



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF TRANSPORTATION  
MARITIME INDUSTRY AUTHORITY

ANNUAL PROCUREMENT PLAN FOR FY 2026

INDICATIVE  FINAL  UPDATED [Version No. \_\_\_\_]

PROCUREMENT PROJECT DETAILS						PROJECTED TIMELINE (MM/YYYY)		FUNDING DETAILS		PROCUREMENT STRATEGY OR TOOLS	REMARKS (Other relevant descriptions of the procurement project, if applicable)
Project Title	End-User or Implementing Unit	General Description of the Project	Mode of Procurement	To be covered by an Early Procurement Activity? (Yes/No)	Criteria for Bid Evaluation (Including Sustainability and Domestic Preference)	Start of Procurement Activity	End of Procurement Activity	Source of Fund	Estimated Budget / Approved Budget for the Contract (Php)		
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
<b>General Requirements</b>											
Procurement of Office Supplies - 1Q	MRO VII	Provision of office, janitorial supplies in the main office & extension offices	Section 34 - Small Value Procurement	No	Lowest Calculated Responsive Bid (LCRB)	within 1st Quarter	within 1st Quarter	NEP	298,000.00		
Procurement of Office Supplies - 2Q	MRO VII	Provision of office, janitorial supplies in the main office & extension offices	Section 34 - Small Value Procurement	No	Lowest Calculated Responsive Bid (LCRB)	within 2nd Quarter	within 2nd Quarter	NEP	298,000.00		
Procurement of Office Supplies - 3Q	MRO VII	Provision of office, janitorial supplies in the main office & extension offices	Section 34 - Small Value Procurement	No	Lowest Calculated Responsive Bid (LCRB)	within 3rd Quarter	within 3rd Quarter	NEP	298,000.00		
Procurement of Office Supplies - 4Q	MRO VII	Provision of office, janitorial supplies in the main office & extension offices	Section 34 - Small Value Procurement	No	Lowest Calculated Responsive Bid (LCRB)	within 4th Quarter	within 4th Quarter	NEP	298,000.00		
Procurement of Catering Services for MARINA Wide Anniversary	MRO VII	Catering services for the MARINA Wide Anniversary celebration	Section 34 - Small Value Procurement	No	Lowest Calculated Responsive Bid (LCRB)	4th week of May	June 1, 2026	NEP	50,000.00		
Procurement of Catering Services for MRO VII Anniversary	MRO VII	Catering services for the MARINA 7 Anniversary celebration only	Section 34 - Small Value Procurement	No	Lowest Calculated Responsive Bid (LCRB)	4th week of August	Sept 1, 2026	NEP	50,000.00		
Procurement of Janitorial Services for the FY 2026	MRO VII	Provision of janitorial services within the MARINA Bldg Main Office	Section 34 - Small Value Procurement	Yes	Lowest Calculated Responsive Bid (LCRB)	December 2025	March 31, 2026	NEP	1,115,000.00		
Procurement of Security Services for the FY 2026	MRO VII	Provision of security services within the MARINA Bldg Main Office	Section 34 - Small Value Procurement	Yes	Lowest Calculated Responsive Bid (LCRB)	December 2025	March 31, 2026	NEP	2,119,000.00		
Lease of Venue with Meals for the 1Q MSAB	MRO VII	Provision of venue with meals for the conduct of 1Q MSAB	Section 34 - Small Value Procurement	No	Lowest Calculated Responsive Bid (LCRB)	last week of January 2026	February 19, 2026	NEP	142,500.00		
Lease of Venue with Meals for the 2Q MSAB	MRO VII	Provision of venue with meals for the conduct of 2Q MSAB	Section 34 - Small Value Procurement	No	Lowest Calculated Responsive Bid (LCRB)	1st week of May 2026	June 2026	NEP	100,000.00		
Lease of Venue with Meals for the 3Q MSAB	MRO VII	Provision of venue with meals for the conduct of 3Q MSAB	Section 34 - Small Value Procurement	No	Lowest Calculated Responsive Bid (LCRB)	1st week of August 2026	September 2026	NEP	100,000.00		
Lease of Venue with Meals for the 4Q MSAB	MRO VII	Provision of venue with meals for the conduct of 4Q MSAB	Section 34 - Small Value Procurement	No	Lowest Calculated Responsive Bid (LCRB)	1st week of Nov 2026	December 2026	NEP	100,000.00		
Lease of Venue with Meals for the Mid Year Planning	MRO VII	Provision of venue with meals for the conduct of Mid Year Planning and Assessment	Section 34 - Small Value Procurement	No	Lowest Calculated Responsive Bid (LCRB)	last week of May 2026	last week of June 2026	NEP	96,000.00		
Procurement of Catering Services for Year End Planning	MRO VII	Provision of catering services for the conduct of Year End Planning and Assessment	Section 34 - Small Value Procurement	No	Lowest Calculated Responsive Bid (LCRB)	1st week of Dec 2026	1st week of Jan 2027	NEP	40,000.00		
Preventive Maintenance and Repair - ICT / CCTV	MRO VII	Procurement of PMS/Repair of existing CCTV equipment in the office	Section 34 - Small Value Procurement	No	Lowest Calculated Responsive Bid (LCRB)	1st week of March 2026	within April 2026	NEP	120,000.00		
Preventive Maintenance and Repair of Building Structures - Plumbing and Renovation	MRO VII	Procurement of Repair of Building structures such as plumbing and renovations in the office	Section 34 - Small Value Procurement	No	Lowest Calculated Responsive Bid (LCRB)	last week of March 2026	within April 2026	NEP	260,000.00		
Procurement of Internet Subscription Expenses	MRO VII	Procurement of Internet services for office use in all sections	Section 34 - Small Value Procurement	No	Lowest Calculated Responsive Bid (LCRB)	as the need arises (monthly)	as the need arises (monthly)	NEP	420,000.00		
Procurement of Other Supplies - (Hard hats, ER equipments, NVMC Shirts, Ligtas Byahe Shirts, Printers (5))	MRO VII	Procurement of other supplies such as hard hat, ER equipment, office tshirts, office printer, cashier printers	Section 34 - Small Value Procurement	No	Lowest Calculated Responsive Bid (LCRB)	as the need arises	as the need arises	NEP	344,885.00		
Procurement of Furniture, Fixtures, and Child-Friendly Equipment for the GAD Room (Women and Child Corner), including playpen, playmat, toys, and reclining chairs, as replacement for worn-out and unserviceable items	MRO VII	Provision of new furniture, fixtures & child friendly equipment for the GAD Room including playpen, playmat, toys and reclining chairs as replacement to the worn out items	Section 34 - Small Value Procurement	No	Lowest Calculated Responsive Bid (LCRB)	last week of August 2026	within Sept 2026	NEP	100,000.00		
Lease of Venue with Meals for the National Maritime Week Activities for Sept 2026	MRO VII	Provision of venue with meals National Maritime Week Activities for Sept 2026 (opening/closing)	Section 34 - Small Value Procurement	No	Lowest Calculated Responsive Bid (LCRB)	last week of August 2026	within Sept 2026	NEP	150,000.00		
Procurement of Meals & Tokens for the Day of the Seafarer on June 25 (150 pax)	MRO VII	Provision of venue with meals for the Celebration of the Day of the Seafarer on June 25 (150 pax)	Section 34 - Small Value Procurement	No	Lowest Calculated Responsive Bid (LCRB)	1st week of June 2026	June 25, 2026	NEP	42,000.00		
Procurement of Rents - Building and Structures - PEXO	MRO VII	Provision of rented building or office structures for office use.	Section 34 - Small Value Procurement	No	Lowest Calculated Responsive Bid (LCRB)	as the need arises	as the need arises	NEP	180,000.00		

**Miscellaneous Items (for Direct Acquisition only) Sec 32.2 of RA No. 12009**

Preventive Maintenance and Repair of Building Structures - Elevator Maintenance	MRO VII	Procurement of PMS/Repair of Service Elevator in the office	Section 33 — Direct Contracting	No	focus on responsiveness and reasonableness	as the need arises	as the need arises	NEP	60,000.00		
Preventive Maintenance and Repair of Motor Vehicles	MRO VII	Procurement of PMS/Repair of MRO VII Services Vehicles	Section 34 - Small Value Procurement	No	focus on responsiveness and reasonableness	as the need arises	as the need arises	NEP	600,000.00		
Preventive Maintenance and Repair of Building Structures - Generator Set	MRO VII	Procurement of PMS/Repair of existing Generator Sets (2) in the office	Section 34 - Small Value Procurement	No	focus on responsiveness and reasonableness	last week of June 2026	within July 2026	NEP	100,000.00		
Supply of Petroleum Fuel, Oil & Lubricants for MRO VII Service Vehicles for 2026	MRO VII	Procurement of Fuel, Oil, Lubricants for all MRO VII Service Vehicles within the entire year	Section 33 — Direct Contracting	No	focus on responsiveness and reasonableness	as the need arises	as the need arises	NEP	360,000.00		
Procurement of Other Subscription Expenses (gmails, zoom, etc)	MRO VII	Procurement of Gmail subscription of all MRO VII Sections	Section 33 — Direct Contracting	No	focus on responsiveness and reasonableness	as the need arises (annually)	as the need arises (annually)	NEP	26,320.00		
Procurement of Office Supplies - Photocopier Services	MRO VII	Procurement of Photocopier Services - Rental Fees for the whole year	Section 33 — Direct Contracting	No	focus on responsiveness and reasonableness	as the need arises	as the need arises	NEP	120,000.00		
Procurement of Accountable Forms (OR & Check)	MRO VII	Procurement of Accountable Forms such as Official Receipts in NPC	Section 53 - Procurement from Another Government Agency	No	focus on responsiveness and reasonableness	as the need arises	as the need arises	NEP	600,000.00		
<b>Common Use Supplies and Equipment (CSE) to be purchased from PS-DBM (kindly indicate the summary/total amounts only)</b>											
Procurement of MRO VII Service Vehicles (Pick Up -2 units)	MRO VII	Procurement of Two Brand New MRO VII Service Vehicles (Pick Up)	Section 53 - Procurement from Another Government Agency	No	PS DBM - E marketplace	2nd week of April 2026	within May 2026	NEP	7,200,000.00		
									<b>15,787,705.00</b>		

Note: Insert additional rows as necessary

**Total Amount of Estimated Budget for EPA Projects:** 8,587,705.00  
**Total Amount of CSEs to be purchased from PS-DBM:** 7,200,000.00  
**Total Amount of Estimated Budget:** 15,787,705.00

Prepared by:

  
**APRIL S. LETIGIO**  
MIDS II

*Bids and Awards Committee Secretariat*

Date: 01/16/2026


Recommended by:  
By the Authority of the Bids and Awards Committee:

  
**JOSE M. CABATINGAN III**  
Supervising SOS

*Bids and Awards Committee Chairperson*

Date: 01/16/2026

Approved by:

  
**ENGR. RONALDO P. BANDALARIA**  
Regional Director  
Head of the Procuring Entity

Date: 01/16/2026