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REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF TRANSPORTATION
MARITIME INDUSTRY AUTHORITY

22 January 2026

ATTY. RUTH MAUREEN C. RILLON
Officer-In-Charge
National Printing Office (NPO)
EDSA Cor., NIA North Road
Diliman, Quezon City

JAN 28 2026
[Handwritten signature]

SUBJECT: NOTICE TO PROCEED

Dear **Atty. Rillon**:

Notice is hereby given to **National Printing Office (NPO)** to proceed with the **"Procurement of 150,000 Seafarer's Record Book"** at the contract price of Forty-One Million Two Hundred Fifty Thousand Pesos (Php41,250,000.00)

Further, your company shall be responsible for performing the required services under the terms and conditions of the Purchase Order No. 2026-01-004 dated 21 January 2026 with MARINA.

Thank you.

Very truly yours,

[Handwritten signature]
SONIA B. MALALUAN
Administrator

[Handwritten signature]
ATTY. RUTH MAUREEN C. RILLON
(Signature over Printed Name and Position)

CONFORME:

Date: 1-28-26