REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF TRANSPORTATION
MARITIME INDUSTRY AUTHORITY

06 July 2026

## NOTICE OF FILLING UP VACANT POSITIONS

Notice is hereby given that the STCW Office, MARINA is urgently in need of **BOARD OF EXAMINERS; BOARD OF DECK RATINGS, BOARD OF ENGINE RATINGS, and EXAMINERS OF ANCILLARY PROFICIENCIES WITH AN APPOINTMENT TERM OF THREE (3) YEARS TO BE PAID ON HONORARIA BASIS (NON-PLANTILLA)** with the following qualification requirements:

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| **Position Title** | : | **BOARD OF DECK RATINGS (BODRA)** |
| **No. of Position** | : | **1** |
| **Salary per Month** | : | **Php102,603.00** |

**QUALIFICATION STANDARDS:**

**Education** : Bachelor of Science in Marine Transportation
**Eligibility** : Valid Certificate of Competency (COC) under Regulation II/1 under STCW Convention, 1978, as amended
**Training** : IMO Model Course 6.09, 3.12 and 6.10
**Experience** :

1. Registered deck department personnel, none of whom must be a registered Master;
2. With at least five (5) years of sea-going experience on ships of 500 gross tons or more;
3. With at least one (1) year as Able Seafarer Deck (or equivalent);
4. Qualified and certificated Assessors;
5. Well-recognized in the industry for integrity and professionalism, subject to the following requirements:
    a. Have served as Able Seafarer Deck (or equivalent) on their last assignment;
    b. Have prior approval as assessor of competence with the use of simulators; and

**Duties and Responsibilities**

**The BODRA shall:**

a. Establish of practical assessment scenario for all Deck Ratings, as per STCW Regulation on RFPNW and AB Deck, in compliance with the STCW Convention and with the approval of the Executive Director;
b. Develop competency mapping standard for the Practical Assessment of Deck Ratings compliant with existing laws and policies.
c. Serve as technical inspector for the accreditation of Practical Assessment Center for Regulation on RFPNW and AB Deck;
d. Ensure that the Practical Assessment scenarios submitted by the assessment center is in accordance with STCW Convention and standard set by the

Administration based on the approved assessment competence mapping standard prior to accreditation of assessment of assessment centers for RFPNW and AB Deck;

e. Ensure submitted assessment scenarios shall undergo proper pilot testing/validation prior to its approval;
f. Serve as a technical inspector in the conduct of monitoring and verification of compliance of assessment centers with the standards of ratings;
g. Harmonize the procedures for periodic evaluation, assessment, and monitoring activities undertaken by accredited institutions with registered programs for ratings; and
h. Performs other duties and responsibilities as may be directed by the Executive Director

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| **Position Title** | : | **BOARD OF ENGINE RATINGS (BOERA)** |
| **No. of Position** | : | **3** |
| **Salary per Month** | : | **Php102,603.00** |

**QUALIFICATION STANDARDS:**

**Education** : Bachelor of Science in Electrical Engineering / any other related courses

**Eligibility** : Valid Certificate of Competency (COC) under Regulation III/1 under STCW Convention, 1978, as amended

**Training** : IMO Model Course 6.09, 3.12 and 6.10

**Experience** :

1. Registered engine department personnel, none of whom must be a registered Chief Engineer Officer;
2. With at least five (5) years of sea-going experience on ships powered by main propulsion machinery of 750 kilowatts or more;
3. With at least one (1) year as Able Seafarer Engine (or equivalent);
4. Qualified and certificated Assessors;
5. Well-recognized in the industry for integrity and professionalism, subject to the following requirements:
    a. Have been certificated on tankers;
    b. Have served as Able Seafarer Engine (or equivalent) on their last assignment;
    c. Have served as Electro-Technical Rating (or equivalent) on board ship;
    d. Have prior approval as assessor of competence with the use of simulators; and

**Duties and Responsibilities**

**The BOERA shall:**

a. Establish of practical assessment scenario for all Engine Ratings, as per STCW Regulation on RFPEW, AB Engine, and ETR, in compliance with the STCW Convention and with the approval of the Executive Director;

b. Develop competency mapping standard for the Practical Assessment of Engine Ratings compliant with existing laws and policies;
c. Examine in accordance with the regulations and qualifications, experience and character of applicants for Certificate of Accreditation for Assessor as per STCW Regulation on RFPEW, AB Engine, and ETR and approve the issuance of such certificate where appropriate;
d. Serve as technical inspector for the accreditation of Practical Assessment Center under Regulation on RFPEW, AB Engine, and ETR;
e. Ensure that the Practical Assessment scenarios submitted by the assessment center is in accordance with STCW Convention and standard set by the Administration based on the approved assessment competence mapping standard prior to accreditation of assessment centers for RFPEW, AB Engine and ETR and ensure submitted assessment scenarios shall undergo proper pilot testing/validation prior to its approval;
f. Serve as a technical inspector in the conduct of monitoring and verification of compliance of assessment centers with the standards of ratings;
g. Harmonize the procedures for periodic evaluation, assessment, and monitoring activities undertaken by accredited institutions with registered programs for ratings; and
h. Perform other duties and responsibilities as may be directed by the Executive Director.

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| **Position Title** | : | **EXAMINERS OF ANCILLARY PROFICIENCIES (EAP)** |
| **No. of Position** | : | **5** |
| **Salary per Month** | : | **Php81,796.00** |

**QUALIFICATION STANDARDS:**

**Education** : Bachelor of Science in Marine Engineering **OR**
Bachelor of Science in Marine Transportation **OR**
Bachelor of Science in Electrical Engineering / any other related courses

**Eligibility** : Valid Certificate of Competency (COC) under Regulation II/2 **or** III/2 **or** II/1 **or** III/1 **or** III/6 of the STCW Convention, 1978, as amended

**Training** : IMO Model Course 3.12, 6.09 and 6.10

**Experience** :

1. Registered officers in the deck or engine department;
2. With at least five (5) years of sea-going experience on ships of 500 gross tons or more powered by main propulsion machinery of 750 kilowatts or more;
3. Qualified and certified Assessors;
4. Not more than 60 years old;
5. Well-recognized in the industry for integrity and professionalism, subject to the following requirements:
    a. Have been certificated and had served in the

Management level on an oil tanker or on a chemical tanker;

b. Have been certificated and had served in the Management level on a gas tanker;
c. Have served as a deck officer on a passenger ship; or have served as a GMDSS Radio Operator onboard ship in the last five (5) years or have served as the Ship Security Officer on board ship in the last five (5) years;
d. Have served as an Electro- Technical Officer (ETO) or its equivalent in the last five (5) years; and
e. Have prior experience as educator/trainer in an MHEI or MTI for at least one (1) year on STCW-related course/s.

**Duties and Responsibilities**

**The EAP shall:**

a. Establish minimum standards for all seafarers requiring certification under Chapter V of STCW (Special Training Requirements for Personnel on Certain Types of Ships) Code, and with the approval of the Executive Director;
b. Conduct evaluation of the application of MTI for the grant of authority to conduct training in compliance with the minimum standards under Chapter V of STCW Code prior to the approval of the application by the Accreditation Service;
c. Establish minimum standards for all seafarers requiring certification under Chapter VI of the STCW (Emergency, Occupational Safety, Security, Medical Care, and Survival Functions), and with the approval of the Executive Director;
d. Conduct evaluation of the application of MTI for the grant of authority to conduct training in compliance with the minimum standards under Chapter VI of the STCW Code prior to the approval of the application by the Accreditation Service;
e. Serve as technical inspector in the conduct of monitoring and verification of compliance of assessment centers with the minimum standards of MTIs offering courses under Chapter V and Chapter VI of the STCW Code; and
f. Perform other duties and responsibilities as may be directed by the Executive Director.

Interested applicants may send their application documents through stcw_asd@mail.marina.gov.ph on or before JUL 24 2026 (*10 days from the date of posting*) and shall be addressed to:

**SAMUEL L. BATALLA**
Executive Director
*STCW Office*
Maritime Industry Authority
5th floor, MARINA Building
20th Street cor. Bonifacio Drive, 1018 Port, Area (South) Manila

The documents to be submitted are the following:

1. Letter of intent specifying the position being applied for;
2. Duly accomplished Personal Data Sheet (CSC Form No. 212, Revised 2025), which may be downloaded from the CSC Website (www.csc.gov.ph), indicating all the required data information;
3. Copy of Certificate of Competency;
4. Copy of Certificate of Accreditation as assessor;
5. Copy of Training Certificates;
6. Copy of Certification of Sea Service;
7. Duly accomplished Medical Certificate (CS Form No. 211) Which may be downloaded from CSC Website;
8. Copy of Transcript of Records/ Diploma;
9. Certificate of Employment;
10. Certificate of Good Moral Character;
11. Latest Clearances;
    a. NBI Clearance
    b. Police Clearance
    c. Barangay Clearance
12. Birth/Marriage Certificate (PSA Authenticated)
13. Certification from the current or previous employer attesting to the applicant's professionalism, integrity, and good moral character.
14. Notarized certification (not employed nor connected with any MTI's, MHEI's, Review Center, Practical Assessment Centers)

Only those applications with complete documents will be considered.

**MARISSA S. ESGUERRA**
Division Chief
Administrative Services Division
MARINA, STCW Office