



21 May 2026

NOTICE OF FILLING-UP OF VACANT POSITIONS

Please be informed that the Maritime Industry Authority (MARINA) Regional Office VII has available position to be filled, as indicated in the attached list dated **21 MAY 2026**. For interested parties, the following documents are required:

OUTSIDER APPLICANTS

- ❖ Letter of intent, indicating the **specific position being applied for, item number and name of the Division/Service Unit where the vacancy exists**;
- ❖ Duly accomplished Personal Data Sheet with latest ID picture (*CS Form No. 212, Revised 2025*), indicating all the required data/information, which may be downloaded from the CSC Website (www.csc.gov.ph);
- ❖ Work Experience Sheet (*CS Form No. 212 Attachment*) which may be downloaded from the CSC Website (www.csc.gov.ph);
- ❖ Certified true copy of Transcript of Records/Diploma;
- ❖ Certified true copy of Certificate of Eligibility/ Rating / License (if applicable);
- ❖ IPCR Ratings for the last two rating periods (*for government employees*);
- ❖ Behavioral Dimension Forms [*attached*] (*rating periods should be aligned with the IPCR Ratings*) (*for government employees*);
- ❖ Certified true copy of Training Certificates (*if any*); and
- ❖ Certificate of Previous/ Current Employment with detailed Job Description

INSIDER/MARINA EMPLOYEES

- ❖ Letter of intent, indicating the **specific position being applied for, item number and name of the Division/Service Unit where the vacancy exists**;
- ❖ Duly accomplished Personal Data Sheet with latest ID picture (*CS Form No. 212, Revised 2025*), indicating all the required data/information, which may be downloaded from the CSC Website (www.csc.gov.ph);
- ❖ Work Experience Sheet (*CS Form No. 212 Attachment*) which may be downloaded from the CSC Website (www.csc.gov.ph);
- ❖ Certified True Copies of documents supporting the PDS (e.g. Training Certificates, Certificate of Employment with detailed Job Description);
- ❖ IPCR Ratings for the last two rating periods;
- ❖ Behavioral Dimension Forms [*attached*] (*rating periods should be aligned with the IPCR Ratings*)
- **SHOULD BE DIRECTLY SENT TO MARINA VII – AFD BY APPLICANT'S SUPERVISOR IN A SEALED ENVELOPE**
- ❖ Certified True Copy of Transcript of Record/Certification of Units Earned for Masteral Studies;
- ❖ Designation Order as Officer-in-Charge (if any)

Interested and qualified applicants should signify their interest in writing and submit their application thru this link <https://forms.gle/Yi7pNqcwodZ11Qm66>



Republic of the Philippines
Department of Transportation

MARITIME INDUSTRY AUTHORITY
Regional Office VII

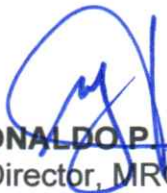
Please be informed that we are no longer accepting hard copies of documents, **except for Behavioral Dimension Form**. All application shall be submitted through the online application form. If you are applying for more than one position, kindly submit a separate set of documents for each application.

Application documents must be addressed to:

ENGR. RONALDO P. BANDALARIA
Regional Director
MARINA Regional Office VII
Doña Modesta, Gaisano St., Sudlon,
Lahug, Cebu City

Applicants with **incomplete requirements will not be processed**. Only shortlisted applicants shall be notified for further assessment.

Deadline for Submission: JUNE 05, 2026


ENGR. RONALDO P. BANDALARIA
Regional Director, MRO VII



Republic of the Philippines
Department of Transportation

MARITIME INDUSTRY AUTHORITY
Regional Office VII

NOTICE OF FILLING-UP OF VACANT POSITION DATED 21 MAY 2026

1	Position Title	ATTORNEY II
	No. of Position	1
	Item Number	MARINA-DOTrB-ATY2-30-2017
	Office / Division	MARINA Regional Office No. VII [Cebu City]
	Salary Grade	18 (P53,818.00)

Qualification Standards

Education	Bachelor of Laws
Experience	None Required
Training	None Required
Eligibility	RA 1080 [Bar Exam]

General Functions of the Position

Hears applications for issuance/reissuance/amendment/revalidation of Certificates of Public Convenience (CPCs)/ Provisional Authority (PA)/ Special Permit (SP) and conducts hearings and drafts orders and/or decisions in relation to quasi-judicial cases filed.

*****NOTHING FOLLOWS*****

MARITIME INDUSTRY AUTHORITY

BEHAVIORAL DIMENSION FORM

Name of Employee : _____
Position Title : _____
Division/Office : _____
Rating Period : _____

BEHAVIORAL DIMENSION	POINT SCORE
Human Relations	
Dependability	
Punctuality (to be rated by HRMDD)	
Initiative	
Leadership (for Supervisors only)	
Stress Tolerance (for Supervisors only)	

OVERALL POINT SCORE	EQUIVALENT POINT SCORE	EQUIVALENT ADJECTIVAL RATING
9.6 – 10.00	10	Outstanding
8.0 – 9.5	8	Very Satisfactory
4.6 – 7.9	6	Satisfactory
2.8 – 4.5	4	Unsatisfactory
2.0 – 2.7	2	Poor

Signature over Printed Name of Rater/Supervisor