



**REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF TRANSPORTATION
MARITIME INDUSTRY AUTHORITY**

**INVITATION TO BID FOR THE PROCUREMENT OF EVENTS ORGANIZER FOR
THE HOSTING OF THE INTERNATIONAL CONFERENCE ON SEAFARERS'
HUMAN RIGHTS, SAFETY AND WELL-BEING ON 01 TO 03 SEPTEMBER 2025**

1. The MARITIME INDUSTRY AUTHORITY (MARINA), through the FY 2024 General Appropriations Act (GAA) Continuing Appropriations, intends to apply the sum of **Four Million Five Hundred Thousand Pesos (₱4,500,000.00)** inclusive of all applicable taxes chargeable against Fiscal Year 2024 General Appropriations Act (GAA) Continuing Appropriations, being the ABC. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The MARINA now invites bids for the above Procurement Project. Delivery of the Goods is required by **Section VI. Schedule of Requirements**. Bidders should have completed, **within five (5) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
4. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
5. Prospective Bidders may obtain further information from **MARINA Bids and Awards Committee (BAC) Secretariat** and inspect the Bidding Documents at the MARINA website and the address given below from Monday to Friday, 09:00 A.M. to 04:00 P.M.
6. A complete set of Bidding Documents may be acquired by interested Bidders from the address given below on **25 July 2025** amounting to Five Thousand Pesos (₱5,000.00).

7. The MARINA will hold a Pre-Bid Conference on **04 August 2025, 02:00PM at MARINA Central Office, Port Area, Manila** and/or through video conferencing or webcasting via Zoom, which shall be open to prospective bidders.

Join Zoom Meeting

<https://us06web.zoom.us/j/89242448420?pwd=LjIjbolGUbHmlvUaQ0NaZT2SGozlv1.1>

Meeting ID: **892 4244 8420**

Passcode: **MARINAbac**

8. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below, on or before **18 August 2025, 09:00 AM**. Late bids shall not be accepted.
9. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 14**.
10. Bid submission and opening shall be strictly observed based on the schedule below. Bids will be opened in the presence of the Bidders limited to only one representative, who choose to attend at the address below.
11. The Schedule of Bidding Activities shall be as follows:

ACTIVITIES	DATE/TIME	VENUE
1. Posting of Bid Documents	25 July 2025 – 01 August 2025	PhilGEPS and MARINA website and premises
2. Sale and Issuance of Bid Documents	25 July 2025 until 18 August 2025 9:00 A.M. to 4:00 P.M. (except on August 18, 2025 which will be until 08:00 A.M only)	MARINA Central Office, Port Area, Manila
3. Pre-bid Conference	04 August 2025 2:00 P.M.	MARINA Central Office, Port Area, Manila
4. Receipt of Requests for Interpretation from the Bidders	Until 06 August 2025	via email: bacsec@marina.gov.ph
5. Issuance/Posting of Supplemental/Bid Bulletin, if any	Until 09 August 2025	PhilGEPS and MARINA website
6. Deadline of Submission of Bids	18 August 2025 09:00 A.M.	MARINA Central Office, Port Area, Manila
7. Opening of Bids	18 August 2025 10:00A.M	MARINA Central Office, Port Area, Manila

12. The **MARINA** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 Revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

13. For further information, please refer to:

MARINA BAC Secretariat

10th floor MARINA Building, Bonifacio Drive corner 20th Street

Port Area (South),

1018, Manila

Email: bacsec@marina.gov.ph

Tel. no.: (02) 8523-2950

14. You may visit the following websites for downloading of Bidding Documents:

marina.gov.ph

philgpeps.gov.ph


MR. HERBERT V. NALUPA
Chairperson, Bids and Awards Committee