Assessment Plan

Approved Training Program *Training Course for Instructors*	*Instructor:*	*Date Prepared:*
Resources Needed	Assessor:	*Approved by:*

Topics	***Method of Assessment***									
	Written Assessment				**Practical Assessment**			**Portfolio Assessment**		
	No. of Test Items	**Assess-ment Method**	**Assess-ment Period**	**Grading Scheme**	***Assessment Task***		**Grading Scheme**	***Task***		
					(1) Develop an Instructor's Guide based on the chosen topic	(2) Presentation of the validated lesson (10 minutes)		Consolidate Task sheets	Develop Instructional Materials	Develop Assessment Tools
1. Introduction to the Course	3	Multiple Choice Questions/Short answer/ True or False	Administered at the end of training period	Obtain at least 75% mark from written test	***Assessment Criteria***			***Criteria***		
2. The International Maritime Organization and the STCW Convention	3				*The training provider shall specify the corresponding assessment criteria.*		Performance of required tasks based on Assessment Criteria using a Checklist	*The training provider shall specify the corresponding assessment criteria*		
3. Educational Theories	2									

4. Principles of Teaching and Learning	3									
5. Curriculum Development Process	1									
6. Formulation of Learning Outcomes	6									
7. Teaching Methods and Strategies	8									
8. Development of Instructional Materials	3									
9. Facilitation Skills	1									
10. Lesson Planning	8									
11. Assessing Learner Performance	7									
12. Course Evaluation	3									
13. Course Planning, Organization and Conduct	2									