



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF TRANSPORTATION  
MARITIME INDUSTRY AUTHORITY

26 December 2025

**MS. JANETTE B. GUTIERREZ**

Owner

1611 Ipil cor. Alvarez St., Brgy. 327

Sta. Cruz, Manila

Email: [starcaremedical07@gmail.com](mailto:starcaremedical07@gmail.com)

**SUBJECT: NOTICE TO PROCEED**

Dear **Ms. Gutierrez**:

Notice is hereby given to **STARCARE MEDICAL SUPPLIES** to proceed with the "**Supply and Delivery of Disaster Preparedness (Emergency Go Bag) Kits for MARINA Central Office Employees**" with the total contract amounting of One Million Four Hundred Eighty Thousand Pesos (P1,480,000.00) inclusive of all taxes and applicable fees and charges.

Further, your company shall be responsible for performing the required services under the terms and conditions of Purchase Order No. 2025-12-171 dated 26 December 2025.

Thank you.

Very truly yours,

**SONIA B. MALALUAN**  
Administrator

Conforme:

*Anting*  
JANETTE B. GUTIERREZ  
Name and Signature

Date: 01/13/26