registration. 2. The BIDDERS must submit at least three satisfactory performance certificates in supply, delivery, installation, testing, and commissioning of network equipment from past clients within the past three (3) years. 3. The BIDDERS must submit a valid Mayor's/Business Permit. 4. The BIDDERS must submit a Latest Income Tax Return (ITR). 5. The BIDDERS must submit an Omnibus Sworn Statement. 6. The BIDDERS must be an authorized reseller, dealer or distributor of the brand being offered. A valid Certification from the manufacturer must be submitted as part of the technical compliance. 7. The BIDDERS must be an Authorized Service Center of the brand being offered. Current and valid certification as an Authorized Service Center of the manufacturer shall be submitted as part of the technical component of its bid proposal. A Valid

	<p>certification must be issued by the manufacturer addressed to MARINA</p> <p>8. The BIDDER must submit written proof that their company has experience/specialization in deploying printing solution for at least ten (10) years in either government or private companies.</p> <p>9. The BIDDERS must supply Brand-New Printers to MARINA. A current and valid certification from the Manufacturer must be submitted as part of the technical compliance.</p> <p>10. The BIDDER and all its agents, personnel must comply with the data privacy protection requirements under RA No. 10173 (Data Privacy Act) It's implementing Rules and Regulations and other issuances of the National Privacy Commission and other laws, rules, regulations of the handling of MARINA's personal data. All information obtained in this conduct of activities related to this project shall only be used for providing warranty services. Information obtained during the warranty period shall be disposed of after the end of warranty.</p>		
<p>Schedule of Delivery and Installation of Printer</p>	<p>Within Thirty (30) Calendar days upon the issuance of Notice to Proceed (NTP)</p>		
<p>Schedule of Delivery of Toners/Inks</p>	<p>ITEM</p>	<p>QUANTITY</p>	<p>DELIVERY SCHEDULE</p>
	<p>All-in-one Printer</p>	<p>120 Sets CMYK</p>	<p>Quarterly or as the need arises</p>
	<p>MFP Laser Printer</p>	<p>48 pcs</p>	<p>Quarterly or as the need arises</p>
	<p>MFP Color Laser Printer</p>	<p>13 Sets CMYK</p>	<p>Semi- Annual or as the need arises</p>
<p>Note: Prospective suppliers must comply with all of the above requirements to become eligible with the said procurement project.</p>			

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