REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF TRANSPORTATION
MARITIME INDUSTRY AUTHORITY

MARINA ADVISORY NO. 2026-52

TO : **MARITIME EDUCATION AND TRAINING PROVIDERS/ INSTITUTIONS, INSTRUCTORS, ASSESSORS, OTHER CONCERNED MARITIME INDUSTRY STAKEHOLDERS, ENTITIES AND INDIVIDUALS**

SUBJECT : **GUIDELINES ON THE RECOGNITION OF TRAINING PROVIDERS, INSTRUCTORS, ASSESSORS AND RESOURCE PERSON FOR THE TRAINING COURSE FOR INSTRUCTOR (TCI) AND TRAINING COURSE FOR ASSESSOR (TCA)**

Pursuant to Republic Act (RA) No. 10635, the MARINA, has been established as the single maritime administration vested with the authority to implement and enforce the International Convention on Standards of Training, Certification and Watchkeeping for Seafarers (STCW Convention), 1978, as amended, and mandated to ensure that the training and assessment of seafarers for certification are structured in accordance with written programmes, including appropriate methods and media of delivery, procedures, and course materials necessary to achieve the prescribed standards of competence, and are conducted, monitored, evaluated, and supported by persons appropriately qualified in accordance with the applicable provisions of the STCW Code.

In view thereof, guidelines on the recognition of the Training Provider for Training Course for instructor (TCI) and Training Course for Assessor (TCA) is hereby provided and shall be implemented:

1. An Entity shall be eligible as Training Provider for TCI and TCA, if it meets the requirement provided in **Annex I** herein (Checklist for the Recognition of Training Providers of TCI and TCA)

2. Training Providers shall ensure that **only** duly recognized instructors and assessors are engaged in the delivery of training and assessment in accordance with the guidelines attached herein **as Annex II** *(Guidelines on the Recognition of Instructors, Assessors and Resource Person for TCI and TCA).*

3. The attached Course Plans (Parts A to E) shall serve as the prescribed minimum training standards to be used by the Training Providers in developing its respective course packages.

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4. Training Providers intending to offer TCI and TCA shall submit to the Administration through the Accreditation Division (AD) of the STCW Office its letter of application together with the complete course package, consisting of Parts A–E, Instructional Materials (IMs) and Assessment Tools (ATs), for evaluation and approval.

5. The Training Provider is deemed recognized and approved once a Memorandum of Agreement (MOA) is signed by both the Administration and the Training Provider/Authorized Representative upon compliance of the requirements as set forth therein.

6. The Training Provider shall conduct the training course/s **only** upon the execution of MOA by both parties.

7. The delivery of the approved training course/s shall be subject to regular monitoring and surveillance in accordance with the established procedures of the Administration.

8. Existing Training Providers currently authorized to conduct the TCI and TCA shall be granted a transition period of one (1) year from the effectivity of this Advisory to fully comply with the requirements prescribed herein, including its Annexes and the Memorandum of Agreement (MOA).

During the transition period, existing Training Providers may continue to conduct the aforementioned courses, provided that they comply with the applicable requirements of this Advisory. They shall, within the prescribed transition period, prepare and submit the required documentary requirements to the Administration for evaluation and approval. Upon expiration of the one (1)-year transition period, only Training Providers duly recognized by the Administration and which have executed the required Memorandum of Agreement (MOA) shall be authorized to conduct the TCI and TCA.

Failure to comply with the requirements within the prescribed transition period shall be a ground for denial or discontinuance of the conduct of TCI and TCA until full compliance with this Advisory.

For guidance and strict compliance.

28 Sept 2022

SONIA B. MALALUAN
Administrator