



MARITIME INDUSTRY AUTHORITY
Regional Office 11



ANNUAL PROCUREMENT PLAN FOR FY 2026

INDICATIVE FINAL UPDATED [Version No. ____]

| PROCUREMENT PROJECT DETAILS | | | | | | PROJECTED TIMELINE (MM/YYYY) | | FUNDING DETAILS | | PROCUREMENT STRATEGY OR TOOLS | REMARKS (Other relevant descriptions of the procurement project, if applicable) |
|--|-------------------------------|--|---|--|--|--------------------------------|--------------------------------|------------------------------|---|-------------------------------|---|
| Project Title | End-User or Implementing Unit | General Description of the Project | Mode of Procurement | To be covered by an Early Procurement Activity? (Yes/No) | Criteria for Bid Evaluation (Including Sustainability and Domestic Preference) | Start of Procurement Activity | End of Procurement Activity | Source of Fund | Estimated Budget / Approved Budget for the Contract (PhP) | | |
| Column 1 | Column 2 | Column 3 | Column 4 | Column 5 | Column 6 | Column 7 | Column 8 | Column 9 | Column 10 | Column 11 | Column 12 |
| General Requirements | | | | | | | | | | | |
| Lease of Venue with Meals and Accommodation for the Conduct of MRO XI Teambuilding Activity | MRO XI | Provision of a venue with meals and accommodation for the conduct of MRO XI teambuilding activity | RA 12009 (NP. Sec. 35.9 - Lease of Real Property and Venue) | No | Lowest Calculated Responsive Bid (LCRB) | within 2nd semester | within 2nd semester | National Expenditure Program | 42,000.00 | | |
| Procurement of Professional Services of Facilitator/Resource Speaker for Teambuilding | MRO XI | Engagement of Professional Services of Facilitator/Resource Speaker for Teambuilding | RA 12009 (Sec. 34 - Small Value Procurement) | No | Highest Rated Responsive Bid (HRRB) | within 2nd semester | within 2nd semester | National Expenditure Program | 12,000.00 | | |
| Lease of Venue with Meals and Accommodation for the Conduct of MRO XI Mid-Year Assessment/SPMS | MRO XI | Provision of venue with meals and accommodation for the conduct of MRO XI Mid-Year Assessment / SPMS | RA 12009 (NP. Sec. 35.9 - Lease of Real Property and Venue) | No | Lowest Calculated Responsive Bid (LCRB) | within 2nd quarter | within 2nd quarter | National Expenditure Program | 45,200.00 | | |
| Lease of Venue with Meals and Accommodation for the Conduct of MRO XI Year-End Assessment/SPMS | MRO XI | Provision of venue with meals and accommodation for the conduct of MRO XI Year-End Assessment/SPMS | RA 12009 (NP. Sec. 35.9 - Lease of Real Property and Venue) | No | Lowest Calculated Responsive Bid (LCRB) | December 2026 | December 2026 | National Expenditure Program | 45,200.00 | | |
| Procurement of Catering Services for the Celebration of MARINA-Wide Anniversary | MRO XI | Catering services for the celebration of MARINA-Wide Anniversary | RA 12009 (Sec. 34 - Small Value Procurement) | No | Lowest Calculated Responsive Bid (LCRB) | June 2026 | June 2026 | National Expenditure Program | 20,000.00 | | |
| Procurement of Catering Services for the Conduct of Multi-Sectoral Advisory Board Meeting | MRO XI | Catering services for the conduct of Multi-Sectoral Advisory Board Meeting | RA 12009 (Sec. 34 - Small Value Procurement) | No | Lowest Calculated Responsive Bid (LCRB) | as the need arises (quarterly) | as the need arises (quarterly) | National Expenditure Program | 30,000.00 | | |
| Procurement of Catering Services for the Celebration of MARINA XI Anniversary | MRO XI | Catering services for the celebration of MARINA XI Anniversary | RA 12009 (Sec. 34 - Small Value Procurement) | No | Lowest Calculated Responsive Bid (LCRB) | December 2026 | December 2026 | National Expenditure Program | 20,000.00 | | |
| Procurement of Janitorial Services for the Period of Six (6) Months | MRO XI | Provision of janitorial services to maintain the cleanliness of MARINA XI building and its premises | RA 12009 (Sec. 34 - Small Value Procurement) | Yes | Lowest Calculated Responsive Bid (LCRB) | December 2025 | January 2026 | National Expenditure Program | 380,000.00 | | |
| Procurement of Security Services for the Period of Six (6) Months | MRO XI | Provision of 24-hour security services to MARINA XI Office and its premises | RA 12009 (Sec. 34 - Small Value Procurement) | Yes | Lowest Calculated Responsive Bid (LCRB) | December 2025 | January 2026 | National Expenditure Program | 420,000.00 | | |
| Procurement of Driving Services for the Period of One (1) Year | MRO XI | Provision of driving services for MARINA XI's operations and other purposes | RA 12009 (Sec. 34 - Small Value Procurement) | Yes | Lowest Calculated Responsive Bid (LCRB) | December 2025 | January 2026 | National Expenditure Program | 270,000.00 | | |
| Supply of Petroleum Fuel, Oil and Lubricants for MARINA XI Service Vehicles for CY 2025 | MRO XI | Procurement of petroleum fuel, oil and lubricants for MARINA XI service vehicles | RA 12009 (Sec. 35.13 - Direct Retail Purchase of POL) | Yes | Lowest Calculated Responsive Bid (LCRB) | December 2025 | January 2026 | National Expenditure Program | 556,000.00 | | |
| Preventive Maintenance and Repair - ICT Equipment | MRO XI | Provision of maintenance and repair services to ensure that all ICT equipment remain in optimal working condition. | RA 12009 (Sec. 34 - Small Value Procurement) | No | Lowest Calculated Responsive Bid (LCRB) | as the need arises | as the need arises | National Expenditure Program | 150,000.00 | | |

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|---|-------------------------------|--|--|--|--|-------------------------------|-----------------------------|------------------------------|---|-------------------------------|---|
| Project Title | End-User or Implementing Unit | General Description of the Project | Mode of Procurement | To be covered by an Early Procurement Activity? (Yes/No) | Criteria for Bid Evaluation (Including Sustainability and Domestic Preference) | Start of Procurement Activity | End of Procurement Activity | Source of Fund | Estimated Budget / Approved Budget for the Contract (PhP) | | |
| Column 1 | Column 2 | Column 3 | Column 4 | Column 5 | Column 6 | Column 7 | Column 8 | Column 9 | Column 10 | Column 11 | Column 12 |
| Preventive Maintenance and Repair - Office Equipment | MRO XI | Provision of maintenance and repair services to ensure that all office equipment remain in optimal working condition. | RA 12009 (Sec. 34 - Small Value Procurement) | No | Lowest Calculated Responsive Bid (LCRB) | as the need arises | as the need arises | National Expenditure Program | 100,000.00 | | |
| Preventive Maintenance and Repair - Furniture and Fixtures | MRO XI | Provision of maintenance and repair services to ensure that all furniture and fixture remain in optimal working condition. | RA 12009 (Sec. 34 - Small Value Procurement) | No | Lowest Calculated Responsive Bid (LCRB) | as the need arises | as the need arises | National Expenditure Program | 50,000.00 | | |
| Repairs and Maintenance - Building and Structure | MRO XI | Provision of maintenance and repair services of MARINA XI building and structure | RA 12009 (Sec. 34 - Small Value Procurement) | No | Lowest Calculated Responsive Bid (LCRB) | as the need arises | as the need arises | National Expenditure Program | 2,500.00 | | |
| Preventive Maintenance and Repair of MARINA Service Vehicle (Materials & Labor) | MRO XI | Provision of maintenance and repair services to ensure that all service vehicle remain in optimal working condition. | RA 12009 (Sec. 34 - Small Value Procurement) | No | Lowest Calculated Responsive Bid (LCRB) | as the need arises | as the need arises | National Expenditure Program | 75,000.00 | | |
| Procurement of Various Printing Materials (Tarpaulins, ATAP Form, Routing slip, Employees IDs and Other Forms) | MRO XI | Procurement of various printing materials (Tarpaulins, ATAP Form, Routing slip, Employees IDs and Other Forms) | RA 12009 (Sec. 34 - Small Value Procurement) | No | Lowest Calculated Responsive Bid (LCRB) | as the need arises | as the need arises | National Expenditure Program | 100,000.00 | | |
| Miscellaneous Items (for Direct Acquisition only) Sec 32.2 of RA No. 12009 | | | | | | | | | | | |
| Procurement of Common-Use Office Supplies and Equipment | MRO XI | Procurement of Common-Use Office Supplies and Equipment not available in PS-DBM but to be purchased from other sources | RA 12009 (Sec. 32 - Direct Acquisition) | No | Lowest Calculated Responsive Bid (LCRB) | as the need arises | as the need arises | National Expenditure Program | 207,079.64 | | |
| Procurement of Other Supplies and Materials | MRO XI | Procurement of Other Supplies and Materials not available in PS-DBM but to be purchased from other sources | RA 12009 (Sec. 32 - Direct Acquisition) | No | Lowest Calculated Responsive Bid (LCRB) | as the need arises | as the need arises | National Expenditure Program | 473,000.00 | | |
| Common Use Supplies and Equipment (CSE) to be purchased from PS-DBM (kindly indicate the summary/total amounts only) | | | | | | | | | | | |
| Common-Use Office Supplies and Equipment | MRO XI | Procurement of Common-Use Office Supplies and Equipment to be purchased from PS-DBM | RA 12009 (NP / Sec. 35.5 Agency-to-Agency) | No | N/A | as the need arises | as the need arises | National Expenditure Program | 94,094.00 | | |

Note: Insert additional rows as necessary

Total Amount of Estimated Budget for EPA Projects: 2,997,979.64
 Total Amount of CSEs to be purchased from PS-DBM: 94,094.00
 Total Amount of Estimated Budget: 3,092,073.64

Prepared by:


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 Admin. Assistant III

Bids and Awards Committee Secretariat

Date : _____

Reviewed by:


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 MIDS II

Budget Officer Designate

Date : _____

Recommended by:

By the Authority of the Bids and Awards Committee:


 ATTY. DANIELLE D. MILES

Signature over Printed Name
 Attorney IV

Bids and Awards Committee Chairperson

Date : _____

Approved by:


 VIRVIC PAUL C. ERESE

Signature over Printed Name
 OIC - Regional Director

Head of the Procuring Entity

Date : _____