

APP-CSE 2026 FORM - Other Items
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2026 FORM - OTHER ITEMS

Introduction:

This form shall be utilized by government agencies for items that are not available in the PS-DBM catalogue but are regularly purchased from other sources. Information given in this form will serve as a survey to identify the items that may be considered as CSE by the PS-DBM.

Reminders:

- 1.0 The APP-CSE 2026 Form - Other Items must be accomplished using Microsoft Excel format ONLY. The APP-CSE Form - Other Items shall be deemed incorrect or invalid if the form used is in other than the prescribed format which is downloadable from the Downloads page of PS-DBM website (www.ps-dhlaeps.gov.ph).
- 2.0 All information must be provided accurately.
- 3.0 To fill-out, copy the list of items indicated in the UNSPSC tab of this form. Otherwise, the item that you will input will not be accepted. Additional rows for other items may be inserted if necessary.
- 4.0 Kindly upload the soft copy of the APP-CSE Form - Other Items in Microsoft Excel format on or before the prescribed period or deadline through this link: <https://shorturl.at/hos58> (Please copy the link and paste in your browser)
- 5.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0927-8478245 (Globe) or 0918-2954426 (Smart), or email appcse.helpdesk@pe-philgeps.gov.ph, or visit the PS-DBM website (www.pe-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE Form.

Department/Bureau/Office: MARITIME INDUSTRY AUTHORITY
 Region: REGION VII
 Address: DORA MCCBERTA GAIBANO ST., BUDJON LAHUO, CEBU CITY

Agency Code/UACS: 380030300007
 Organization Type: NATIONAL INDUSTRY AUTHORITY (NIA)

Contact Person: ROBE E. TORREGOSA
 Position: SENIOR OFFICER, AHS/ MIDS II
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No.	UNSPSC Code	Item Description	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue	Total Amount for the year				
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT
OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please Indicate price of items)																										
1	-	CANON 810 - BLACK	CART	2			2	2,270.00	2			2	2,270.00	2			2	2,270.00	2			2	2,270.00	8	1,135.00	9,080.00
2	-	CANON 811 - COLORED	CART	2			2	3,000.00	2			2	3,000.00	2			2	3,000.00	2			2	3,000.00	8	1,500.00	12,000.00
3	-	EPSON 003 - BLACK	BOTTLE	10			10	3,200.00	10			10	3,200.00	5			5	1,600.00	5			5	1,600.00	30	320.00	9,600.00
4	-	EPSON 003 - CYAN	BOTTLE	5			5	1,600.00	5			5	1,600.00	5			5	1,600.00	5			5	1,600.00	20	320.00	6,400.00
5	-	EPSON 003 - MAGENTA	BOTTLE	5			5	1,600.00	5			5	1,600.00	5			5	1,600.00	5			5	1,600.00	20	320.00	6,400.00
6	-	EPSON 003 - YELLOW	BOTTLE	5			5	1,600.00	5			5	1,600.00	5			5	1,600.00	5			5	1,600.00	20	320.00	6,400.00
7	-	EPSON RIBBON LQ-310	CART	1			1	195.00	1			1	195.00	1			1	195.00	1			1	195.00	4	195.00	780.00
8	-	HP 680 - BLACK	CART	5			5	3,000.00	5			5	3,000.00	5			5	3,000.00	5			5	3,000.00	20	800.00	12,000.00
9	-	HP 680 - COLORED	CART	5			5	3,000.00	5			5	3,000.00	5			5	3,000.00	5			5	3,000.00	20	800.00	12,000.00
10	-	HP GT51 - BLACK	BOTTLE	1			1	400.00	1			1	400.00	1			1	400.00	1			1	400.00	4	400.00	1,600.00
11	-	HP GT51 - CYAN	BOTTLE	1			1	300.00	1			1	300.00	1			1	300.00	1			1	300.00	4	300.00	1,200.00
12	-	HP GT51 - MAGENTA	BOTTLE	1			1	300.00	1			1	300.00	1			1	300.00	1			1	300.00	4	300.00	1,200.00
13	-	HP GT51 - YELLOW	BOTTLE	1			1	300.00	1			1	300.00	1			1	300.00	1			1	300.00	4	300.00	1,200.00
14	-	PANTUM PC 210 TONER - BLACK	CART	30			30	89,400.00	30			30	89,400.00	30			30	89,400.00	30			30	89,400.00	120	2,980.00	357,600.00
15	-	PRISTINE - ESS165 (OKI)	CART	2			2	13,200.00	2			2	13,200.00	2			2	13,200.00	2			2	13,200.00	8	6,600.00	52,800.00
16	-	SPECIALTY PAPER PALE CREAM LONG 90GSM	PACK	300			300	7,500.00	300			300	7,500.00	300			300	7,500.00	300			300	7,500.00	1200	25.00	30,000.00
17	-	SPECIALTY PAPER PALE CREAM A4 90GSM	PACK	30			30	600.00	30			30	600.00	30			30	600.00	30			30	600.00	120	20.00	2,400.00
18	-	ROUND PIN LIGHT 4" W/ BOARDER	SET	10			10	1,000.00	10			10	1,000.00	10			10	1,000.00	10			10	1,000.00	40	100.00	4,000.00
19	-	RJ45 CONNECTOR PLUG	PECE	30			30	150.00	30			30	150.00	30			30	150.00	30			30	150.00	120	5.00	600.00
20	-	UTP CABLE CAT6 (FOR INTERNET) - 305M	SET	1			1	6,500.00	0			0	0.00	0			0	0.00	0			0	0.00	1	6,500.00	6,500.00
21	-	CLEAR ID CARD CASE HOLDER	PECE	45			45	450.00	0			0	0.00	0			0	0.00	0			0	0.00	45	10.00	450.00
22	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00

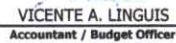
A. TOTAL	₱ 334,210.00
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)	₱ 53,421.00
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)	-
D. GRAND TOTAL (A + B+ C)	₱ 387,631.00
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:	

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:


 ROBE E. TORREGOSA
 Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:


 VICENTE A. LINGUIS
 Accountant / Budget Officer

Approved by:


 ANNABELL P. LAGAS
 Head of Office/Agency

Date Prepared: _____